



Oil Companies International
Marine Forum



OCIMF

The large OCIMF logo is centered on the page. It features the letters 'OCIMF' in a white, serif font, surrounded by a stylized white graphic of horizontal lines that form a semi-circle at the top and bottom, resembling a sun or a horizon.

SIRE Recipient Member Access

Quick Start Guide

Revision v1.15

10th January 2019





Contents

1	Getting started.....	3
2	Home Page.....	4
	2.1 Confirmation of Details.....	7
	2.2 Terms and Conditions Agreement.....	8
3	Administrative Functions.....	11
	3.1 Organisation Profile.....	11
	3.2 Third Party Vetter Registration.....	13
4	Manage Users.....	16
5	Vessel Index.....	20
	5.1 Vessel Searches.....	20
6	Vessel Details.....	21
	6.1 Vessel Particulars.....	21
	6.2 Vessel Crew Matrix.....	23
	6.3 Vessel Incidents.....	23
	6.4 Purchase of Inspection – send to Third Party Vetter.....	24
	6.5 Purchase of Inspection – pay on Credit Card.....	26
	6.6 Adding Inspection Feedback.....	28
7	Incidents.....	29
8	Operators.....	30
9	Vessel Watch List.....	31
10	Tanker Management Self Assessment.....	32
	10.1 Requesting Access to an Operator’s TMSA Document.....	32
	10.2 Viewing Distribution Policy Requests.....	36
	10.3 Viewing Operators Publication History.....	37
	10.4 Configuring Notification Email Addresses.....	37
11	Downloads.....	38
12	SIRE Sanctions Framework.....	39
	12.1 Notification of a Sanction being applied.....	40
	12.2 Viewing current SIRE Sanctions.....	40
	12.3 Sanctioned Data Warning.....	41
	12.4 Sanctioned Data Warning following Opt-in.....	41
	12.5 Opting into Receiving Sanctioned Data.....	42
	12.6 Updating Organisation Sanctions Status.....	43
	12.7 Updating User Sanctions Status.....	44





12.8	Opting into Receiving Sanctioned Data via WebServices	46
12.9	Forwarding Sanctioned Information to a Third-Party Vetting Contractor (TPVCs)	48
13	SIRE Message Centre.....	49
14	Port State Control	52
14.1	PSC Inspection Tab.....	52
14.2	PSC Inspections Summary.....	52
14.3	PSC Inspection Details.....	53
14.4	SIRE Recipient Vessel Details Page.....	55
15	Contact Support.....	56
16	SIRE Report Pricing.....	57

For further information on use of the SIRE site please contact:

siresupport@ocimf.org

Helpdesk +44 (0)20 3856 7880

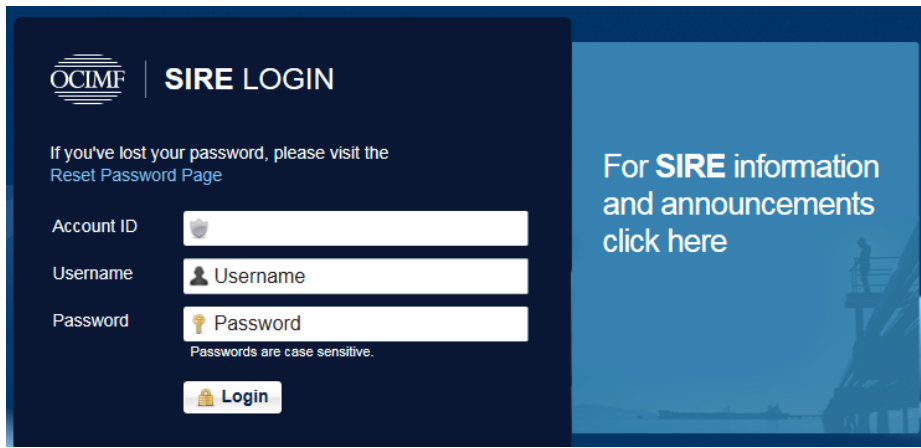


1 Getting started

The updated SIRE website is now available for full use by Recipient Members of the SIRE Programme.

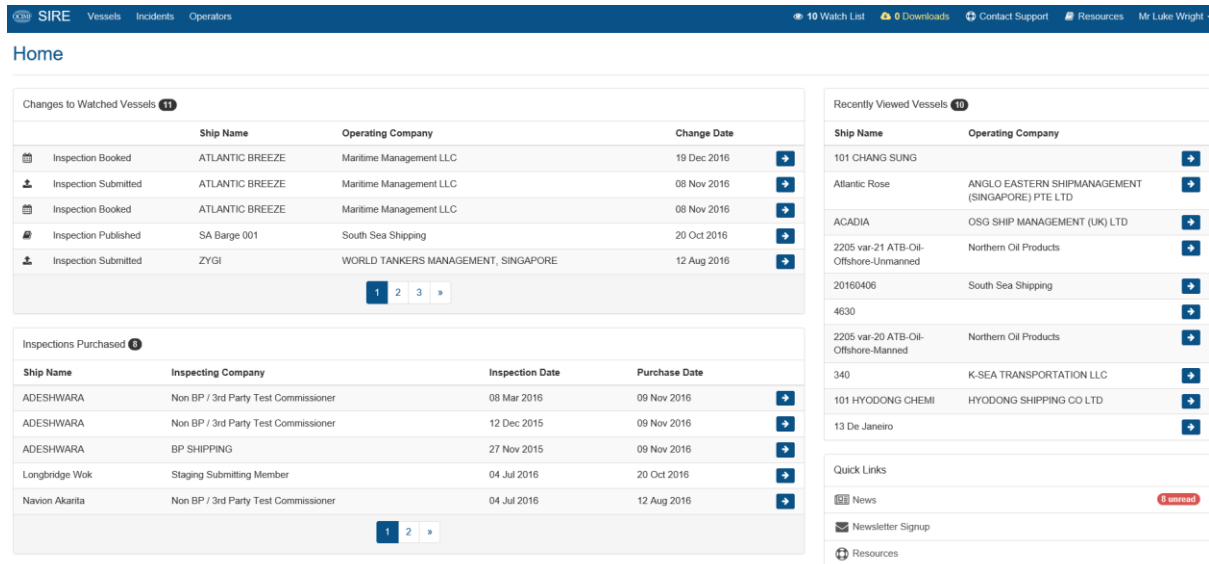
All access credentials are unchanged from the previous system and the majority of functionality is fundamentally unchanged.

To start using the SIRE Recipient Member access login to <https://www.ocimf-sire.org>



2 Home Page

The Home page contains any open task messages and actions as well as access to other useful pages.



The screenshot shows the SIRE Home Page interface. At the top, there is a navigation bar with 'SIRE' and links for 'Vessels', 'Incidents', and 'Operators'. On the right, it displays '10 Watch List', '0 Downloads', 'Contact Support', 'Resources', and the user name 'Mr Luke Wright'.

The main content area is titled 'Home' and contains several sections:

- Changes to Watched Vessels (11)**: A table listing changes to vessels on the watch list.

	Ship Name	Operating Company	Change Date		
📅	Inspection Booked	ATLANTIC BREEZE	Maritime Management LLC	19 Dec 2016	➔
👤	Inspection Submitted	ATLANTIC BREEZE	Maritime Management LLC	08 Nov 2016	➔
📅	Inspection Booked	ATLANTIC BREEZE	Maritime Management LLC	08 Nov 2016	➔
📄	Inspection Published	SA Barge 001	South Sea Shipping	20 Oct 2016	➔
👤	Inspection Submitted	ZYGI	WORLD TANKERS MANAGEMENT, SINGAPORE	12 Aug 2016	➔
- Recently Viewed Vessels (10)**: A list of vessels recently viewed.

Ship Name	Operating Company	
101 CHANG SUNG		➔
Atlantic Rose	ANGLO EASTERN SHIPMANAGEMENT (SINGAPORE) PTE LTD	➔
ACADIA	OSG SHIP MANAGEMENT (UK) LTD	➔
2205 var-21 ATB-Oil-Offshore-Unmanned	Northern Oil Products	➔
20160406	South Sea Shipping	➔
4630		➔
2205 var-20 ATB-Oil-Offshore-Manned	Northern Oil Products	➔
340	K-SEA TRANSPORTATION LLC	➔
101 HYODONG CHEMI	HYODONG SHIPPING CO LTD	➔
13 De Janeiro		➔
- Inspections Purchased (3)**: A table listing inspections purchased.

Ship Name	Inspecting Company	Inspection Date	Purchase Date	
ADESHWARA	Non BP / 3rd Party Test Commissioner	08 Mar 2016	09 Nov 2016	➔
ADESHWARA	Non BP / 3rd Party Test Commissioner	12 Dec 2015	09 Nov 2016	➔
ADESHWARA	BP SHIPPING	27 Nov 2015	09 Nov 2016	➔
Longbridge Wok	Staging Submitting Member	04 Jul 2016	20 Oct 2016	➔
Navion Akarita	Non BP / 3rd Party Test Commissioner	04 Jul 2016	12 Aug 2016	➔
- Quick Links**: A section with links for 'News', 'Newsletter Signup', and 'Resources'. The 'News' link has a red 'unread' badge.

Changes to Watched Vessels

This feature lists any notable changes that have occurred to a vessel that is currently upon the Members Vessel Watch List. The notable changes to a vessel recorded within this grid are:

- An Inspection is Booked
- An Inspection is Submitted
- An Inspection is Published
- The Vessel's Particulars are updated
- The Vessel's Crew Matrix is updated
- An Incident has been Published

To view the Vessel Details page for the affected Vessel, click upon the blue arrow to the right side of the row



Changes to Watched Vessels 25				
	Ship Name	Operating Company	Change Date	
	Inspection Published	ATLANTIC EXPLORER	MOL TANKSHIP MANAGEMENT (Europe) LTD	24 Jul 2015
	Inspection Booked	ATLANTIC EXPLORER	MOL TANKSHIP MANAGEMENT (Europe) LTD	14 Jul 2015
	Inspection Published	Baltic Companion	TestOperatorOne	15 Jun 2015
	Crew Updated	Baltic Outlaw	TestOperatorOne	11 Jun 2015
	Inspection Booked	Baltic Outlaw	TestOperatorOne	01 Jun 2015

1 2 3 4 5 »

Recently Purchased Inspections

This area displays the ten most recently purchased Vessel Inspections by the Member Organisation. To view individual Inspection Report, click upon the blue arrow to the right side of the row

Inspections Purchased 3				
Ship Name	Inspecting Company	Inspection Date	Purchase Date	
ATLANTIC EXPLORER	MIS	08 Sep 2014	19 Aug 2015	
Rhone	BG LNG SERVICES LLC	18 May 2015	19 Aug 2015	
Atlantic Explorer	MIS	24 Jul 2014	19 Aug 2015	

Recently Viewed Vessels

This area displays the ten most recently viewed vessels. To view the Vessel Details Page, click upon the blue arrow to the right side of the row

Recently Viewed Vessels 7		
Ship Name	Operating Company	
ATLANTIC EXPLORER	MOL TANKSHIP MANAGEMENT (Europe) LTD	
AEGEAN HARMONY	ARCADIA SHIPMANAGEMENT CO LTD	
RHONE	ABCmaritime	
Baltic Companion	TestOperatorOne	
Adriatic Wave	EXECUTIVE SHIP MANAGEMENT PTE	
Baltic Outlaw	TestOperatorOne	
Adriatic Sea	Tanker Pacific Management (Singapore) Pte. Ltd.	



Quick Links

The quick links panel provides access to help documents and other resources including programme software and documentation.

Quick Links

- News
- Newsletter Signup
- Resources

The News feed provides useful system updates.

[Home](#) / [News](#)

News

Server Downtime

19 Sep 2016

Important Notice:

OCIMF production servers will be undergoing essential maintenance on **Sunday 16th October 2016**.

All OCIMF programmes will be unavailable for a short period between the hours of **16:00 and 18:00 BST** on the 16th October 2016

This down time will effect access to both the SIRE application website and WebServices.

Release Notes - Build 650

08 Sep 2016

SIRE Build 650 Released 7th September 2016

New Functionality Available

- Contents of My Downloads limited to 20 Reports
- Reports within My Downloads automatically removed after 24hrs
- SIRE Inspection Reports - Stamping of downloading organisation and date/time

The Operator has the option to sign up to receive the SIRE Newsletter. This provides regular updates about what is new and what is changing. Enter your Email address and Organisation details and Subscribe. A confirmation email will be sent to you.

SIRE Newsletter Sign-Up

The SIRE Newsletter is part of an initiative to establish better communications with the SIRE user group.

Our aim is to provide regular updates on what is new, what is changing, and what is on the horizon. Please do subscribe or share with colleagues with similar interests.

Sign up to our newsletter by providing your Email and Organisation details using the form below.

Email

Organisation

Subscribe



2.1 Confirmation of Details

Once a year we would like you to verify if your details are correct. This will ensure we have the most up to date information. You have the option to either 'Skip' or 'Confirm' the 'Verify your Details' page.

There is a skip counter in the information panel at the top of the page that shows how many times the page has been skipped.

Verify your Details

Can you please verify your user details to ensure we have your most up to date information. This will only need to be done once a year. The skip counter will display until your details have been verified.

You have skipped 4 times.

Title	First Name	Last Name
Mr	Dave	Turner

Email Address	Login
test@company.co.uk	25000073

Roles	User has Role?
Role Description	
User is SIRE Administrator	<input checked="" type="checkbox"/> Yes
User is Organisation Manager	<input checked="" type="checkbox"/> Yes

Contact Details

Address Line 1	Post Code / Zip Code
Line 1	E14 7TT
Address Line 2	County Or State
Line 2	Test State a
Address Line 3	Country
Line 3	United Kingdom

Phone Number	Mobile Number	Fax Number	Web Address
0121 332 4842		01646 6917312	www.test.com2a

Skip

The Billing Details Confirmation page displays next.

Billing Details Confirmation

[Click Here to sign your annual Member Agreement.](#)

Please confirm your organisations billing details below. As an organisation SIRE Administrator, you will be asked to confirm these details every 12 months.

Billing Organisation Name	County/State	Phone Number
Address Line 1	Post Code	Fax Number
Address Line 2	Country	Mobile Number
	United Kingdom	
Address Line 3		

Accounting Department Details

Contact Name	Phone Number	Email Address

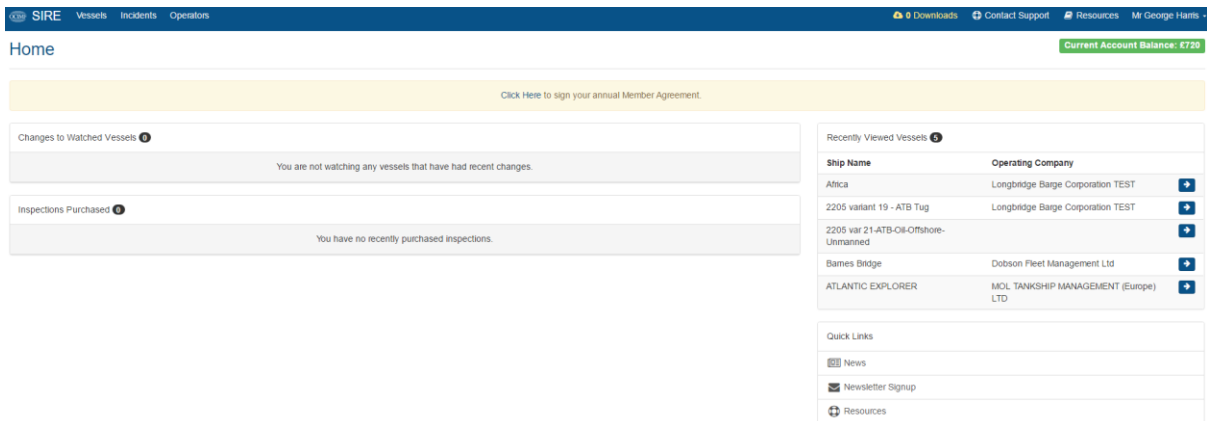
Vat Details

Vat Number

Skip

2.2 Terms and Conditions Agreement

Your Terms and Conditions Agreement needs to be signed once a year. The banner will display at the top of the page when this is due. All Administrator users within the Member Organisation will be prompted to sign the Annual Terms and Conditions, until one Administrator from the account has signed the agreement.

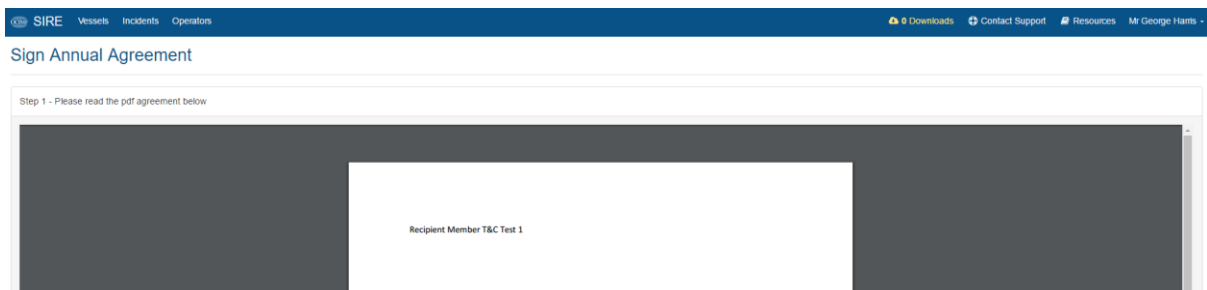


The screenshot shows the SIRE Home page. At the top, there is a navigation bar with 'SIRE', 'Vessels', 'Incidents', and 'Operations'. On the right, there are links for 'Downloads', 'Contact Support', 'Resources', and 'Mr George Harris'. A 'Current Account Balance: £720' is displayed in the top right corner. Below the navigation bar, a yellow banner reads 'Click Here to sign your annual Member Agreement.' Below the banner, there are three main sections: 'Changes to Watched Vessels' (with a sub-header 'You are not watching any vessels that have had recent changes.'), 'Inspections Purchased' (with a sub-header 'You have no recently purchased inspections.'), and 'Recently Viewed Vessels'. The 'Recently Viewed Vessels' section contains a table with columns 'Ship Name' and 'Operating Company'. Below the table is a 'Quick Links' section with links for 'News', 'Newsletter Signup', and 'Resources'.

Ship Name	Operating Company
Africa	Longbridge Barge Corporation TEST
2205 variant 19 - ATB Tug	Longbridge Barge Corporation TEST
2205 var 21 ATB-Oil-Offshore-Unmanned	
Barnes Bldge	Dobson Fleet Management Ltd
ATLANTIC EXPLORER	MCL TANKSHIP MANAGEMENT (Europe) LTD

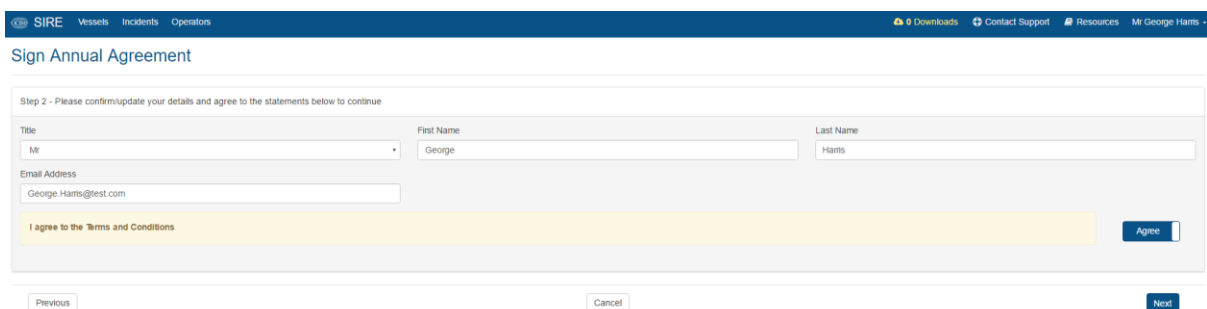
Select 'Click Here to sign your annual Member Agreement'. The process is explained in five steps below:

1) Step 1 - Sign Annual Agreement. A PDF copy of the Agreement is displayed.



The screenshot shows the 'Sign Annual Agreement' page, Step 1. The page title is 'Sign Annual Agreement'. Below the title, there is a sub-header 'Step 1 - Please read the pdf agreement below'. The main content area is a large, dark grey rectangle with a white box in the center containing the text 'Recipient Member T&C Test 1'.

2) Step 2 - Sign Annual Agreement. Confirm your details and select the 'Agree' to Terms and Conditions button.

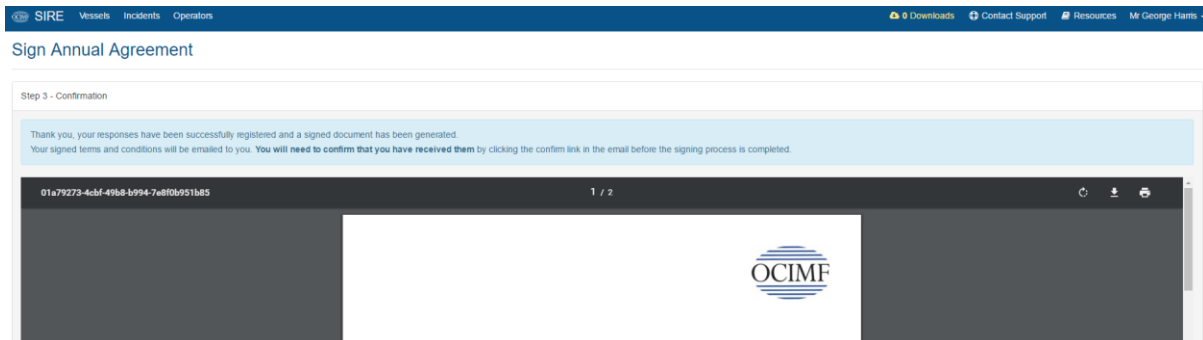


The screenshot shows the 'Sign Annual Agreement' page, Step 2. The page title is 'Sign Annual Agreement'. Below the title, there is a sub-header 'Step 2 - Please confirm/update your details and agree to the statements below to continue'. The main content area is a form with the following fields: 'Title' (dropdown menu with 'Mr' selected), 'First Name' (text input with 'George'), 'Last Name' (text input with 'Harris'), and 'Email Address' (text input with 'George.Harris@test.com'). Below the form, there is a yellow box containing the text 'I agree to the Terms and Conditions' and a blue 'Agree' button. At the bottom of the page, there are three buttons: 'Previous', 'Cancel', and 'Next'.

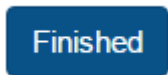
3) Step 3 - Sign Annual Agreement. A Confirmation page displays the signed document. The signed Terms and Conditions are then emailed to you. The email has a link to



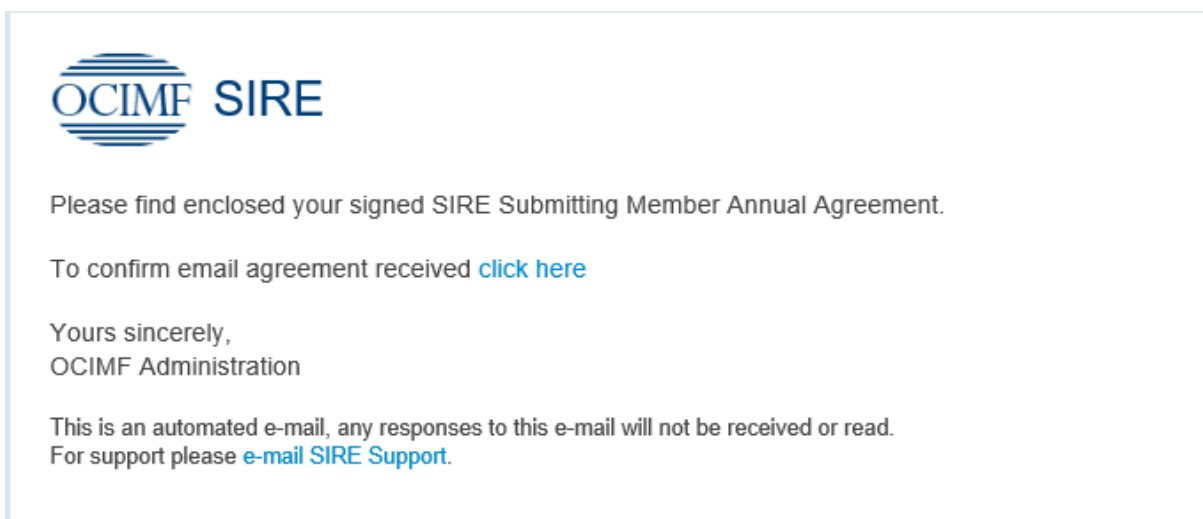
'Confirm' that you have received them. When this is done the signing process is completed.



Click the 'Finish' button at the end of the page.



4) Step 4 - An Email is sent with the Terms and Conditions attached. Select the text 'click here' to view the 'Confirm Signed Agreement Email'.



Please note: that until the Confirm Signed Agreement Email page has been Confirmed the Terms and Conditions Agreement will not display in the 'Signed Agreements' menu. The banner will no longer display either.

5) Step 5 - Confirm Signed Agreement Email. Select 'Agree' to having received your Signed Agreement and 'Confirm'.



Confirm Signed Agreement Email

Please confirm you have received the SIRE Submitting Member signed agreement email

I confirm that I have received my Signed Agreement

A confirmation page shows that the agreement email has been confirmed.

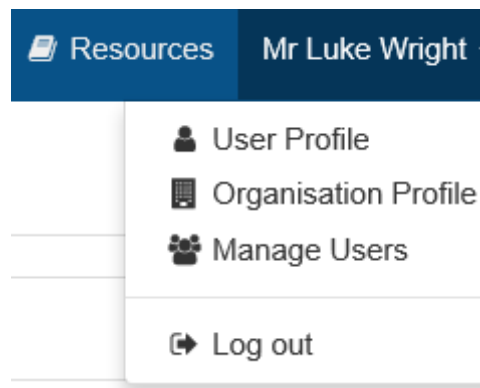
Confirm Signed Agreement Email

Your SIRE Submitting Member signed agreement email has been confirmed

3 Administrative Functions

Selecting the user's name in the top right corner of the screen provides access to the account administrative dropdown with the following features:

- User profile: provides the ability for the user to manage their own profile and settings including address, email and password
- Organisation profile: if provided with appropriate permissions within the account the user can manage the organisation profile and settings including address
- Manage users: if provided with appropriate permissions within the account the user can manage the other users in the account including creating, editing and deleting users



3.1 Organisation Profile

Selecting Organisation Profile opens the Manage Organisation page. From here a user with the appropriate account permissions can perform the following functionality:

Manage Organisation Current Account Balance: £200 Report Purchase History ITV 00 Billing

Attention: You have not yet signed this year's Third-Party Vetting Declaration.

Organisation Name APACHE ENERGY LIMITED	Organisation Type Member	IMO Number <input type="text"/>
Address Line 1 100 St Georges Tce	Country Or State WA	Post Code / Zip Code 6000
Address Line 2 Perth	Country Australia	
Address Line 3 <input type="text"/>		
Phone Number 01 8 6216 7100	Mobile Number <input type="text"/>	
Fax Number <input type="text"/>	Web Address <input type="text"/>	
Primary Email <input type="text"/>	Secondary Email <input type="text"/>	

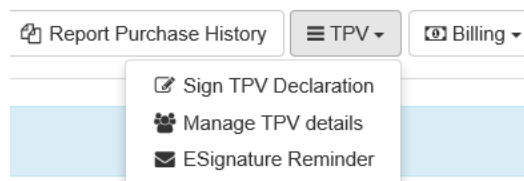
- Manage

Organisation: provides the user with the ability to update key address and



contact details for the organisation. The Current Account Balance is displayed at the top of the page

- Billing > Update Billing Details: from here the user can update information regarding the Accounting Department of the organisation, including Billing addresses and VAT Details
- Billing > Raise Invoice: selecting the raise invoice button will automatically raise an invoice, the current account balance is displayed
- Report Purchase History: from here the user can generate a .pdf report detailing the Total Number of Reports Requested by the Organisation between two specified dates. The Report provides details of the Vessel Name, the Date purchased, the Report Name, which user requested the Report and the Cost paid
- Manage Third Party Vetter Details: from here an Organisation that has requested to use Third Party Vettors can Sign their TPV Declaration, Register new Third Party Vettors and administer their e-Signature



3.2 Third Party Vetter Registration

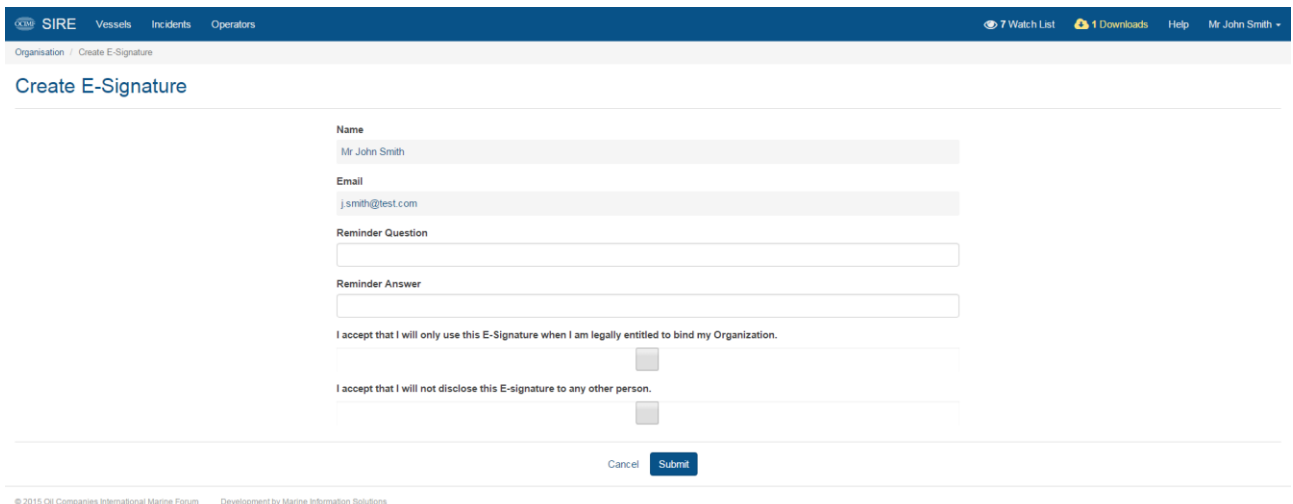
Organisations that have requested to use Third Party Vetter Contractors within their Vessel Vetting processes can register their TPVs through the TPV dropdown.

The TPV dropdown provides access to the following functionality:

Create e-Signature

An e-Signature is a unique identifier that is generated by the SIRE system to confirm the credentials of the user administering Third Party Vetter functionality. The e-Signature must be generated prior to signing the TPV Declaration and Registering to use Third Party Vettors.

To create an e-Signature the user must select the Create e-Signature option. From the Create e-Signature page, the user can set a Reminder Question which can be used to retrieve their e-Signature. The e-Signature is generated upon acceptance of consent declarations. The system will then email the e-Signature to your designated email account, this should be retained for future reference.

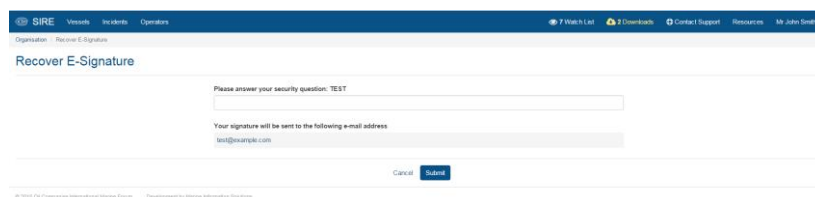


The screenshot shows the 'Create E-Signature' page in the SIRE system. The page has a blue header with navigation links: SIRE, Vessels, Incidents, Operators, 7 Watch List, 1 Downloads, Help, and Mr John Smith. Below the header, the breadcrumb trail is 'Organisation > Create E-Signature'. The main content area contains the following fields and elements:

- Name:** A text input field containing 'Mr John Smith'.
- Email:** A text input field containing 'j.smith@test.com'.
- Reminder Question:** An empty text input field.
- Reminder Answer:** An empty text input field.
- Consent 1:** A checkbox next to the text 'I accept that I will only use this E-Signature when I am legally entitled to bind my Organization.'.
- Consent 2:** A checkbox next to the text 'I accept that I will not disclose this E-signature to any other person.'.
- Buttons:** 'Cancel' and 'Submit' buttons at the bottom right.

At the bottom of the page, there is a footer: '© 2015 Oil Companies International Marine Forum Development by Marine Information Solutions'.

The e-Signature can be recovered by answering your Reminder Question.



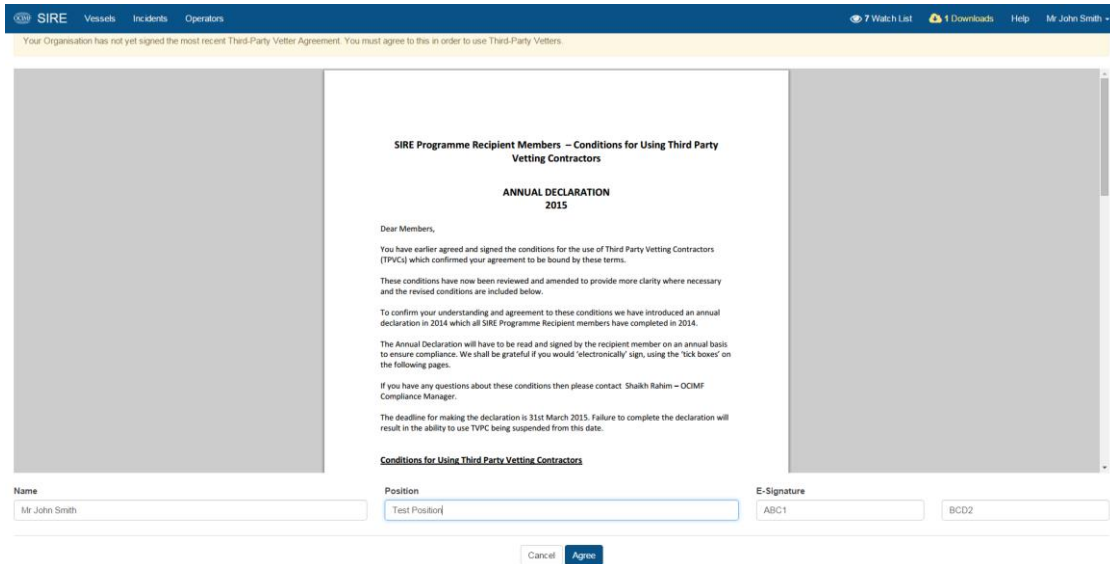
The screenshot shows the 'Recover E-Signature' page in the SIRE system. The page has a blue header with navigation links: SIRE, Vessels, Incidents, Operators, 7 Watch List, 1 Downloads, Contact Support, Resources, and Mr John Smith. Below the header, the breadcrumb trail is 'Organisation > Recover E-Signature'. The main content area contains the following fields and elements:

- Security Question:** A text input field with the prompt 'Please answer your security question: TEST'.
- Email Address:** A text input field with the prompt 'Your signature will be sent to the following e-mail address' and the value 'test@example.com'.
- Buttons:** 'Cancel' and 'Submit' buttons at the bottom right.

At the bottom of the page, there is a footer: '© 2015 Oil Companies International Marine Forum Development by Marine Information Solutions'.

Sign TPV Declaration

Prior to assigning a Third Party Vetter to your Organisation the TPV Declaration must be signed using the e-Signature created above.



SIRE Programme Recipient Members – Conditions for Using Third Party Vetting Contractors

ANNUAL DECLARATION 2015

Dear Members,

You have earlier agreed and signed the conditions for the use of Third Party Vetting Contractors (TPVC) which confirmed your agreement to be bound by these terms.

These conditions have now been reviewed and amended to provide more clarity where necessary and the revised conditions are included below.

To confirm your understanding and agreement to these conditions we have introduced an annual declaration in 2014 which all SIRE Programme Recipient members have completed in 2014.

The Annual Declaration will have to be read and signed by the recipient member on an annual basis to ensure compliance. We shall be grateful if you would 'electronically' sign, using the 'tick boxes' on the following pages.

If you have any questions about these conditions then please contact Shaikh Rahim – OCIMF Compliance Manager.

The deadline for making the declaration is 31st March 2015. Failure to complete the declaration will result in the ability to use TPVC being suspended from this date.

Conditions for Using Third Party Vetting Contractors


Name: Mr John Smith

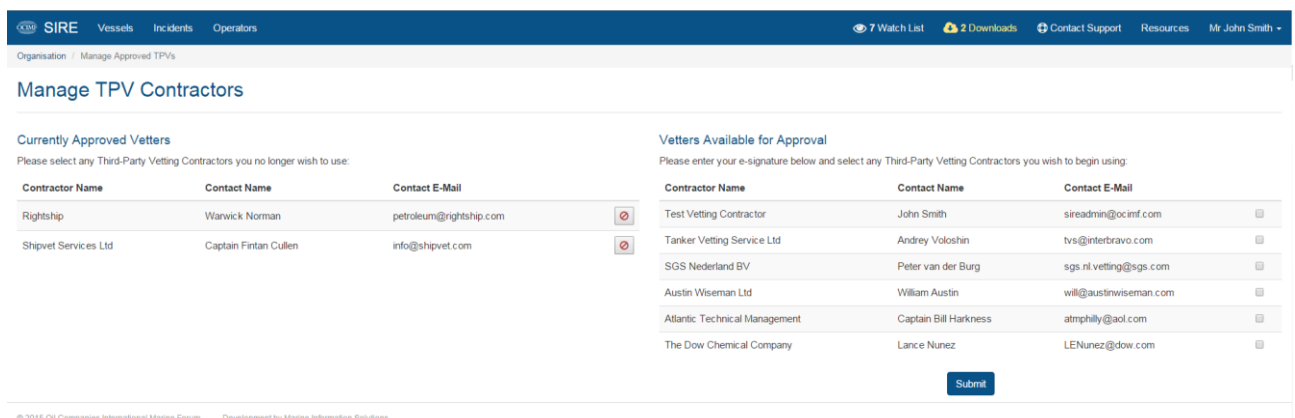
Position: Test Position

E-Signature: ABC1, BCD2

Buttons: Cancel, Agree

Register for TPV

Once the TPV Declaration has been signed, the  Register for TPV icon becomes available. Selecting this icon allows the user to assign Third Party Vetter Contractors to their Organisation.



Manage TPV Contractors

Currently Approved Veters

Please select any Third-Party Vetting Contractors you no longer wish to use:

Contractor Name	Contact Name	Contact E-Mail	
Rightship	Warwick Norman	petroleum@rightship.com	<input type="checkbox"/>
Shipvet Services Ltd	Captain Fintan Cullen	info@shipvet.com	<input type="checkbox"/>

Veters Available for Approval

Please enter your e-signature below and select any Third-Party Vetting Contractors you wish to begin using:

Contractor Name	Contact Name	Contact E-Mail	
Test Vetting Contractor	John Smith	sireadmin@ocimf.com	<input type="checkbox"/>
Tanker Vetting Service Ltd	Andrey Voloshin	tvs@interbravo.com	<input type="checkbox"/>
SGS Nederland BV	Peter van der Burg	sgs.nl.vetting@sgs.com	<input type="checkbox"/>
Austin Wiseman Ltd	William Austin	will@ausfinwiseman.com	<input type="checkbox"/>
Atlantic Technical Management	Captain Bill Harkness	atmphilly@aol.com	<input type="checkbox"/>
The Dow Chemical Company	Lance Nunez	LENunez@dow.com	<input type="checkbox"/>

Submit

TPV Contractors are selected by ticking the tick box on the right hand side of the records and then selecting Continue.

The TPV Declaration must be re-signed each time additional TPV Contractors are associated to your Organisation.

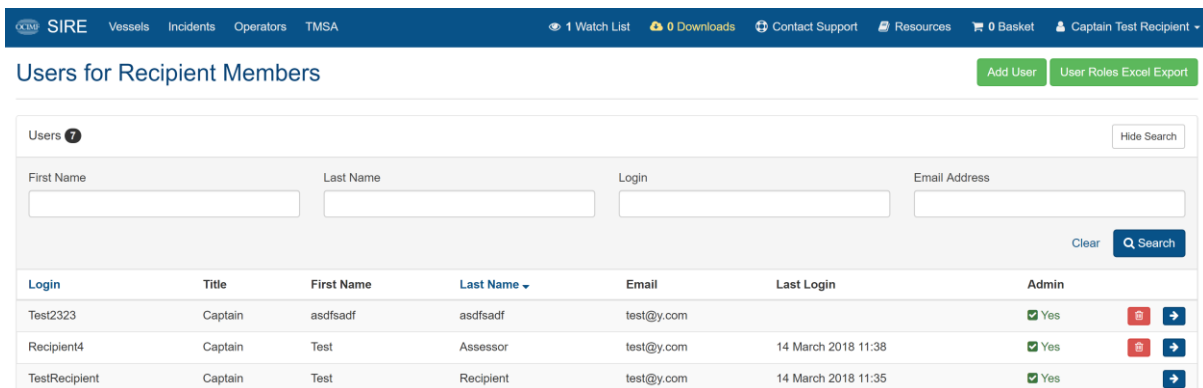


Note - The list of Third Party Companies does not exclude a company of your own choice. If you wish to use a new company please e-mail siresupport@ocimf.org giving their contact details. We will then issue instructions to your new Third Party Vetting contractor on how they can join the SIRE programme as a TPV vendor. Once their application is submitted and approved they will appear in the previous window.

4 Manage Users

The Manage Users screen allows SIRE Administrators, those users with the S-OS (SIRE – Organisational Supervisor) role within an Organisation, to Add, Edit and Delete users within their organisation.

Select 'Manage Users' from the top menu.



Login	Title	First Name	Last Name	Email	Last Login	Admin
Test2323	Captain	asdfsadf	asdfsadf	test@y.com		Yes
Recipient4	Captain	Test	Assessor	test@y.com	14 March 2018 11:38	Yes
TestRecipient	Captain	Test	Recipient	test@y.com	14 March 2018 11:35	Yes

Select the 'User Roles Excel Export' button to view all Users and their assigned roles, in an overview excel format.

Recipient Members - 13962
26/03/2018 20:33:41 - 7 users

Login	First Name	Last Name	Email	Last Logon	Organisational Supervisor	TPV Contractor Supervisor	Organisational Billing	Authorised Signatory	Inspection Consumer	Inspection Report Feedback	Incident Database	Member Data Mining	TMSA Consumer
Test2323	asdfsadf	asdfsadf	test@y.com		Y	Y			Y	Y	Y		
Recipient4	Test	Assessor	test@y.com	2018-03-14 11:38	Y	Y			Y	Y	Y	Y	Y
TestRecipient	Test	Recipient 2	test@y.com	2018-03-26 20:27	Y	Y	Y	Y	Y	Y	Y	Y	Y
Recipient2	Test	Recipient 2	test@y.com	2018-03-13 13:54	Y	Y	Y	Y	Y	Y	Y	Y	
Recipient3	Test	Recipient3	test@y.com	2018-03-13 14:28					Y				
Recipient6	Test	Recipient6	test@y.com	2018-03-14 11:35	Y	Y	Y	Y			Y	Y	
Recipient7	Test	Recipient7	test@y.com	2018-03-14 11:28	Y	Y	Y	Y	Y	Y	Y	Y	Y

The roles have been split into two categories, Organisational Management and Inspection Processing:

Organisational Management Roles



Role ID	Role Name	Role Description
S-OS	Organisational Supervisor	Manage Organisation Details, Organisational Sanctions Preferences and Users
S-TPV	TPV Contractor Supervisor	Manage Third Party Vetting Contractors
S-OB	Organisational Billing	Manage Account Billing Details and Raise Invoice
S-AS	Authorised Signatory	Can sign Organisational Level Agreements (T&Cs, TPVC Agreements)

Inspection Processing/Vetting Roles

Role ID	Role Name	Role Description
S-IC	Inspection Consumer	Purchase and Download Inspections
S-IRF	Inspection Report Feedback	Provide Inspection Feedback
S-ID	Incident Database	View SIRE Incident Repository
S-DM	Member Data Mining (OCIMF Members only)	Access OCIMF Data Mining
S-TMSA	TMSA Consumer (OCIMF Members only)	Access Member TMSA

Select 'Add User', the 'Add User' page displays with fields to enter the Users personal information and then the option for 'Quick Selection' of Roles. You still have the option to select the Roles individually.

When one of the roles is selected from 'Roles - Quick Selection' this will automatically select the Roles from the matrix below.

- **Organisational Administrator** – Selects all Roles
- **Inspection Administrator** – Selects Inspection Consumer and TMSA Consumer
- **Assessor** – Selects Inspection Consumer, Inspection Report Feedback, Incident Database, Member Data Mining and TMSA Consumer
- **Ship Operations** – Selects Inspection Consumer, Incident Database and TMSA Consumer

Roles - Quick Selection

Selecting one of the following options will automatically assign the listed roles to the user

- Organisational Administrator** - Selects all Roles
- Inspection Administrator** - Selects Inspection Consumer
- Assessor** - Selects Inspection Consumer, Inspection Report Feedback and Incident Database
- Ship Operations** - Selects Inspection Consumer and Incident Database

Organisational Supervisors are free to select any combination of roles for any given user within their organisation.



Role Name	Role Description	User has Role?
Organisational Supervisor	Manage Organisation Details, Organisational Sanctions Preferences and Users	<input type="checkbox"/>
TPV Contractor Supervisor	Manage Third Party Vetting Contractors	<input checked="" type="checkbox"/>
Organisational Billing	Manage Account Billing Details	<input type="checkbox"/>
Authorised Signatory	Can Sign Organisational Level Agreements (T&Cs)	<input type="checkbox"/>
Inspection Consumer	Purchase and Download Inspections	<input type="checkbox"/>
Inspection Report Feedback	Provide Inspection Feedback [requires Inspection Consumer role]	<input type="checkbox"/>
Incident Database	View SIRE Incident Repository	<input checked="" type="checkbox"/>
Member Data Mining	Access OCIMF Data Mining	<input type="checkbox"/>
TMSA Consumer	Access Member TMSA	<input checked="" type="checkbox"/>

Please Note: both the 'Member Data Mining' and the 'TMSA Consumer' roles are only available to OCIMF Member Organisations.



Hovering over the Roles will display a more detailed description of the functionality that the Role enables. This is available on the 'Add User' and 'Edit User' pages.

0 Downloads [Contact Support](#)

- Organisational Administrator - Selects all Roles
- Inspection Administrator** - Selects Inspection Consumer
- Assessor - Selects Inspection Consumer, Inspection R
- Ship Operations - Selects Inspection Consumer, Incident

The Organisational Supervisor role enables the user to edit the organisations address and contact details, set organisational level Sanctions preferences and add, edit and delete users within the organisation. The current balance of the organisation is displayed upon the home page for users with this role.

Role Name	Role Description	User has Role?
Organisational Supervisor	Manage Organisation Details, Organisational Sanctions Preferences and Users	<input type="checkbox"/>

The selected roles will be applied upon next logon of the user. Users can view their assigned roles via their 'User Profile' page.

User Profile

Your Profile

Last login: 31 January 2018 11:07

Title: Mr First Name: Organisational Last Name: Billing

Email Address: test@y.com Login: Billing1

Roles

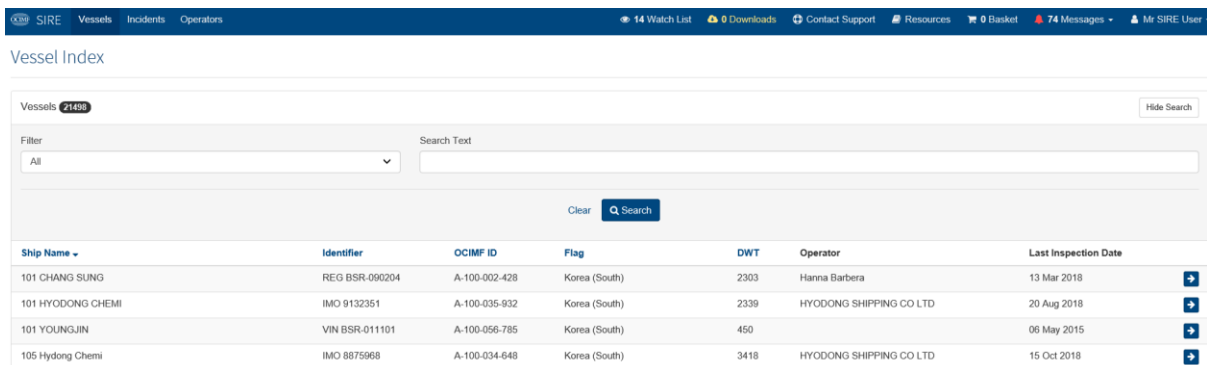
Role Name	Role Description	User has Role?
Organisational Supervisor	Manage Organisation Details, Organisational Sanctions Preferences and Users	<input type="checkbox"/> No
TPV Contractor Supervisor	Manage Third Party Vetting Contractors	<input type="checkbox"/> No
Organisational Billing	Manage Account Billing Details	<input checked="" type="checkbox"/> Yes
Inspector Registrations	Invite Inspector Candidates and Manage Inspectors	<input type="checkbox"/> No
Authorised Signatory	Can Sign Organisational Level Agreements (T&Cs, TPVC Agreements)	<input type="checkbox"/> No
Inspection Consumer	Purchase and Download Inspections	<input type="checkbox"/> No

5 Vessel Index

After selecting the 'Vessels' tab the Vessel Index page will be displayed. The Vessel Index page displays a list of all vessels currently active within the SIRE System.

5.1 Vessel Searches

The Vessels grid can be filtered to display only vessels with a Deadweight Tonnage of less than or greater than 5000 DWT. In addition, searches can be performed using the Vessel Name, IMO Number or VIN Number, searches using partial Vessel Names are permitted.

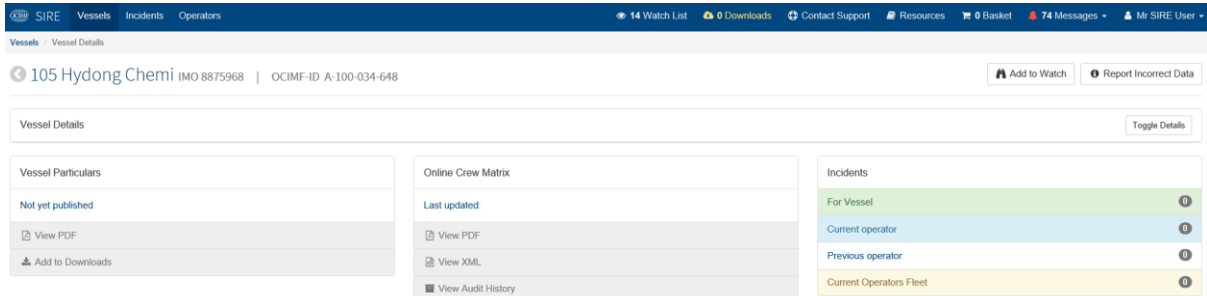


Ship Name	Identifier	OCIMF ID	Flag	DWT	Operator	Last Inspection Date
101 CHANG SUNG	REG BSR-090204	A-100-002-428	Korea (South)	2303	Hanna Barbera	13 Mar 2018
101 HYODONG CHEMI	IMO 9132351	A-100-035-932	Korea (South)	2339	HYODONG SHIPPING CO LTD	20 Aug 2018
101 YOUNGJIN	VIN BSR-011101	A-100-056-785	Korea (South)	450		08 May 2015
105 Hydong Chemi	IMO 8875968	A-100-034-648	Korea (South)	3418	HYODONG SHIPPING CO LTD	15 Oct 2018

Selecting the blue arrow upon the blue arrow to the right side of the row opens the Vessel Details page.

6 Vessel Details

The Vessel Details page provides access to view all information relating to a vessel.



The screenshot shows the SIRE Vessel Details page for vessel 105 Hydong Chemi (IMO 8875968, OCIMF-ID A-100-034-648). The page is divided into three main sections: Vessel Particulars, Online Crew Matrix, and Incidents. The Vessel Particulars section shows 'Not yet published' and options to 'View PDF' and 'Add to Downloads'. The Online Crew Matrix section shows 'Last updated' and options to 'View PDF', 'View XML', and 'View Audit History'. The Incidents section shows a list of incidents: 'For Vessel' (0), 'Current operator' (1), 'Previous operator' (0), and 'Current Operators Fleet' (0). The page also includes a navigation bar at the top with links for SIRE, Vessels, Incidents, and Operators, and a user profile at the bottom right.

The following is a brief summary of each sections of the vessel details page:

6.1 Vessel Particulars

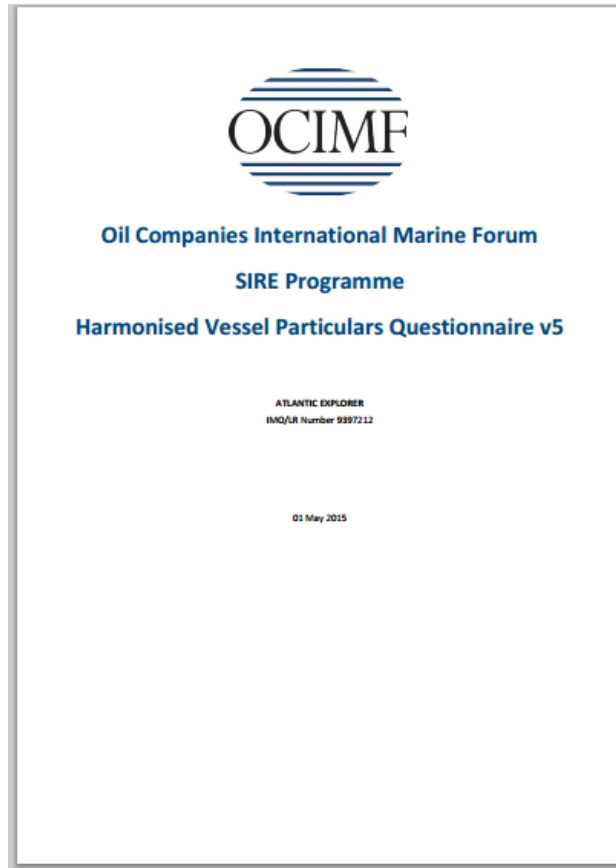
The Vessel Particulars document can be viewed in .pdf format or added to the Downloads list for bulk download in .zip format

Vessel Particulars

Last edited: 13 Mar 2015

 View PDF


 Add to Downloads



The HVPQ can be saved for your own records. However, your attention is drawn to the Terms and Conditions that were signed by your company regarding copyright and distribution. If in doubt, please contact sire@ocimf.org.

6.2 Vessel Crew Matrix

By selecting View PDF the current crew matrix is displayed. In addition, the user can download the crew matrix in XML format for use within third party crew management tools and can also view an audit history of previous versions of the vessels crew matrix.

Online Crew Matrix
Last updated: 05 May 2015
 View PDF
 View XML
 View Audit History

6.3 Vessel Incidents

Incident information that has been recorded against a vessel can be accessed via the Incidents panel. The four items in this area provide a count of the number of incidents reports in the following categories:

- Incidents recorded for this vessel
- Incidents recorded for this vessel under the management of the current ship operator
- Incidents recorded for this vessel under the management of a previous ship operator
- Incidents recorded for the whole of the ship operator's fleet

Clicking on each numeric counter takes the user to a list of those specific incidents.

Incidents	
For Vessel	5
Current operator	5
Previous operator	0
Current Operators Fleet	149

6.4 Purchase of Inspection – send to Third Party Vetter

Vessel Inspection Reports can be purchased by selecting the desired Report from within the Inspection Grid. If the Organisation has been authorised and configured to use Third Party Vetter Contractors, the option to purchase and then forward the Report onwards to the TPV Contractor is available.

Report Name	Type	Name at Inspection	Operator at Inspection	Inspecting company	Insp. Date	Port	Operation	Distrib. Date	Cost	Inspection Bookings
DCDP-7210-7590-4685	■	ADESHWARA	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Non BP / 3rd Party Test Commissioner	15 Jul 2016	Hound Point	Loading	15 Jul 2016	£50/£60	✉ 📄 ⬇
DCFW-7270-7727-4685	■	ADESHWARA	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Non BP / 3rd Party Test Commissioner	15 Jul 2016	Hound Point	Loading	15 Jul 2016	£50/£60	✉ 📄 ⬇
DCDK-6150-6362-4666	■	ADESHWARA	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Non BP / 3rd Party Test Commissioner	23 Jun 2016	Cochin	Loading	23 Jun 2016	£50/£60	✉ 📄 ⬇
DDTW-3518-3824-4655	■	ADESHWARA	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Non BP / 3rd Party Test Commissioner	10 Jun 2016	cochin	Loading	10 Jun 2016	£50/£60	✉ 📄 ⬇

Select the message icon to Email the Report to Third Party Vettors.

Vessels / Vessel Details / Purchase Inspection

Purchase Inspection

Please select third party vetting contractors to receive report **DCMM-5682-1266-4721**.

Third Party Vettors	
Name	Email
Test TPV Contractor	
Rightship	test@example.com

The 'Purchase Inspection' page has two buttons, 'Purchase £50' and 'Purchase via Card Payment £50'. Select one or all the TPV's listed and select 'Purchase via Card Payment £50'.

Invoice / Billing Details

These details identify the purchasing organisation and will be used for the purchase invoice.

Email Address	<input type="text" value="test@example.com"/>
Address Line 1	<input type="text" value="12 Street"/>
Address Line 2	<input type="text" value="Test"/>
City	<input type="text" value="Test"/>
County / State	<input type="text" value="West Midlands"/>
Post Code	<input type="text" value="B31 6AA"/>
Country	Afghanistan
VAT	VAT will not be charged.

Mr Test Submitter

info@marineinfosys.com

Order Items

DCMM-5682-1266-4721	£50.00
---------------------	---------------

Total before VAT	£50.00
------------------	--------

VAT	£0.00
-----	-------

Order Total	£50.00
--------------------	---------------

[Make Payment](#)

[Back to Sire](#)

Cardholder Details

These details identify the registered cardholder and are used to authenticate the payment. They may be the same as the invoice/billing details.

- Use the same details as the invoice/billing details above
- Use different cardholder details

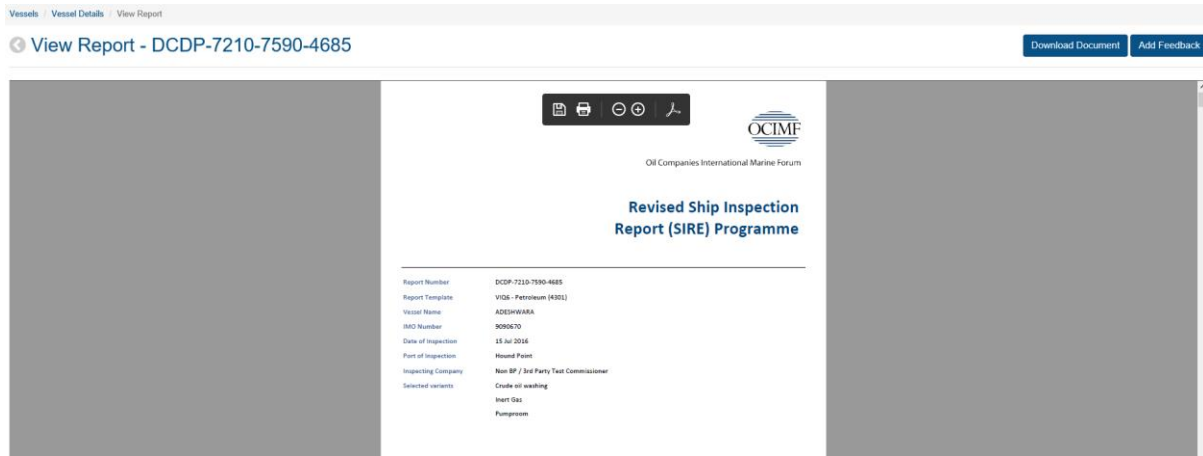
Card Details

Card Type	<input type="text" value="VISA Credit"/>
Cardholder's Name	<input type="text" value="Title"/> <input type="text" value="First name"/> <input type="text" value="Last name"/>
	<small>Please enter your name as shown on card</small>
Card Number	<input type="text"/>
Security Code	<input type="text"/>
Start Date	<input type="text" value="MMYY"/>
End Date	<input type="text" value="MMYY"/>

The OCIMF Payments page displays. Invoice/Billing Details can be amended. VAT is charged to EU customers only. Complete the card details and select to 'Make Payment'.

A confirmation message is displayed confirming that the Inspection Report has been sent to the Third-Party Vetting Contractors selected.

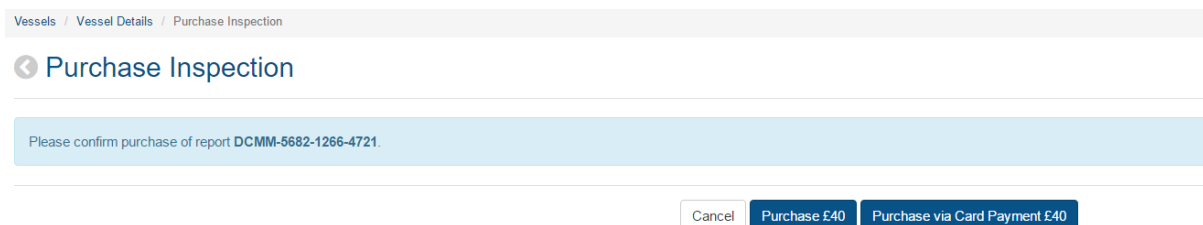
The Inspection Report is then available to be viewed in .pdf format



The SIRE report can be saved for your own records. However, your attention is drawn to the Terms and Conditions that were signed by your company regarding copyright and distribution. If in doubt, contact sire@ocimf.org

6.5 Purchase of Inspection – pay on Credit Card

Select the PDF icon or the Download icon alongside the Inspection to view the Purchase Inspection page. There are two buttons 'Purchase £40' and 'Purchase via Card Payment £40'. Select the button 'Purchase via Card Payment £40'.



The OCIMF Payments page displays.

Invoice / Billing Details

These details identify the purchasing organisation and will be used for the purchase invoice.

Email Address

Address Line 1

Address Line 2

City

County / State

Post Code

Country **Afghanistan**

VAT **VAT will not be charged.**

Mr Test Submitter

info@marineinfosys.com

Order Items

DCMM-5682-1266-4721 **£50.00**

Total before VAT **£50.00**

VAT **£0.00**

Order Total £50.00

[Make Payment](#)

[Back to Sire](#)

Cardholder Details

These details identify the registered cardholder and are used to authenticate the payment. They may be the same as the invoice/billing details.

- Use the same details as the invoice/billing details above
- Use different cardholder details

Card Details

Card Type

Cardholder's Name

Please enter your name as shown on card







Card Number

Security Code

Start Date

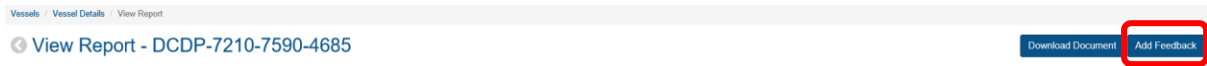
End Date

The Inspection grid updates to indicate that the Report has been purchased and the Member can 'Email Report to a Third Party Vetter', 'View Report' or 'Add to My Downloads'.

Report Name	Type	Name at Inspection	Operator at inspection	Inspecting company	Insp. Date	Port	Operation	Distrib. Date	Cost	Inspection Bookings
DCMV-6370-6489-4780	British Eagle	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Non BP / 3rd Party Test Commissioner	02 Nov 2016	cochin	Loading	02 Nov 2016	-	  	
DCMB-4972-6736-4780	British Eagle	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	BP SHIPPING	02 Nov 2016	cochin	Loading	02 Nov 2016	-£10	  	

6.6 Adding Inspection Feedback

Inspection feedback can be added by selecting the 'Add Feedback' icon.



Inspection Report Details are displayed upon the 'Add Inspection Feedback' page upon which General Report Feedback can be entered.

Add Inspection Feedback

Report Details

Vessel Name	Inspecting Company
ADESHWARA	Non BP / 3rd Party Test Commissioner
Inspection Date	Report Name
15 Jul 2016	DCDP-7210-7590-4685

Please Enter Your Contact Email Address(es) Below

Email Address	Secondary Email Address
test@example.com	

Please Enter Your General Feedback On This Report In The Space Provided Below

Report Feedback

Question Specific Report Feedback

Search For Question By Number Find

Feedback against specific questions can be provided by Searching for the Question by Number and selecting 'Add Question Feedback'

Add Question Feedback

Report Name	Question Number
DCDP-7210-7590-4685	1.18
Question Text	Response Text
Date the current operator assumed responsibility for the vessel	2010-10-01
Inspector Comments	Inspector Observations
Initial Operator Comments	Subsequent Operator Comments

Question Feedback

Cancel Save

7 Incidents

By selecting the 'Incidents' tab from the top menu bar, a full list of all incident records currently held within the Vessel Incident Repository can be viewed.

Incidents

Incidents for All Operators

Incident Ref	IMO	Vessel Name At Incident	Incident Name	Operator at Incident	Incident Date *	Date Created	Date Published	Incident location	Incident Type Primary
20029839/006	9594884	ABBEY ROAD	test	BP SHIPPING LTD	20 Apr 2016	20 Apr 2016	20 Apr 2016	Cochin	Grounding
20029959/001	2015109	Longbridge Explorer	incident test 4	Longbridge Tanker Co	04 Apr 2016	16 Jun 2016	16 Jun 2016	docks	Piracy/Hijack
20013800/001	7924035	MARIMAR GAS	Test	BENELUX OVERSEAS INC	12 Jan 2016	13 Jan 2016	13 Jan 2016	Test	Machinery Failure - Engine
20029557/001	9522271	GAS IONIAN	Test Incident	BENELUX OVERSEAS INC	11 Jan 2016	13 Jan 2016	13 Jan 2016	Birmingham	Explosion

Selecting the 'View' icon opens a confirmation box asking the user to agree to not pass on information to any person outside of their Organisation.

Incident "test" for the vessel ABBEY ROAD.

You agree that the information downloaded from the Vessel Incident Repository is confidential and will not be passed to any third party outside your organisation.

Upon agreeing to the terms the selected incident record is displayed:

Incidents / Incident Details

Incident test

Vessel Details

IMO Number	Ship Name	Operator	Year
9594884	ABBEY ROAD	BP SHIPPING LTD	2010

Incident Details 20029839/006

Vessel Type	Incident Date	Incident Location	Primary Email Address
Oil & Chemical	20 Apr 2016	Cochin	test.tester@uk.bp.com
Activity At Incident	Incident Location Type	Primary Incident Type	Secondary Email Address
At Anchor	Deep Sea	Grounding	test1.tester@uk.bp.com

Incident Description

test

Stage Initial Notification
 Stage Incident Investigation
 Stage Root Cause
 Stage Corrective Action

Secondary Consequences	Incident Documents
Blackout	There are currently no documents for this incident.
Collision	
Contact Damage/Allison	
Criminal Act	



8 Operators

By selecting the 'Operators' tab from the top menu bar, a full list of all Operators registered within the SIRE system can be viewed.

Operator Index

Operators 1818 Hide Search

Organisation Name

Clear Q Search

Organisation Name	Primary User Name	Office Number	Fax Number	Email Address	
A new operator					➔
A. P. Moller - Maersk A/S (Maersk Tankers)	Mr Janus Auken	+45 3363 4973	+45 3363 4879	cphtanktovet@maersk.com	➔
A K Shipping & Trading Inc.	Basil D. Dimakakos	(+30) 211-5551-100	(+30) 211-5551-190	operations@akcompanies.com	➔
A.P.Moller Singapore Pte Ltd	Capt. Pankaj Mohan	+65 6318 3619	+65 6223 7191	asishipvet@maersk.com	➔
A/S NORSKE SHELL		00 47 2266 5358	00 47 2266 5327		➔

Click the blue arrow to the right of the Operators record to display the Operator Details page.

Operators / Operator Details

[A. P. Moller - Maersk A/S \(Maersk Tankers\)](#)

Address Line 1
A.P. Moller - Maersk A/S (Maersk Tankers)

Address Line 2
Esplanaden 50

Address Line 3
Copenhagen

Post Code / Zip Code
1427

Country
Denmark

Contact Name
Mr Janus Auken

Office No.
+4533634973

Home No.

Mobile No.

Fax No.
+4533634879

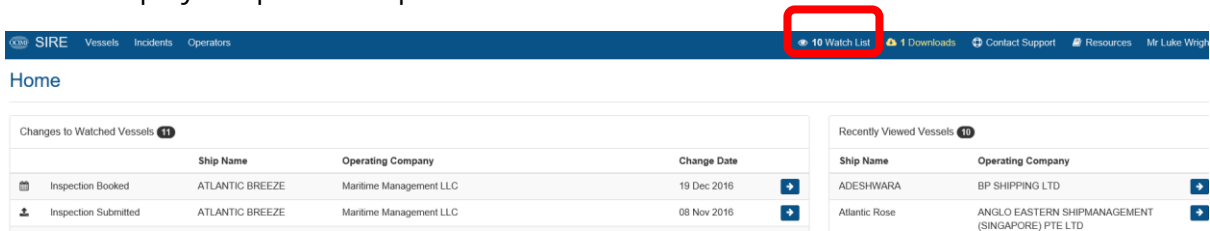
Website

Email Address

[Back](#)

9 Vessel Watch List

If one or more vessels have been added to the users Watch List, then the Watch List tab will be displayed upon the top menu bar.

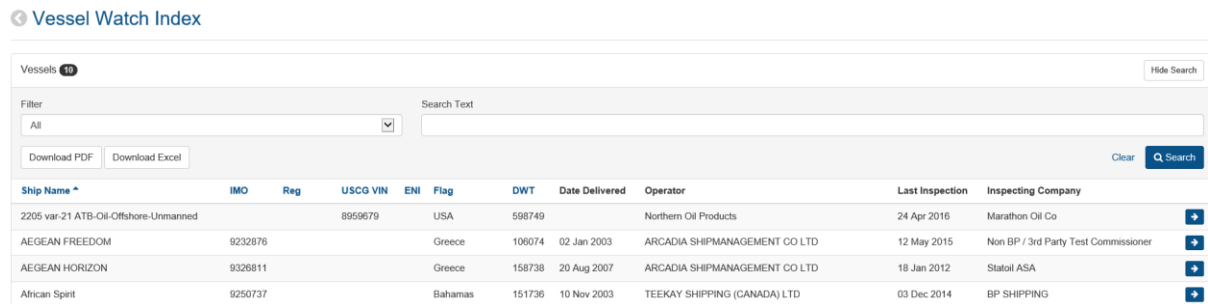


Home

	Ship Name	Operating Company	Change Date	
📅	Inspection Booked	ATLANTIC BREEZE	Maritime Management LLC	19 Dec 2016 →
📄	Inspection Submitted	ATLANTIC BREEZE	Maritime Management LLC	08 Nov 2016 →

Ship Name	Operating Company	
ADESHWARA	BP SHIPPING LTD	→
Atlantic Rose	ANGLO EASTERN SHIPMANAGEMENT (SINGAPORE) PTE LTD	→

Selecting the Watch List tab opens the Vessel Watch Index.



Vessel Watch Index

Vessels **10**

Filter: All | Search Text: []

Download PDF | Download Excel | Clear | Search

Ship Name	IMO	Reg	USCG VIN	ENI	Flag	DWT	Date Delivered	Operator	Last Inspection	Inspecting Company	
2205 var-21 ATB-Oil-Offshore-Unmanned			8959679		USA	598749		Northern Oil Products	24 Apr 2016	Marathon Oil Co	→
AEGEAN FREEDOM	9232876				Greece	106074	02 Jan 2003	ARCADIA SHIPMANAGEMENT CO LTD	12 May 2015	Non BP / 3rd Party Test Commissioner	→
AEGEAN HORIZON	9326811				Greece	158738	20 Aug 2007	ARCADIA SHIPMANAGEMENT CO LTD	18 Jan 2012	Statoil ASA	→
African Spirit	9250737				Bahamas	151736	10 Nov 2003	TEEKAY SHIPPING (CANADA) LTD	03 Dec 2014	BP SHIPPING	→

From here, users can download a list of vessels that are currently held upon their Watch List in both Excel and .pdf formats.

Selecting the blue arrow to the right of the row opens the Vessel Details page for the desired vessel.



10 Tanker Management Self Assessment

TMSA (Tanker Management Self-Assessment) is a new module within the SIRE Database whose key behaviours for Members are:

- View current and historical TMSA Documents for Vessel Operators
- Request access to TMSA Documents via a work-flow mechanism

The Oil Companies International Marine Forum (OCIMF) has launched the third edition of its Tanker Management and Self-Assessment (TMSA) programme and book.

10.1 Requesting Access to an Operator's TMSA Document

The Member's current TMSA status can be viewed from the TMSA > Homepage:

The screenshot shows the TMSA interface with the following elements:

- Header: TMSA
- Sub-header: TMSA
- Message: The list below shows all SIRE Operators, and whether or not your organisation has access to their TMSA publications.
- Filters: Has Published TMSA? (Yes), In Distribution Policy? (Yes), Search Text.
- Buttons: Clear, Search.
- Table with columns: Operator Name, SIRE Account ID, Legacy TMSA ID, Currently has access?, Archived Reports, Current Published Report Name, Current Published Report Type.
- Table Row: South Sea Shipping, 10635, [Green Checkmark] Yes, 167 Archived Report(s), DNRH-0324-0575-2647, TMSA v3 (5002).

A list of TMSA Operators are displayed, together with:

- Whether or not the Member is currently in the Operator's Distribution Policy (no differentiation is made between whether the Operator has stated visible to all / visible to only some)
- The number of archived reports for the Operator
- A download icon to view the Operator's currently published TMSA document, if available. (Note: a report is available if both (1) it exists and (2) the Member is in the current distribution policy. If either of these is false, then 'not available' is shown.)
- A download icon to the TMSA XML for each report



TMSA | Operator Details

Operator Details for **South Sea Shipping**

Operator Details

Operator Name South Sea Shipping	Currently in distribution policy? <input checked="" type="checkbox"/> Yes
SIRE Account ID 10635	Legacy TMSA Account ID (If Applicable)
Published TMSA Document DNRH-0324-0575-2647	

[Back](#)

All TMSA Documents | **Distribution Policy Request History**

TMSA Documents for Operator **10635**

Report Name

[Clear](#) [Search](#)

Status	Report Name	Date Published	Date Archived
Published	DNRH-0324-0575-2647	03 Jan 2019	

Clicking the 'Request Document Access' button redirects to the Request Document Access page:

Request Document Access

Request Message (optional)

[Cancel Request](#) [Submit Request](#)

On this page, the Member can submit their Access Request, together with an optional request message they may wish to send to the operator. Once the request has been submitted, the user is redirected back to the Operator Details page. Once an Access Request has been made and is pending, another request cannot be created – a message is shown explaining a request is currently pending:



TMSA Operator Details

Operator Details for South Sea Shipping

Operator Details

Operator Name South Sea Shipping	Currently in distribution policy? <input checked="" type="checkbox"/> Yes
SIRE Account ID 10635	Legacy TMSA Account ID (if Applicable)
Published TMSA Document DNRH-0324-0575-2647	

[Back](#)

All TMSA Documents **Distribution Policy Request History**

TMSA Documents for Operator **110**

Report Name

[Clear](#) [Search](#)

Status	Report Name	Date Published	Date Archived
Published	DNRH-0324-0575-2647	03 Jan 2019	

Other features of the Operator Details Page

The Operator Details page also displays information on the Operator's TMSA Documents, and the Member's Distribution Policy Request History with that Operator:

- 'All TMSA Documents' tab - this tab contains a list of all TMSA Documents for the chosen Operator. A PDF download link will be available for any Reports for which either:
 - The Member was in the distribution policy at the time of archiving (for Archived reports)
 - The Member is in the current distribution policy (for the Published Report)

For example, in the screen capture below, the Member is not in the current distribution policy when the two most recent documents were created, Published and Archived. Access is enabled for the 3 Archived documents showing the TMSA PDF and TMSA XML icons:



All TMSA Documents | Distribution Policy Request History

TMSA Documents for Operator **113**

Report Name

Clear Search

Status	Report Name	Date Published	Date Archived
Published	DNRH-0324-0575-2647	03 Jan 2019	
Archived	MXLM-4488-5816-9075	28 Nov 2018	28 Nov 2018
Archived	HOPJ-1837-6449-4176	12 Sep 2018	12 Sep 2018
Archived	SHKJ-1722-8047-8083	23 Aug 2018	23 Aug 2018
Archived	KADB-1263-9321-9316	23 Aug 2018	23 Aug 2018
Archived	MCRH-2027-8369-9129	15 Aug 2018	23 Aug 2018
Archived	XQMO-1750-7746-6317	15 Aug 2018	15 Aug 2018
Archived	TLKJ-1107-3360-8506	15 Aug 2018	15 Aug 2018
Archived	QYPH-2989-4130-2968	25 Jul 2018	25 Jul 2018
Archived	VIAS-7209-8029-0483	19 Apr 2018	20 Jul 2018

1 2 3 4 5 6 7 8 9 10 ... >>>

Distribution Policy Request History tab - this tab shows a list of all historic (and, if applicable, pending) distribution policy requests. For each request, clicking on the magnifier will show details of the request. The request view will differ between those for which no decision has been made, and those for which a decision has been made (additional fields will be shown):

All TMSA Documents | Distribution Policy Request History

Document Access Request History **1**

Search Text

Clear Search

Request Date	Operator Name	Status	Decision Date
03 Jan 2019	South Sea Shipping	Request Granted	03 Jan 2019

Select the 'i' icon to view the Document Access Request information:

Document Access Request ×

Operator Name	Date Request Made
South Sea Shipping	03 Jan 2019
Member Request Message (if provided)	
Test test teSt	
Current Status	Decision Date (if applicable)
Request Granted	03 Jan 2019
Operator Response (if provided)	
test granted	

Close



10.2 Viewing Distribution Policy Requests

A list of all historic access requests made by the Member across all Operators are available from the TMSA Actions menu > Distribution Policy Requests:

TMSA / Distribution Policy Requests

Distribution Policy Requests

This page shows a list of all historic requests for access to Operator Documents.

Document Access Request History **3**

Search Text

Clear

Request Date	Operator Name	Status	Decision Date	
20 Apr 2016	CHANDRIS (HELLAS) INC	Request Denied	20 Apr 2016	<input type="button" value="i"/>
20 Apr 2016	AHLERS INTERNATIONAL S.A. - LUXEMBURG	No Decision Made		<input type="button" value="i"/>
20 Apr 2016	CHANDRIS (HELLAS) INC	Request Granted	20 Apr 2016	<input type="button" value="i"/>

Select the 'i' icon to view the 'Document Access Request' information page (this is the same screen that is accessed through the 'Distribution Policy Request History' tab):

Document Access Request ×

Operator Name
[South Sea Shipping](#)

Date Request Made
[03 Jan 2019](#)

Member Request Message (if provided)
[Test test teSt](#)

Current Status
[Request Granted](#)

Decision Date (if applicable)
[03 Jan 2019](#)

Operator Response (if provided)
[test granted](#)

10.3 Viewing Operators Publication History

The page at TMSA Actions menu > Publication History shows a list of all Reports that have been published by Operators for which the Member was in the Distribution policy at the time of Publication.

TMSA / Publication History

Publication History

This page shows a history of all reports that have been published to APACHE ENERGY LIMITED. This list will include both currently published reports, and those that have since been archived. Please Note there will only be an entry in the publication log if APACHE ENERGY LIMITED was in the operators distribution policy at the time of publication.

Publication History 11

Report Name Operator

Clear

Publication Date	Operator Name	Report Name	Report Type	Current Status	Currently Allowed Access?
03 Jan 2019	South Sea Shipping	DNRH-0324-0575-2647	TMSA v3 (5002)	Published	<input checked="" type="checkbox"/> Yes
21 Dec 2018	OCIMF Test Vessel Operator	APUN-1665-8548-5126	TMSA v3 (5002)	Published	<input type="checkbox"/> No

For each of these Reports, a download link to the report is shown. Please note that if a Member is removed from the distribution policy of an Operator whilst a Published Report is available, that Report will be removed from the Publication Log.

10.4 Configuring Notification Email Addresses

A user with appropriate permissions can specify up to 5 e-mail addresses that are used for notifications related to TMSA Activity at TMSA Actions menu > E-mail Configuration:

TMSA / Email Configuration

Email Configuration

This screen allows you to configure which e-mail recipient(s) within your Organisation will receive notifications related to TMSA.

As a Member, these notifications will include:

- Notifications related to requests for access made to Operators
- Optionally notifications of all published TMSA documents, with download links.

Please enter up to 5 e-mail addresses to receive TMSA notifications

Email Address #1

Email Address #2

Email Address #3

Email Address #4

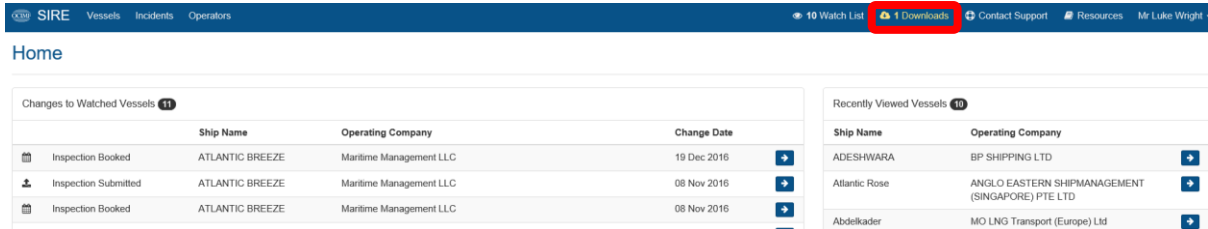
Email Address #5

Send details of each Publication?

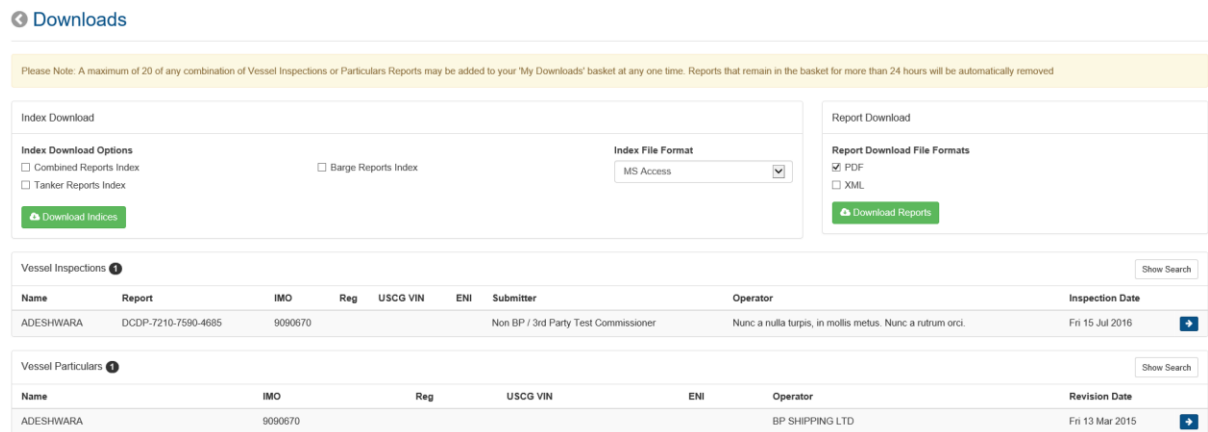
These notifications include responses from Operators related to requests for access, and optionally, whether or not TMSA Publication notifications should be received (by default, this is set to 'Yes').

11 Downloads

Selecting the Downloads icon provides access to the Downloads page.



From the Downloads page the user can download both Vessel Inspections and Particulars in both .pdf and .xml formats in addition to Indexes of Tanker and Barge Reports.



Please Note: A maximum of 20 of any combination of Vessel Inspections or Particulars Reports may be added to your 'My Downloads' basket at any one time. Reports that remain in the basket for more than 24 hours will be automatically removed

Index Download

Index Download Options

Combined Reports Index

Tanker Reports Index

Barge Reports Index

Index File Format

MS Access

Report Download

Report Download File Formats

PDF

XML

Vessel Inspections

Name	Report	IMO	Reg	USCG VIN	ENI	Submitter	Operator	Inspection Date
ADESHWARA	DCDP-7210-7590-4685	9090670				Non BP / 3rd Party Test Commissioner	Nunc a nulla turpis, in mollis metus. Nunc a rutrum orci.	Fri 15 Jul 2016

Vessel Particulars

Name	IMO	Reg	USCG VIN	ENI	Operator	Revision Date
ADESHWARA	9090670				BP SHIPPING LTD	Fri 13 Mar 2015



12 SIRE Sanctions Framework

SIRE Vessel Operator Organisations wishing to join the SIRE Programme may be subject to International Sanctions Legislation. The SIRE Sanctions Framework has been created to ensure that all users of the SIRE Programme can continue to use the Programme, whilst complying to all necessary legislation that may be applicable to themselves, with respect to a Sanctioned Operator.

The SIRE Sanctions Framework enables Member Organisations and individual users to 'Opt-in' to viewing 'Sanctioned Data', with the default position being that organisations and users will not be exposed. Sanctioned Data is defined as all Vessel Inspection Questionnaires (VIQ and BIQ), Vessel Particular Questionnaires (VPQ), Crew Information, Vessel Incident Records and Tanker Management Self-Assessment (TMSA) reports, relating to the Sanctioned Organisation.

Users of SIRE WebServices must also expressly 'Opt-in' to receive Sanctioned Data via WebServices.

In addition to preventing SIRE Member users from inadvertently being exposed to Sanctioned Data, the SIRE Sanctions Framework ensures that other user groups, such as SIRE Inspectors and SIRE Third Party Vetting Contractor Organisations, are not exposed.

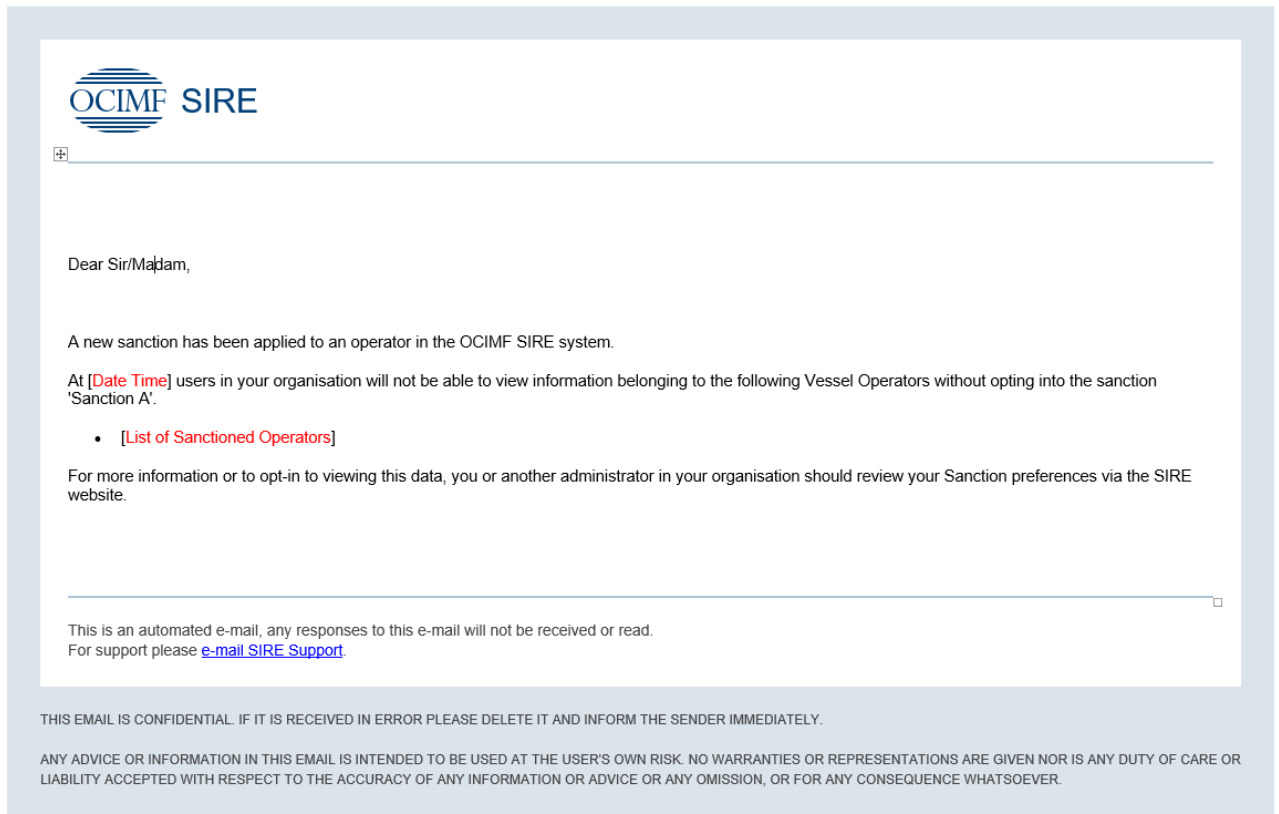
The SIRE Sanctions Framework prevents SIRE Inspectors from being booked to perform a SIRE Inspection upon a Sanctioned vessel, unless they themselves have expressly 'Opted-In'. Likewise, SIRE Inspection Reports that have been created for a Sanctioned Organisation cannot be forwarded to a SIRE Third Party Vetting Contractor Organisation, unless the TPVC has Opted-In to accepting Sanctioned Data.



12.1 Notification of a Sanction being applied

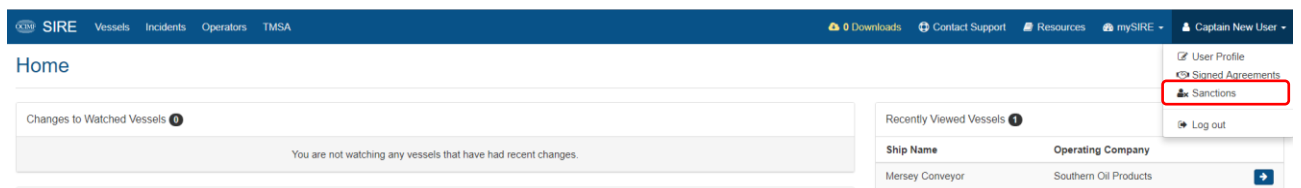
Upon a SIRE Vessel Operator organisation being placed under Sanction by the OCIMF Administration, the following email notification will be issued to all SIRE Administrator users, within SIRE Member accounts.

The email informs the Administrators that a new Sanction has been created and which entities within SIRE are now considered to be under this Sanction.



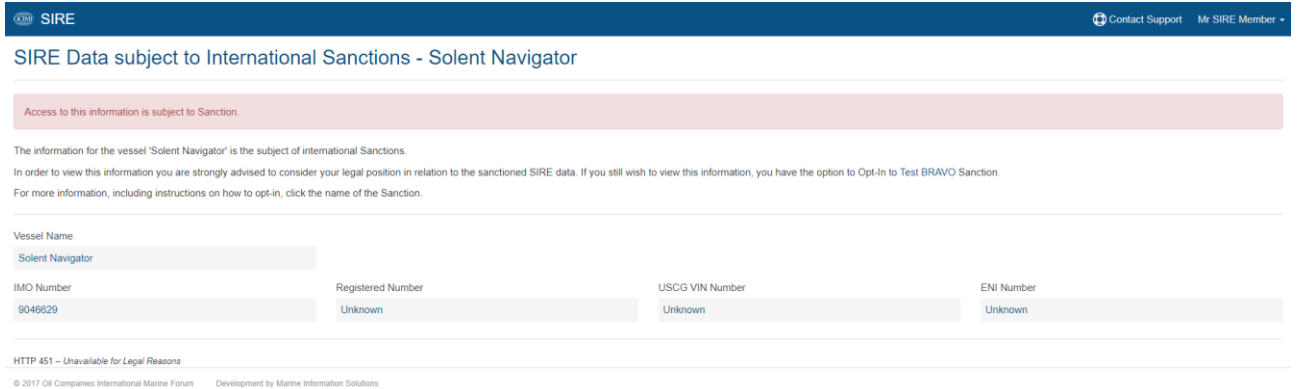
12.2 Viewing current SIRE Sanctions

Selecting the 'Sanctions' menu displays a list of all Sanctions that are currently active within SIRE. The current 'Opt-In' status for both the Member Organisation and the individual User is displayed.



12.3 Sanctioned Data Warning

When a SIRE Member user attempts to view Sanctioned Data relating to an Organisation which is currently under a Sanction to which they have not 'Opted-In' to receiving, the following warning is displayed:



The screenshot shows the SIRE interface with a warning banner at the top: "Access to this information is subject to Sanction." Below this, a message states: "The information for the vessel 'Solent Navigator' is the subject of international Sanctions. In order to view this information you are strongly advised to consider your legal position in relation to the sanctioned SIRE data. If you still wish to view this information, you have the option to Opt-In to Test BRAVO Sanction. For more information, including instructions on how to opt-in, click the name of the Sanction." Below the message, the vessel details are shown:

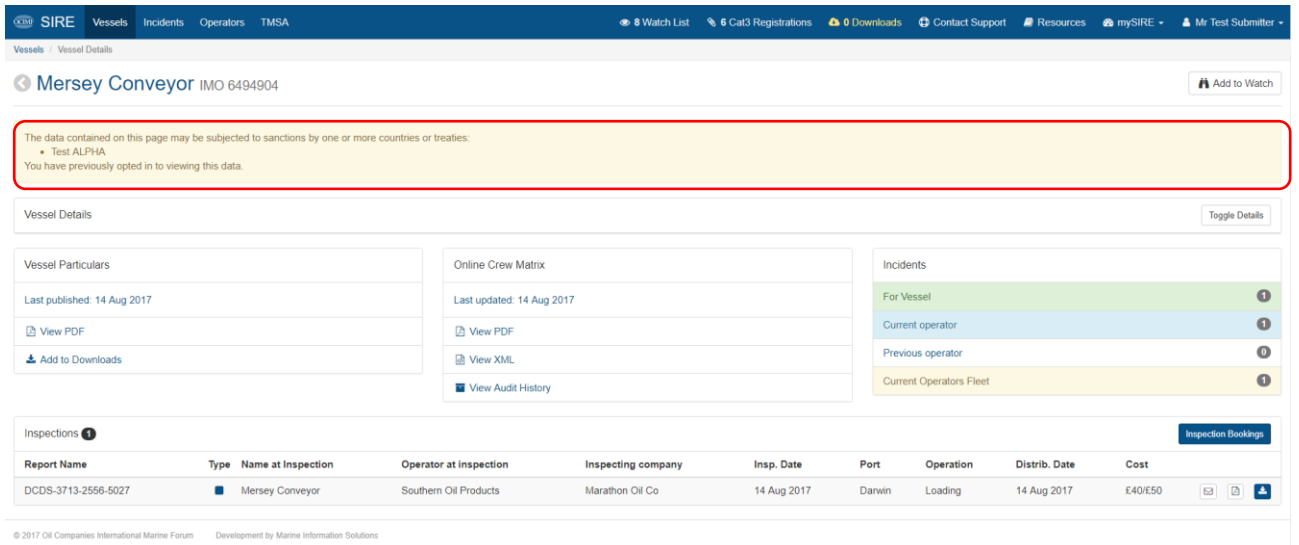
Vessel Name	Solent Navigator		
IMO Number	Registered Number	USCG VIN Number	ENI Number
9046629	Unknown	Unknown	Unknown

At the bottom, it says "HTTP 451 - Unavailable for Legal Reasons" and "© 2017 Oil Companies International Marine Forum Development by Marine Information Solutions".

To view the desired information, both the SIRE Member organisation and the individual user must 'Opt-in' to the Sanction.

12.4 Sanctioned Data Warning following Opt-in

Once both the SIRE Member organisation and the SIRE Member user have opted-in to viewing Sanctioned data, the following warning banner is displayed upon of all screens that provide access to Sanctioned data.



The screenshot shows the SIRE interface with a warning banner at the top: "The data contained on this page may be subjected to sanctions by one or more countries or treaties: • Test ALPHA. You have previously opted in to viewing this data." Below this, the vessel details for "Mersey Conveyor" (IMO 6494904) are shown. The interface includes sections for "Vessel Particulars", "Online Crew Matrix", "Incidents", and "Inspections".

Report Name	Type	Name at Inspection	Operator at inspection	Inspecting company	Insp. Date	Port	Operation	Distrib. Date	Cost
DCDS-3713-2556-5027	■	Mersey Conveyor	Southern Oil Products	Marathon Oil Co	14 Aug 2017	Darwin	Loading	14 Aug 2017	£40/£50

At the bottom, it says "© 2017 Oil Companies International Marine Forum Development by Marine Information Solutions".



12.5 Opting into Receiving Sanctioned Data

Within a SIRE Member Organisation, users can only view/download Sanctioned Data if both the user and their parent SIRE Member organisation has elected to 'Opt-In' as shown below:

Organisation Level	'Opt-in' to Viewing Sanctioned Data			
	Yes		No	
Individual Level	Yes	No	n/a	n/a
Can Download/View Sanctioned Data?	Yes	No	No	No

The default behaviour, for a newly added Sanctioned SIRE Vessel Operator, is that both the SIRE Member organisation and the individual user must 'Opt-In' to view/download the data.

SIRE Vessels Incidents Operators TMSA
4 Watch List 0 Downloads Contact Support Resources mySIRE Mr SIRE Member

Sanctions WebServices setting

Amendments to the SIRE Programme have been introduced to better enable OCIMF to react to international sanctions so that, where appropriate, data can be excluded from the system, or where the sanctions only affect certain users to enable users of the programme to make elective choices. The amendments are designed to ensure that as soon as any data is affected by sanctions, a user can only see that affected data if they actively confirm they wish to do so. The amendments will also allow administrators within users to make different decisions for individuals within their organisations.


It is the responsibility of all SIRE users to ensure that they understand their individual legal position in relation to international sanctions the SIRE data that download. Whilst OCIMF monitors international sanctions, SIRE users must take appropriate steps including informing OCIMF as soon as they are aware that international sanctions may affect their ability to download or use SIRE data. SIRE users are encouraged to obtain independent legal advice before electing to receive potentially sanctioned data. Guidance notes provided within this website do not constitute legal advice. OCIMF accepts not responsibility whatsoever where SIRE users elect to download or use SIRE data in breach of international sanctions.

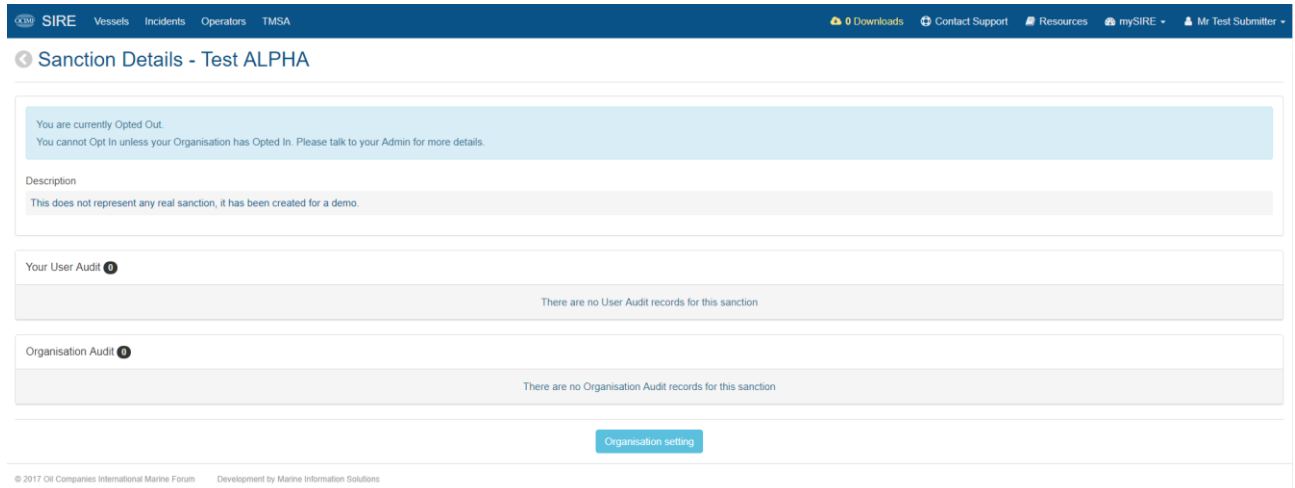
Please Note: Any change to an Organisation level Sanction setting is subject to a time delay. This is a safety measure to ensure that unintended changes can be cancelled before becoming active.

Title	Description	Organisation Status	Your Status
Test ALPHA	This does not represent any real sanction, it has been created for ...	✔ Opted-in. Sanctioned data will be visible	✔ Opted-in. Sanctioned data will be visible
Test BRAVO	This does not represent any real sanction, it has been created for ...	✘ Not opted-in. Sanctioned data will not be visible	✘ Not opted-in. Sanctioned data will not be visible


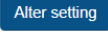
© 2017 Oil Companies International Marine Forum Development by Marine Information Solutions

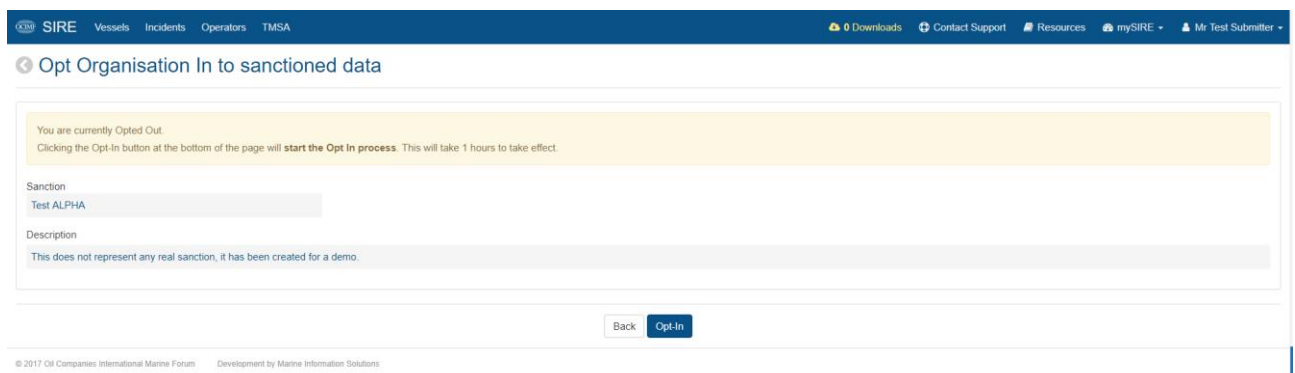
12.6 Updating Organisation Sanctions Status

Select the  icon adjacent to the desired Sanction, on the Sanctions page, to launch the Sanction Details page.



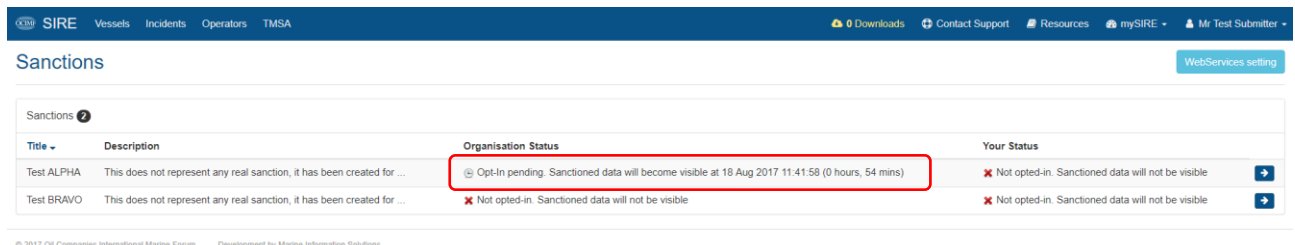
The screenshot shows the 'Sanction Details - Test ALPHA' page. At the top, there is a navigation bar with 'SIRE' and various menu items. Below the title, a blue box contains the message: 'You are currently Opted Out. You cannot Opt In unless your Organisation has Opted In. Please talk to your Admin for more details.' The 'Description' section states: 'This does not represent any real sanction, it has been created for a demo.' Below this are sections for 'Your User Audit' and 'Organisation Audit', both showing 'There are no ... records for this sanction'. At the bottom, there is an 'Organisation setting' button.

Selecting the  button, followed by the  button, displays the Sanction 'Opt-In' page.





The screenshot shows the 'Opt Organisation In to sanctioned data' page. A yellow box at the top contains the message: 'You are currently Opted Out. Clicking the Opt-In button at the bottom of the page will start the Opt In process. This will take 1 hours to take effect.' The 'Sanction' section shows 'Test ALPHA' and the 'Description' section repeats the demo message. At the bottom, there are 'Back' and 'Opt-In' buttons.

To prevent an accidental change to the status of an organisations Sanctions Status, a delay timer must complete a count down, before any change is implemented.



The screenshot shows the 'Sanctions' page with a table of sanctions. The table has columns for 'Title', 'Description', 'Organisation Status', and 'Your Status'. The 'Organisation Status' column for 'Test ALPHA' is highlighted with a red box and contains the text: 'Opt-In pending. Sanctioned data will become visible at 18 Aug 2017 11:41:58 (0 hours, 54 mins)'. The 'Your Status' column for 'Test ALPHA' shows 'Not opted-in. Sanctioned data will not be visible' with a right-pointing arrow icon.

Title	Description	Organisation Status	Your Status
Test ALPHA	This does not represent any real sanction, it has been created for ...	Opt-In pending. Sanctioned data will become visible at 18 Aug 2017 11:41:58 (0 hours, 54 mins)	Not opted-in. Sanctioned data will not be visible 
Test BRAVO	This does not represent any real sanction, it has been created for ...	Not opted-in. Sanctioned data will not be visible	Not opted-in. Sanctioned data will not be visible 

Any change to the status of a Sanctions status triggers the following email to all SIRE Administrators within the Member organisation:



Dear Sir/Madam,

'[User Name]' has begun a change in the status of sanction '[Sanction Name]', this change will take effect from [Date Time].

After this time, users in your organisation '[Organisation Name]' [WILL / will NOT] be able to see sanctioned data.

If this is in error you or another administrator in your organisation should cancel this process **immediately** via the SIRE website.

This is an automated e-mail, any responses to this e-mail will not be received or read.
For support please [e-mail SIRE Support](#).

THIS EMAIL IS CONFIDENTIAL. IF IT IS RECEIVED IN ERROR PLEASE DELETE IT AND INFORM THE SENDER IMMEDIATELY.

ANY ADVICE OR INFORMATION IN THIS EMAIL IS INTENDED TO BE USED AT THE USER'S OWN RISK. NO WARRANTIES OR REPRESENTATIONS ARE GIVEN NOR IS ANY DUTY OF CARE OR LIABILITY ACCEPTED WITH RESPECT TO THE ACCURACY OF ANY INFORMATION OR ADVICE OR ANY OMISSION, OR FOR ANY CONSEQUENCE WHATSOEVER.

12.7 Updating User Sanctions Status

For a user to view Sanctioned data, both the SIRE Member Organisation and the individual user must have Opted-In to viewing the information.

If the users parent organisation has 'Opted-in' to the Sanction, then the ability to 'Opt-in' on an individual user basis becomes available:

Title	Description	Organisation Status	Your Status
Test ALPHA	This does not represent any real sanction, it has been created for ...	✓ Opted-in. Sanctioned data will be visible	✗ Not opted-in. Sanctioned data will not be visible
Test BRAVO	This does not represent any real sanction, it has been created for ...	✗ Not opted-in. Sanctioned data will not be visible	✗ Not opted-in. Sanctioned data will not be visible

Select the blue arrow icon adjacent to the desired Sanction, on the Sanctions page to launch the Sanction Details page:

Sanction Details - Test ALPHA

You are currently Opted Out.
To Opt In, click the "Alter setting" button at the bottom of the page.

Description
This does not represent any real sanction, it has been created for a demo.

Your User Audit **1**
There are no User Audit records for this sanction

Organisation Audit **2**

Event	Date	Requested By
Opt-In Requested	18 Aug 2017 10:41:58	Test Submitter
Opted-In	18 Aug 2017 09:41:58	Test Submitter

[Alter your setting](#)

Selecting the [Alter your setting](#) button, displays the Sanction User 'Opt-In' page.

Opt User In to sanctioned data

You are currently Opted Out.
Clicking the Opt-In button at the bottom of the page will **immediately opt your user in** to sanctions.

Sanction
Test ALPHA

Description
This does not represent any real sanction, it has been created for a demo.

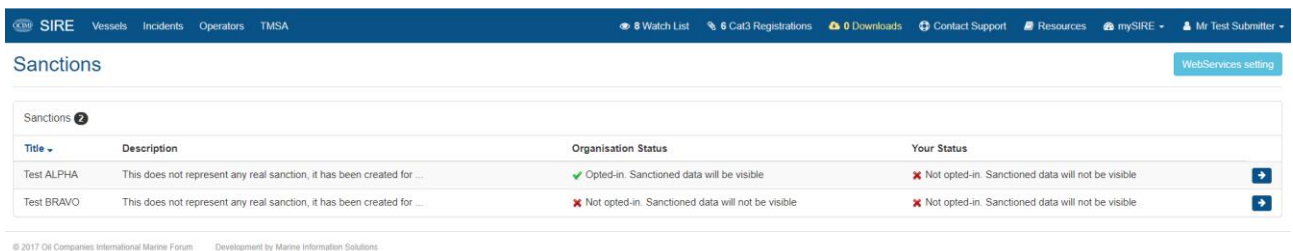
[Back](#) [Opt-In](#)

Please Note: Any change to the Sanctions status for a user, takes immediate effect.


12.8 Opting into Receiving Sanctioned Data via WebServices

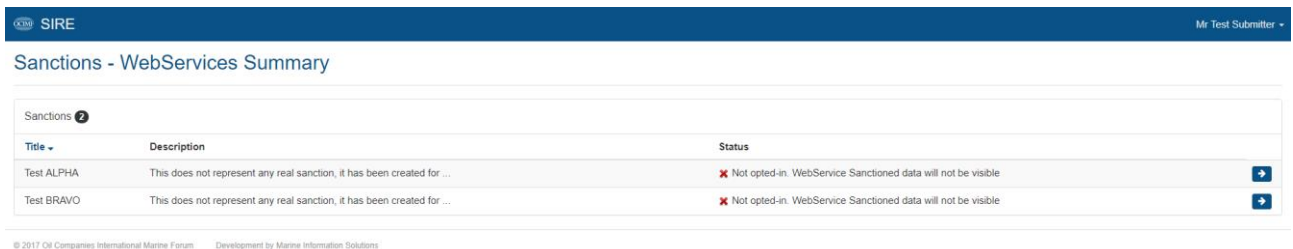
With the potential to download large volumes of Inspection Reports, SIRE Member organisations that connect to SIRE via OCIMF WebServices must also provide an explicit 'Opt-In' to receive data relating to Sanctioned Vessel Operators over WebServices.

For a SIRE Member organisation to download Sanctioned data via WebServices, they must have Opted In to receive Sanctioned Data at an Organisation level:



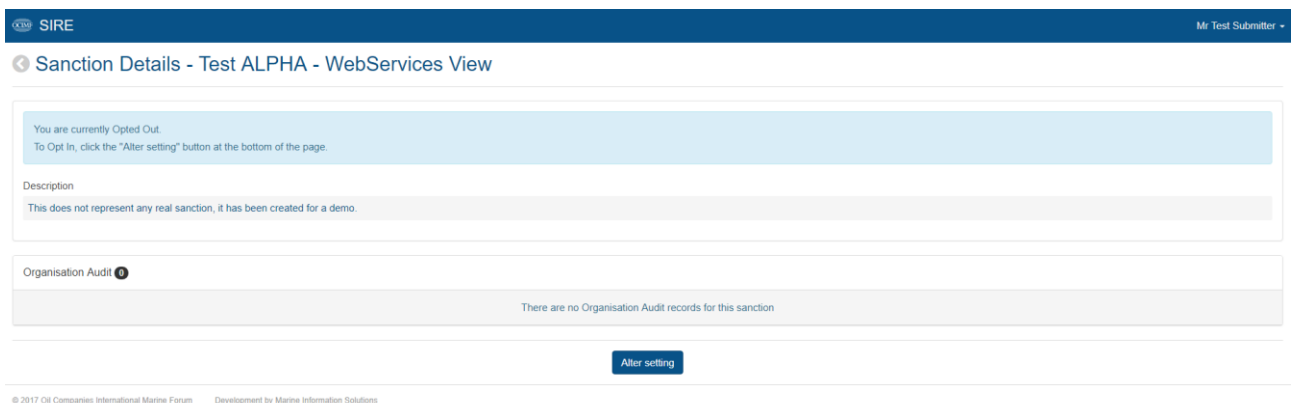
Title	Description	Organisation Status	Your Status
Test ALPHA	This does not represent any real sanction, it has been created for ...	✔ Opted-in. Sanctioned data will be visible	✘ Not opted-in. Sanctioned data will not be visible
Test BRAVO	This does not represent any real sanction, it has been created for ...	✘ Not opted-in. Sanctioned data will not be visible	✘ Not opted-in. Sanctioned data will not be visible

Selecting the  button, opens the Sanctions – WebServices Summary page:



Title	Description	Status
Test ALPHA	This does not represent any real sanction, it has been created for ...	✘ Not opted-in. WebService Sanctioned data will not be visible
Test BRAVO	This does not represent any real sanction, it has been created for ...	✘ Not opted-in. WebService Sanctioned data will not be visible

From the WebServices Summary page, a SIRE Administrator can control access to Sanctioned Data by selecting the desired blue arrow from within the Sanctions grid.

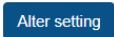


You are currently Opted Out.
To Opt In, click the "Alter setting" button at the bottom of the page.

Description
This does not represent any real sanction, it has been created for a demo.

Organisation Audit
There are no Organisation Audit records for this sanction.

[Alter setting](#)

Selecting  opens the WebServices Opt-in page:



Opt Organisation In to sanctioned data

You are currently Opted Out.
Clicking the Opt-In button at the bottom of the page will **start the Opt In process**. This will take 1 hours to take effect.

Sanction
Test ALPHA

Description
This does not represent any real sanction, it has been created for a demo.

Back Opt-In

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Opting-in to receiving Sanctioned data via OCIMF WebServices triggers the activation timer, the opt-in can be cancelled at any point before the timer reaches zero to prevent Sanctioned data becoming visible over OCIMF WebServices.

SIRE Mr Test Submitter

Sanctions - WebServices Summary

Sanctions 2

Title	Description	Status	
Test ALPHA	This does not represent any real sanction, it has been created for ...	⌚ Opt-In pending. WebService Sanctioned data will become visible at 18 Aug 2017 13:58:52 (0 hours, 59 mins)	➔
Test BRAVO	This does not represent any real sanction, it has been created for ...	✖ Not opted-in. WebService Sanctioned data will not be visible	➔

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12.9 Forwarding Sanctioned Information to a Third-Party Vetting Contractor (TPVCs)

Before a SIRE Inspection relating to Sanctioned vessel can be forwarded to a Third-Party Vetting Contractor, the TPVC organisation must Opt-In to receiving data relating to the Sanction.

If the SIRE Inspection Report being forwarded belongs to a Vessel that is currently under Sanction, a warning banner will be displayed:

The data contained on this page may be subjected to sanctions by one or more countries or treaties:

- Test ALPHA

You have previously opted in to viewing this data.

You can only forward Inspections to TPV Organisations which have Opted-In to viewing the Sanctioned Data.

Please select which third party vetting contractors should receive report DCDS-3713-2556-5027.

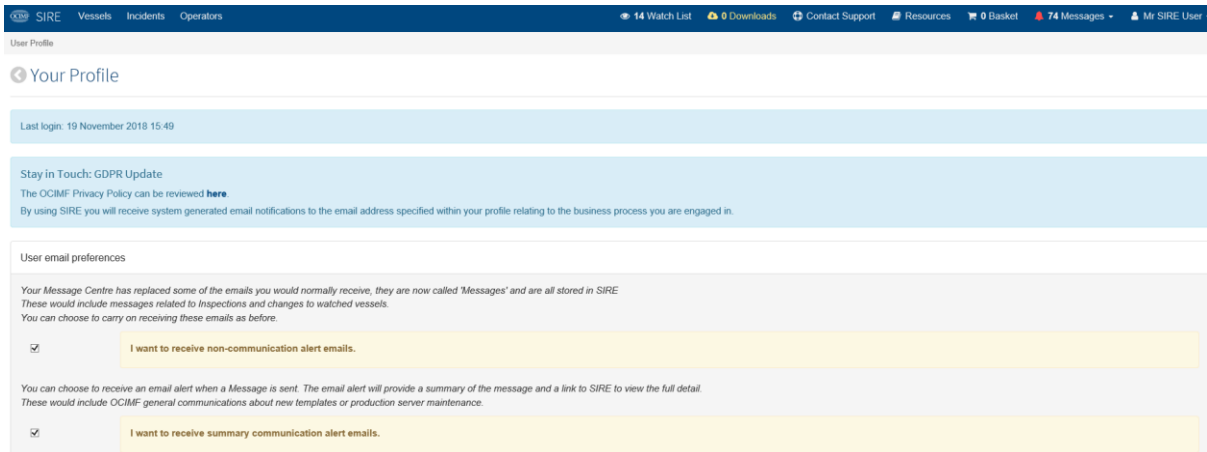
Third Party Veters		
Name	Email	Report Already Emailed
Austin Wiseman Ltd	vetting@austinwiseman.com	✘ No <input type="checkbox"/>
Rightship	test@example.com	✔ Yes <input type="checkbox"/>
Test TPV Contractor		✘ No <input type="checkbox"/>

Cancel Send

13 SIRE Message Centre

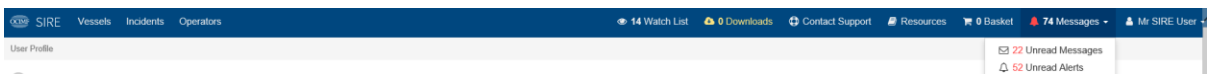
All emails will now display as messages in the Message Centre in the SIRE UI. You will continue to be sent emails.

You have the option to switch off emails and only receive messages. Your 'User email preferences' can be changed on your User Profile page.



The Message Centre can be accessed from the Toolbar in the SIRE UI. There is an Alert symbol and the number of Unread messages is displayed.

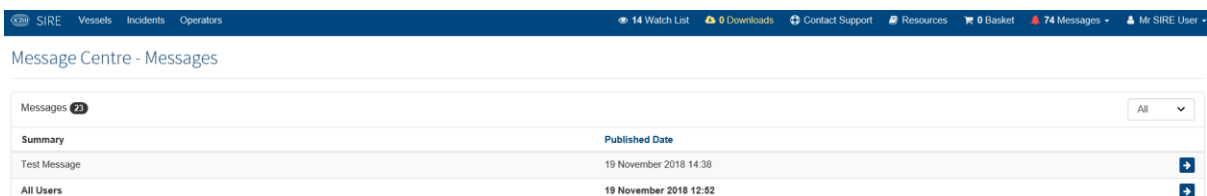
Messages show in bold when they are 'Unread' and change to non-bold when they are 'Read'.



There are two types of messages:

Messages Centre - Messages

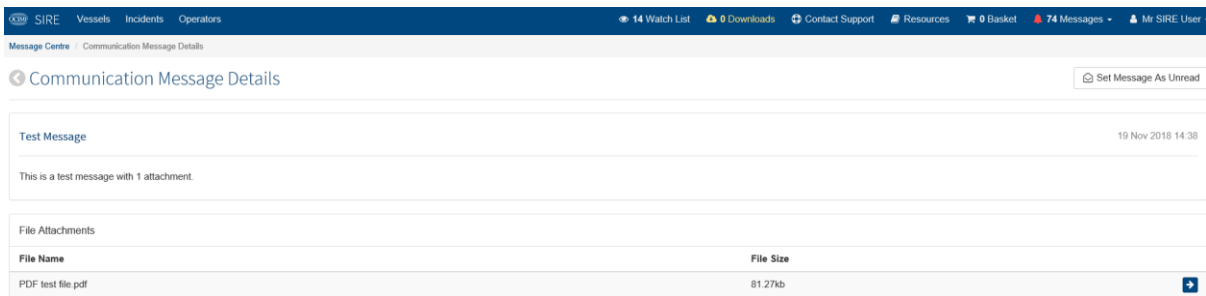
Communication Messages are sent by OCIMF and include OCIMF general communications about new templates or production server maintenance.



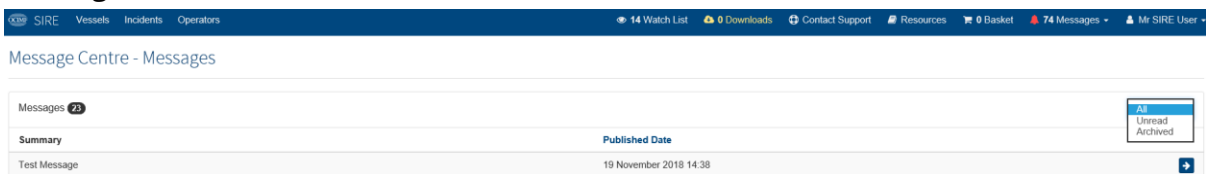
The message displays with attachments. When it has been opened it will then show as 'Read' in the Messages grid.



To change a message to 'Unread', select 'Set Message As Unread'.



Messages can be filtered to show 'All', 'Unread' and 'Archived'.



Message Centre – Alerts

There are 2 types of messages shown here.

- Inspection Workflow alerts

Members will receive message alerts related to Inspection Workflows.

- Booking created
- Inspection submitted
- Inspection validated (potentially limited to only the operator to receive this alert)
- Inspection published (with or without operator comments)
- Subsequent comments added
- Inspection amended (Resubmission)
- Inspection withdrawn

- Watched Vessel change alerts

If a Member is watching a vessel, they will receive watched vessel change alerts for the following actions:

- Inspection published
- Incident published/amended
- HVPQ published
- Crew published
- Key vessel metadata changed
- Change in vessel ownership



When a message is selected the Member will navigate to the relevant page in the SIRE UI.

Inspection Alerts 23			
Details	Vessel	Created Date	
Inspection Booking Created	Mountain Climb	16 November 2018 10:32	
Inspection Booking Created	Mountain Climb	24 October 2018 15:42	
Inspection Booking Created	Mountain Climb	15 October 2018 11:23	
Inspection Booking Created	Mountain Climb	11 October 2018 15:02	
Inspection Booking Created	Mountain Climb	09 October 2018 11:49	

Watched Vessel Alerts 30			
Details	Vessel	Created Date	
Particulars Published	Mountain Climb	20 November 2018 11:23	
Particulars Published	SA Barge 001	19 November 2018 16:03	

The message will then show as 'Read', to set it to 'Unread' click the red envelope button.

Watched Vessel Alerts 30			
Details	Vessel	Created Date	
Particulars Published	Mountain Climb	20 November 2018 11:23	
Particulars Published	SA Barge 001	19 November 2018 16:03	

Messages will be Archived when they have been read after 30 days.

Archived messages cannot be set to 'Unread'.

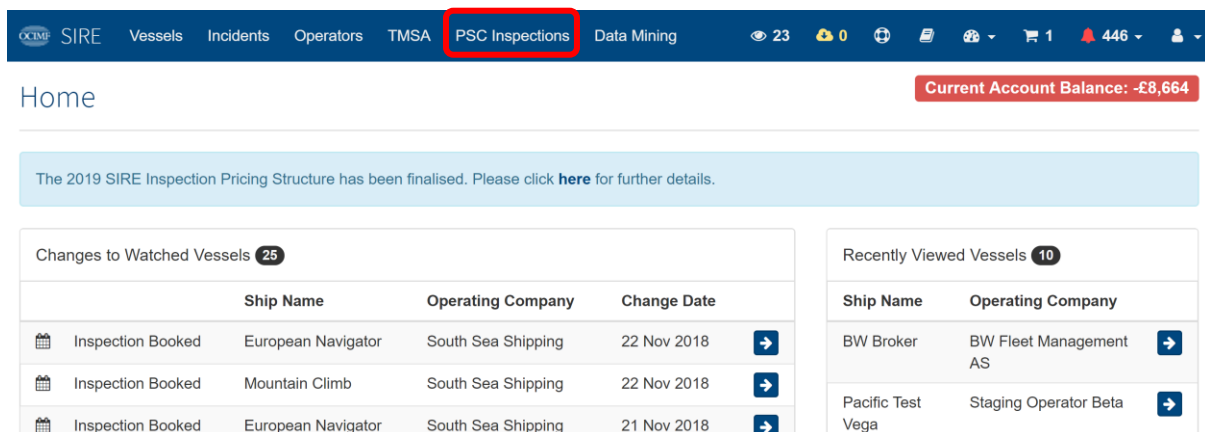
14 Port State Control

From early 2019, SIRE Vessel Operators will be able to record details of Port State Control (PSC) Inspections directly within their SIRE accounts, the SIRE Recipient user interface has been updated to allow Recipient users to view this information:

- PSC Inspection tab
- PSC Summary screen
- Vessel Details page

14.1 PSC Inspection Tab

A tab will be displayed on the top navigation bar for PSC Inspections.




The screenshot shows the SIRE Recipient Member Access Quick Start Guide interface. The top navigation bar is dark blue with the OCIMF SIRE logo on the left and several menu items: Vessels, Incidents, Operators, TMSA, PSC Inspections (highlighted with a red box), and Data Mining. On the right side of the navigation bar, there are icons for 23 notifications, 0 alerts, a search icon, a printer icon, a globe icon, a chat icon with '1' message, a bell icon with '446' notifications, and a user profile icon. Below the navigation bar, the page title is 'Home' and a red box displays 'Current Account Balance: -£8,664'. A light blue banner below the navigation bar contains the text: 'The 2019 SIRE Inspection Pricing Structure has been finalised. Please click [here](#) for further details.' Below the banner, there are two tables. The first table is titled 'Changes to Watched Vessels 25' and has columns for 'Ship Name', 'Operating Company', and 'Change Date'. It lists three rows of inspection bookings for 'European Navigator' and 'Mountain Climb' by 'South Sea Shipping' on '22 Nov 2018' and '21 Nov 2018'. The second table is titled 'Recently Viewed Vessels 10' and has columns for 'Ship Name' and 'Operating Company'. It lists three rows: 'BW Broker' by 'BW Fleet Management AS', and 'Pacific Test Vega' by 'Staging Operator Beta'. Each row in both tables has a right-pointing arrow icon.

Selecting the ‘PSC Inspection’ tab will display the PSC Inspection Summary screen

14.2 PSC Inspections Summary

All PSC Inspections entered by SIRE Vessel Operators will be displayed in a grid, the grid will allow searches against Vessel Name, and PSC Inspection Date

Clicking upon the tab will display the PSC Inspection summary screen. The PSC Inspection screen will display a grid of recorded PSC Inspections with the following column headers:

- PSC Inspection Date
- Vessel Name – An  alert symbol will be displayed if the vessel name has changed since the PSC inspection was carried out.
- Vessel Operator Name
- Inspection Type
- Inspection Port
- Number of Deficiencies
- Was the vessel detained
- Link through to View PSC Inspection Record



You can select a PSC Inspection via the arrow buttons to go to the PSC Inspection Details page.

Date	Vessel Name	Vessel Operator Name	Inspection Type	Port	# Deficiencies	Vessel was Detained
01 Jan 2018	Pacific Test Gryphon	Staging Operator Beta	More Detailed Inspection	MIS Test Port D	1	Yes
11 Nov 2018	MARIA	Staging Operator Gamma	Expanded Inspection	MIS Test Port B	1	Yes
03 Dec 2018	Pacific Test Hydra	Staging Operator Beta	Initial Inspection	MIS Test Port Z	1	No
03 Feb 2017	Schlatte	Staging Operator Gamma	More Detailed Inspection	MIS Test Port D	0	Yes
02 Dec 2018	Atlantic Pelican	Staging Operator Gamma	Initial Inspection	MIS Test Port P	3	No

14.3 PSC Inspection Details

The PSC Inspection details page shows you all the information that has been added by the operator for a PSC Inspection on one of their vessels.

The information available includes:

- Vessel Detained – high level alert box to display if PSC inspection led to vessel detention or not.
- Vessel Details at time of inspection
 - Vessel Name
 - Flag
 - DOC/ISM Number
 - Operator Name
- PSC Inspection Details
 - Inspection Type
 - Authority
 - Vessel was Detained
 - Date of initial PSCO Visit
 - Date of Final PSCO Visit
 - Port
 - Terminal
 - Operation
- Deficiencies
 - Area
 - Defective Item
 - Nature of Defect
 - Detention
- Operator Comments
 - Date



- Title
- Added By
- View Comment Button
- Documents
 - Date
 - Title
 - Category
 - Added By
 - Download button

Documents are available to download, and Comments are available to view via the Documents and comments grid. All the other information is available in the read only grid format.

There is a button at the bottom of the page that will take the user to the vessel details page

The screenshot displays the SIRE system interface for a PSC inspection. The top navigation bar includes 'SIRE', 'Vessels', 'Incidents', 'Operators', and 'PSC Inspections'. The main header shows 'PSC Inspection for Pacific Test Gryphon' with IMO 8412132 and OCIMF-ID A-100-064-564. A red alert box indicates 'Vessel was Detained'. A yellow banner prompts the user to 'click here' to verify inspectors. The 'Vessel Details At Time Of Inspection' section includes a 'Toggle Details' button. The 'PSC Inspection Details' section contains a table with the following data:

Inspection Type	Authority	Vessel was Detained?
Initial Inspection	Paris MoU	Yes (0 Days)

Additional details include: Date of Initial PSCO Visit (03 Dec 2018), Date of Final PSCO Visit, Port (MIS Test Port D), Terminal (Terminal Alpha), and Operation (Bunkering).

The 'Deficiencies' section shows a table with 2 items:

Area	Defective Item	Nature of Defect	Detention
08 - Alarms	8110 - Closing watertight doors alarm	Damaged	Yes
03 - Water/Weatherlight condition	3109 - Machinery space openings	Invalid	No

The 'Operator Comments & Documents' section shows a table with 1 item:

Date	Title	Category	Added By
06 Dec 2018	test	Form B	Ronald Filbuster

A 'Go to Vessel' button is located at the bottom of the page.



14.4 SIRE Recipient Vessel Details Page

The Vessel Details page shows the number of PSC Inspections available. The grid displays the number of PSC Inspections available for the following fields:

- Vessel
- Current Operator
- Previous Operator
- Fleet

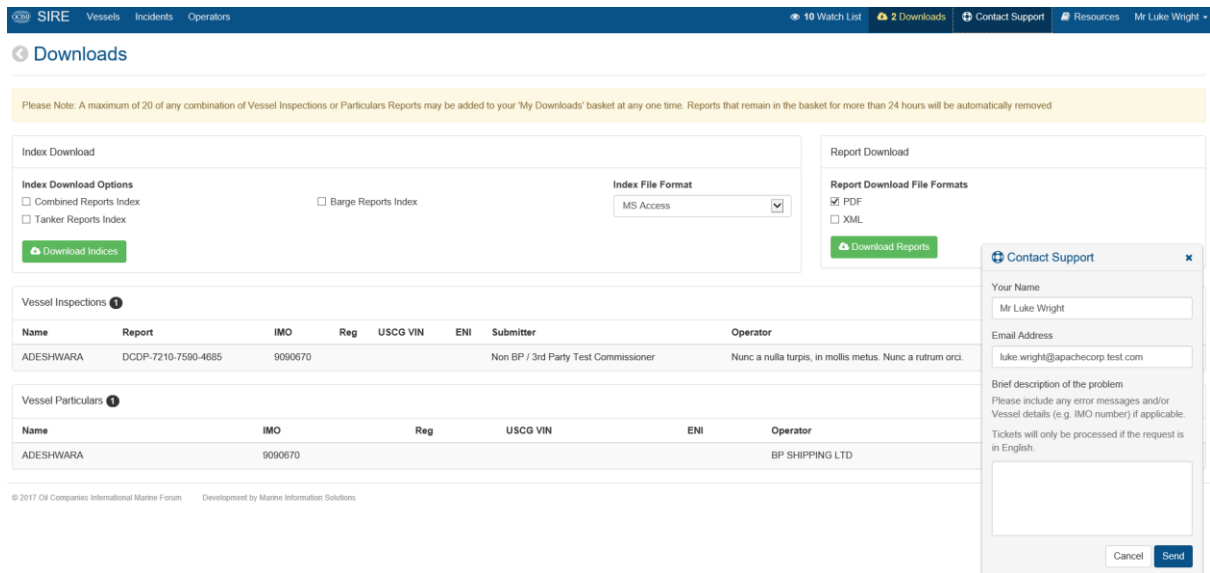
These fields can be selected and will open a new page of the PSC Inspections summary grid with the selected field applied as a filter.

The screenshot displays the SIRE Vessel Details page for the vessel 'Maria II' (ENI 33001454, OCIMF-ID A-100-032-536). The page is divided into several sections:

- Vessel Particulars:** Not yet published. Options: View PDF, Add to Downloads.
- Online Crew Matrix:** Last updated. Options: View PDF, View XML, View Audit History.
- Incidents:** For Vessel (0), Current operator (0), Previous operator (0), Current Operators Fleet (1).
- PSC Inspections:** For Vessel (2), Current operator (2), Previous operator (0), Current Operators Fleet (10).
- Inspections:** There are no inspections for this vessel.

15 Contact Support

By selecting the 'Contact Support' icon an additional popup screen will open at the bottom of the page. Complete the required fields and Send. A support ticket will be raised directly to the OCIMF SIRE Support Helpdesk.



The screenshot shows the SIRE 'Downloads' page. At the top, there is a navigation bar with 'SIRE', 'Vessels', 'Incidents', and 'Operators'. On the right, it shows '10 Watch List', '2 Downloads', 'Contact Support', and 'Resources'. The user is identified as 'Mr Luke Wright'. Below the navigation is a 'Downloads' section with a note: 'Please Note: A maximum of 20 of any combination of Vessel Inspections or Particulars Reports may be added to your 'My Downloads' basket at any one time. Reports that remain in the basket for more than 24 hours will be automatically removed.' There are two main download sections: 'Index Download' and 'Report Download'. The 'Index Download' section has options for 'Combined Reports Index', 'Barge Reports Index', and 'Tanker Reports Index', with a 'Download Indices' button. The 'Report Download' section has options for 'PDF' and 'XML', with a 'Download Reports' button. A 'Contact Support' popup is open on the right, containing fields for 'Your Name' (filled with 'Mr Luke Wright'), 'Email Address' (filled with 'luke.wright@apachecorp.test.com'), and a 'Brief description of the problem' section with a text area and 'Cancel' and 'Send' buttons. Below the download sections are two tables: 'Vessel Inspections' and 'Vessel Particulars'. The 'Vessel Inspections' table has columns: Name, Report, IMO, Reg, USCG VIN, ENI, Submitter, and Operator. The 'Vessel Particulars' table has columns: Name, IMO, Reg, USCG VIN, ENI, and Operator. At the bottom left, there is a copyright notice: '© 2017 Oil Companies International Marine Forum Development by Marine Information Solutions'.

Please provide as much information as possible including the task that you are attempting to perform, the Vessel details and any error information that is displayed.



16 SIRE Report Pricing

The 2019 SIRE Pricing structure changes takes effect from **1 January 2019**.

2018 Pricing Structure	2019 Pricing Structure
<p>OCIMF members</p> <ul style="list-style-type: none">• 1 - 10,000 reports/year: £40/report.• >10,000 reports/year: £32/report (20% discount).• £10 supplement for each report forwarded to Third-Party Vetting Contractors.	<p>OCIMF members</p> <ul style="list-style-type: none">• 1 - 1,000 reports/year: £45/report.• >1,000 reports/year: £31.50/report (30% discount).• £10 supplement for each report forwarded to Third-Party Vetting Contractors.• Discount can be applied retrospectively
<p>Non-members</p> <ul style="list-style-type: none">• 1 - 500 reports/year: £50/report.• >500 reports/year: £40/report.• £10 supplement for each report forwarded to Third-Party Vetting Contractors.	<p>Non-members</p> <ul style="list-style-type: none">• 1 - 500 reports/year: £55/report.• >500 reports/year: £45/report.• £10 supplement for each report forwarded to Third-Party Vetting Contractors.• Discount cannot be applied retrospectively.

The price of a barge inspection report will remain at £20.

The total number of reports purchased is calculated by calendar year.

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