



**SIRE 2.0**

**Inspection Management  
Processes - Submitting  
Company**

**Version 1.0**

March 2023



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Version History

Version Number	Description	Date
1.0	Initial Release	01 March 2023

## Inspection Requests

A Vessel Operator will create a SIRE 2.0 Inspection request in the SIRE system. They will select the Submitting Companies that they would like to accept. This can be up to 5 and the request will be sent to each Submitting Company in turn, in the order they are selected.

### Inspection Request Status

A SIRE 2.0 Inspection Request is accepted from the Inspection Requests screen. Selecting the 'Inspection Requests' menu item will display four tabs of Inspection Requests by status.

The screenshot shows the 'Inspection Requests' screen in the SIRE system. At the top, there are navigation tabs: SIRE, Vessels, Inspection Requests (selected), Incidents, Operators, TMSA, and Data Mining. On the right, there are user and notification icons: mySIRE, 0 Basket, 2 Messages, and Mrs Lou Bowen. Below the navigation, there's a header 'Inspection Requests' with an 'Export To Excel' button. A status bar shows four tabs: Available (20), Accepted (248), Accepted (Not Assigned) (62), and Declined (35). The 'Available' tab is selected. Below the tabs are search filters: Vessel Name, Start Date, End Date, Inspection Type (dropdown), and Filter (dropdown). A 'Search' button is at the bottom of the filters. Below the filters is a table with the following data:

Request Published	Vessel Name	Inspection Type	Request Created
18 Jan 2023 11:03	SIRE 2.0 - Example Vessel Gamma	CAT1 Inspection	18 Jan 2023 10:15

A blue arrow icon is visible in the bottom right corner of the table.

#### Available

This tab will display any Inspection requests that are available to be accepted by the Submitting Company. They will be available for 72 hours before being automatically passed to the next selected Submitting Company.

#### Accepted

When an Inspection Request has been accepted and allocated to an Inspector, the request will appear on the Accepted tab and the Inspection record is created.

#### Accepted (Not Assigned)

When an Inspection Request has been accepted, but has the Inspector status of 'unallocated', the request will appear on the Accepted (Not Assigned) tab and the Inspection record is created.

#### Declined

When an Inspection Request has been either manually or automatically declined by the Inspection Request process, the request will appear on the Declined tab.

### Viewing Inspection Request

The SIRE 2.0 Inspection Request can be viewed by selecting the blue arrow against the appropriate inspection in the Information Request list.

The Inspection Request will open in a summary format with all the information that the Operator entered available for the Submitting Company to view.

This screenshot is identical to the one above, showing the 'Inspection Requests' screen in the SIRE system. It displays the 'Available' tab with a table containing one inspection request. A blue arrow icon is visible in the bottom right corner of the table.

At the bottom of the Request Summary screen is a section called 'Inspection Type'. SIRE 2.0 should be selected from the dropdown list.

## 5 Inspection Management Processes – Submitting Company – Version 1.0



Inspection Type

Inspection Type

Please Select

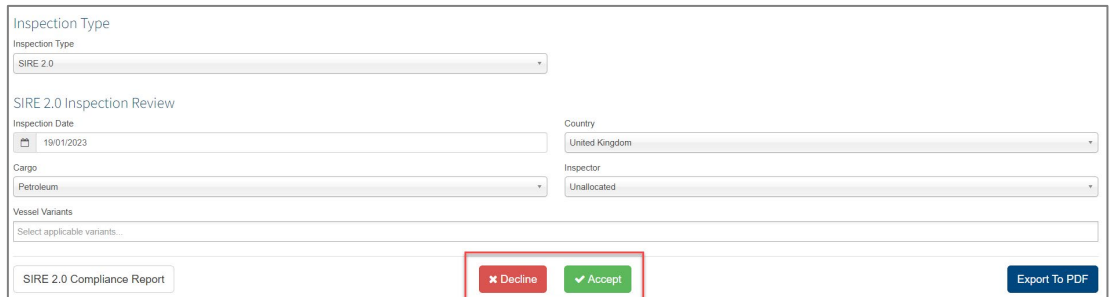
Please Select

SIRE 2.0

Decline

This will display the 'SIRE 2.0 Inspection Review' section. This section records the decision to 'Accept' or 'Decline' the SIRE 2.0 Inspection.

If the SIRE 2.0 Inspection is declined, then the SIRE 2.0 Inspection Request will be sent to the next Submitting Company on the Operators list.



Inspection Type

Inspection Type

SIRE 2.0

SIRE 2.0 Inspection Review

Inspection Date

19/01/2023

Country

United Kingdom

Cargo

Petroleum

Inspector

Unallocated

Vessel Variants

Select applicable variants...

SIRE 2.0 Compliance Report

Decline

Accept

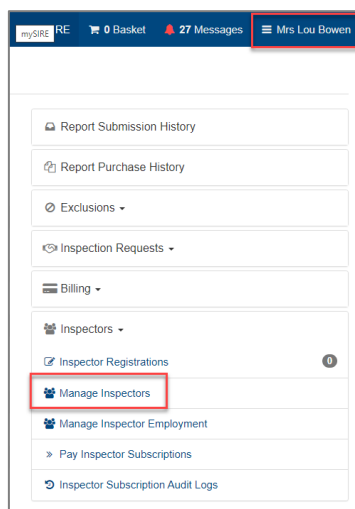
Export To PDF

## Accepting the Inspection Request

### Inspector Selection

When a SIRE 2.0 Inspection is accepted, the Inspector drop down list will only contain Inspectors that have been identified in the Inspector Index as being flagged as accredited for SIRE 2.0 Inspections plus 'Unallocated'.

Inspectors must also be added to the Submitting Company 'Selected Inspectors list' on the 'Manage Inspectors screen'. The 'Manage Inspector screen' is available via the 'Manage Organisation screen' in SIRE.



mySIRE RE 0 Basket 27 Messages Mrs Lou Bowen

Report Submission History

Report Purchase History

Exclusions

Inspection Requests

Billing

Inspectors

Inspector Registrations

Manage Inspectors

Manage Inspector Employment

Pay Inspector Subscriptions

Inspector Subscription Audit Logs

The Inspector Profile within the admin console contains a SIRE 2.0 flag, if the SIRE 2.0 flag is selected by OCIMF, then the Inspector can perform SIRE 2.0 Inspections.

## 6 Inspection Management Processes – Submitting Company – Version 1.0

**OCIMF Administration**

Home Billing & Invoicing Manage Data Registrations **SIRE** OVID OCIMF Shield WebServices

OCIMF Administration > Inspector Index > Inspector User Details - Captain Lou Bowen

**Detail** Billing Accreditation Bookings Inspections Industry Relationships Feedback Payments Inspector Audits Ethics Inspector Key Data Changes ID Cards QR Code Correspondence Actions

Full Name: Captain Lou Bowen  
 First Name: Lou  
 Last Name: Bowen  
 Company Name: Inspector Test Company  
 Address 1: 123 Anystreet  
 Address 2: Another line?  
 Address 3: test  
 Post Code: B12 3AA  
 Country: Andorra  
 Primary Location: Europe  
 I agree that my details can be advised to other members: ☐  
 Billing Details Status: No Billing Details Held  
 System Username: S100  
 Vetter: ☐  
 Employment Type: Independent Contractor  
 Employed By:   
 Website:   
 Office No: +441212774900  
 Home Number: 000000000000  
 Mobile Number: 000000000000  
 Fax Number:   
 Email Address: test@test.com  
 Email Address 2:   
 Accreditation Category: 1  
 Inspections this year: 4  
 Total inspections and audits last year: 1  
 Inspections since accreditation gained: 8.5  
 Minimum number of inspections required this year: 12  
 Audits this year: 0  
 Total inspections and audits this year: 4  
 Accreditation Date: 24/07/2020  
 Profile Image:   
 Change Image  
 Profile Image Upload Date: 27 Jul 2020  
 Total Service: 12 Years 0 Months  
 Total Service as Master/Chief Officer: 15 Years 0 Months  
 SIRE 2.0: ☒  
 Oil: ☒  
 Chemical: ☒  
 Gas: ☒

### Unallocated Inspector

The Submitting Company may accept the request, but choose to select 'Unallocated' in the Inspector selection.

Inspection Type  
 Inspection Type: SIRE 2.0  
 SIRE 2.0 Inspection Review  
 Inspection Date: 19/01/2023  
 Country: United Kingdom  
 Cargo: Petroleum  
 Vessel Variants:   
 SIRE 2.0 Compliance Report  
 Decline Accept  
 Export To PDF

Selecting 'Accept' will require confirmation to accept the Inspection.

Accept Inspection Request  
 Are you sure you want to accept this inspection request?  
 Cancel Accept

The Inspection will move to the 'Accepted (Not assigned)' tab, where it can be allocated to an Inspector prior to the scheduled Inspection date, using the blue arrow icon.

Incidents Operators TMSA Data Mining mySIRE

Accept Inspection Request  
 Are you sure you want to accept this inspection request?  
 Cancel Accept

Inspection Requests  
 Available 19 Accepted 240 Accepted (Not Assigned) 65 Declined 65  
 Vessel Name:   
 Start Date:   
 End Date:   
 Inspection Type: - Please Select -  
 Filter: Both  
 Clear Search  
 Request Published Vessel Name Inspection Type Request Created  
 18 Jan 2023 11:03 SIRE 2.0 - Example Vessel Gamma SIRE 2.0 18 Jan 2023 10:15

Notifications will be sent as reminders prior to the scheduled Inspection date, reminding the Submitting Company that the Inspection should be allocated to an Inspector.

### Allocating an Unallocated Inspection

When the Submitting Company is ready to allocate an Inspector, selecting the blue arrow will display the Inspection Request Summary Screen and an Inspector can be selected from the list.

## 7 Inspection Management Processes – Submitting Company – Version 1.0

SIRE 2.0 Inspection Review

Cargo: Petroleum

Inspector: Inspector - MIS Test, SIRE

SIRE 2.0 Compliance Report

© 2022 Oil Companies International Marine Forum

Development by Marine Information Solutions

Selecting 'Continue' will display the Compliance Check.

SIRE 2.0 Inspection Review

Cargo: Petroleum

Inspector: Inspector - MIS Test, SIRE

SIRE 2.0 Compliance Report

Continue

Export To PDF

### Allocating an Inspector

Where the Submitting Company can allocate an Inspector immediately, the correct Inspector should be selected from the dropdown list and select 'Continue'. This will display the Compliance Check.

SIRE 2.0 Inspection Review

Inspection Date: 19/01/2023

Country: United Kingdom

Cargo: Petroleum

Inspector: Inspector - MIS Test, SIRE

Vessel Variants: Select applicable variants...

SIRE 2.0 Compliance Report

Decline

Continue

Export To PDF

### SIRE 2.0 Compliance Report

Selecting 'SIRE 2.0 Compliance Report' runs a set of compliance rules against all available Inspectors, to identify which ones are most suited to undertake the requested inspection.

SIRE 2.0 Inspection Review

Cargo: Petroleum

Inspector: Inspector - MIS Test, SIRE

SIRE 2.0 Compliance Report

Continue

Export To PDF

The % pass rate for each Inspector is displayed and the details for each compliance rule can be viewed by selecting the arrow against an Inspector.

SIRE 2.0 Compliance Report

Inspector Compliance Results 1

Inspector Name: SIRE

Clear Search

Inspector Name	% Pass Rate
SIRE Inspector	66.67%

Close

The coloured icons, indicate the severity level attached to the compliance check.

## 8 Inspection Management Processes – Submitting Company – Version 1.0

SIRE Inspector <b>66.67%</b>		
Severity	Rule	Result
●	Inspector is not accredited for the type of vessel to be inspected	✓ Passed
●	Inspector has declared an Industry Relationship that has been identified by OCIMF to create a conflict of interest with the vessel or vessel operator	✓ Passed
●	Current accredited inspector whose accreditation will expire during the intended inspection period	✓ Passed
●	Consecutive inspection of the same vessel by inspector for a DIFFERENT member	✓ Passed
●	Consecutive inspection of the same vessel by inspector for the member	✗ Failed
●	Inspector has carried out an inspection (non-consecutive) onboard the same vessel within the previous 12 months for any member	✓ Passed
●	Inspector inspects vessels operated by the same Operating company more than 25% of their prior inspections in the previous 12 months	✗ Failed
●	Checks for conflicts with another inspection booking registered in the inspector profile including potential time between registered inspections and the proposed inspection (Back-to-Back inspections).	✗ Failed
●	Checks time between last report submission, other booked inspections and proposed inspection date from inspector pending tray (back-to-back inspections). If within 72 hours flag raised.	✓ Passed
●	Outside region designation selected in the Inspector profile	✗ Failed
●	Inspection carried out on a variant (oil, gas, chemical, etc) which makes up less than 10% of this Inspector's inspections in the previous 12 months.	✓ Passed
●	Inspector has carried out fewer than 12 inspections in the previous 12 months	✓ Passed

The above information will also be displayed upon selecting 'Continue', when an Inspector has been selected from the Inspection Review screen.

SIRE 2.0 Inspection Review

Inspection Date

19/01/2023

Country

United Kingdom

Cargo

Petroleum

Inspector

Inspector - MIS Test, SIRE

Vessel Variants

Select applicable variants...

Severity	Rule	Result
●	Inspector is not accredited for the type of vessel to be inspected	✓ Passed
●	Inspector has declared an Industry Relationship that has been identified by OCIMF to create a conflict of interest with the vessel or vessel operator	✓ Passed
●	Current accredited inspector whose accreditation will expire during the intended inspection period	✗ Failed
●	Consecutive inspection of the same vessel by inspector for a DIFFERENT member	✓ Passed
●	Consecutive inspection of the same vessel by inspector for the member	✓ Passed
●	Inspector has carried out an inspection (non-consecutive) onboard the same vessel within the previous 12 months for any member	✓ Passed
●	Inspector inspects vessels operated by the same Operating company more than 25% of their prior inspections in the previous 12 months	✓ Passed
●	Checks for conflicts with another inspection booking registered in the inspector profile including potential time between registered inspections and the proposed inspection (Back-to-Back inspections).	✓ Passed
●	Checks time between last report submission, other booked inspections and proposed inspection date from inspector pending tray (back-to-back inspections). If within 72 hours flag raised.	✓ Passed
●	Outside region designation selected in the Inspector profile	✗ Failed
●	Inspection carried out on a variant (oil, gas, chemical, etc) which makes up less than 10% of this inspector's inspections in the previous 12 months.	✓ Passed
●	Inspector has carried out fewer than 12 inspections in the previous 12 months	✗ Failed

SIRE 2.0 Compliance Report

✗ Decline

✓ Accept

Export To PDF

The rules can be overridden and a reason must be selected from the drop down list for this decision. Upon selecting 'Accept' a dropdown list of reasons will be displayed and one should be selected before clicking 'Accept' again.

Operators TMSA Data Mining

10 Cold Registrations

Accept Inspection Request

Compliance rule violations were raised against this Inspector selection.

Are you sure you want to accept this Inspection Request with the selected Inspector?

Reason

Please Select

Please Select

Vessel in geographically restricted trade

No other Inspector available

Selected Inspector based on Home Port Location

Inspector is a Submitting Company employee

Our trusted Inspector aboard our Time Charter

Accepting the Inspection Request using the 'Accept' button will display the Vessel Details screen.



## 9 Inspection Management Processes – Submitting Company – Version 1.0

Accept Inspection Request

Compliance rule violations were raised against this Inspector selection.

Are you sure you want to accept this Inspection Request with the selected Inspector?

Reason

No other Inspector available

Cancel Accept

The Inspection Type will now display as SIRE 2.0 and the Operator and selected Inspector will be notified.

SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining

mySIRE 0 Basket 2 Messages Mrs Lou Brown

Vessels / Vessel Details

SIRE 2.0 - Example Vessel Gamma IMO 9348493 | OCIMF-ID A-100-085-463

Add to Watch Report Incorrect Data

Vessel Details

Vessel Particulars

Last published: 19 May 2021

View PDF

Add to Downloads

Online Crew Matrix

Last updated: 30 Apr 2021

View PDF

View XML

View Audit History

PSC Inspections

For Vessel

Current operator

Previous operator

Current Operators Fleet

Incidents

For Vessel

Current operator

Previous operator

Current Operators Fleet

Inspections

Report Name	Type	Name at Inspection	Operator at Inspection	Inspecting company	Insp. Date	Port	Operation	Distrib. Date	Status	Cost	Inspection Bookings
LBFB-7764-3024-6418	SIRE 2.0	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0 Trial - Example Vessel Operator	Testing Member 1	14 Jan 2022	Rhodes	Bunkering	14 Jan 2022	Published	-	

## Reassigning an Inspection to an alternative Inspector

The inspection can be reassigned to an alternative inspector until the physical phase of the inspection has started.

### Reassigning an Inspection

A booked Inspection can be reassigned to a different Inspector from the ‘Accepted’ tab of the Inspection Requests screen.

Selecting the blue arrow for an Inspection that has not been commenced, will display the ‘Request Summary’ screen.

The screenshot shows the 'Inspection Requests' interface. At the top, there are tabs for 'Available', 'Accepted', 'Accepted (Not Assigned)', and 'Declined'. The 'Accepted' tab is active. Below the tabs, there are search filters for 'Vessel Name', 'Start Date', 'End Date', 'Inspection Type', and 'Filter'. A 'Search' button is present. Below the filters, a table displays inspection requests. The first row is highlighted, and a blue arrow icon is visible in the bottom right corner of the table.

Scrolling to the bottom of the ‘Request Summary’ page, displays the Inspector Details section showing the ‘Reassign Inspector’ dropdown list.

The screenshot shows the 'Inspector Details' section. It includes fields for 'Inspection Date' (19 Jan 2023), 'Inspector' (SIRE Inspector - MIS Test), and 'Reassign Inspector' (Inspector - MIS Test, SIRE). The 'Reassign Inspector' dropdown is highlighted with a red box.

Selecting an alternative Inspector from the dropdown list will display the ‘Cancel’ and ‘Reassign’ buttons.

The screenshot shows the 'Inspector Details' section. The 'Reassign Inspector' dropdown is now showing 'Elidon, Duncan'. Below the dropdown, there are 'Cancel' and 'Reassign' buttons. The 'Reassign' button is highlighted with a red box.

Clicking ‘Cancel’ will ignore any selection and leave the Inspection assigned to the previous Inspector.

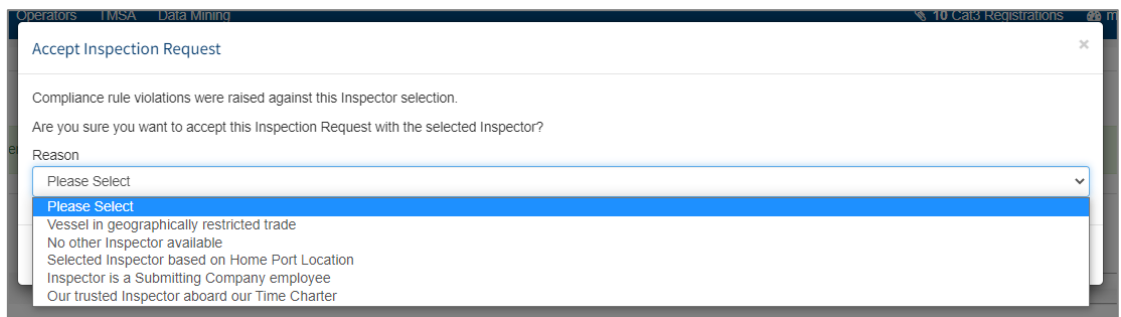
Selecting ‘Reassign’ will run the Inspector compliance checks on the new Inspector selected and display the results.

The screenshot shows the 'Inspector Details' section with compliance check results. The 'Reassign Inspector' dropdown is set to 'Elidon, Duncan'. Below, a table lists rules and their results. The 'Accept' button is highlighted with a red box.

Severity	Rule	Result
Red	Inspector is not accredited for the type of vessel to be inspected	✓ Passed
Red	Inspector has declared an Industry Relationship that has been identified by OCIMF to create a conflict of interest with the vessel or vessel operator	✓ Passed
Red	Current accredited inspector whose accreditation will expire during the intended inspection period	✓ Passed
Red	Consecutive inspection of the same vessel by inspector for a DIFFERENT member	✓ Passed
Yellow	Consecutive inspection of the same vessel by inspector for the member	✓ Passed
Yellow	Inspector has carried out an inspection (non-consecutive) onboard the same vessel within the previous 12 months for any member	✓ Passed
Yellow	Inspector inspects vessels operated by the same Operating company more than 25% of their prior inspections in the previous 12 months	✓ Passed
Yellow	Checks for conflicts with another inspection booking registered in the inspector profile including potential time between registered inspections and the proposed inspection (Back-to-Back inspections)	✓ Passed
Yellow	Checks time between last report submission, other booked inspections and proposed inspection date from inspector pending tray (back-to-back inspections) if within 72 hours flag raised.	✓ Passed
Yellow	Outside region designation selected in the Inspector profile	✗ Failed
Green	Inspection carried out on a variant (oil, gas, chemical, etc) which makes up less than 10% of this Inspector's inspections in the previous 12 months.	✓ Passed
Green	Inspector has carried out fewer than 12 inspections in the previous 12 months	✗ Failed

When the results have been reviewed, selecting ‘Accept’ will assign the alternative inspector to the inspection. If any compliance rules require a reason to continue, one should be selected from the dropdown list and select ‘Update Inspector’ to continue.

## 11 Inspection Management Processes – Submitting Company – Version 1.0



Accept Inspection Request

Compliance rule violations were raised against this Inspector selection.

Are you sure you want to accept this Inspection Request with the selected Inspector?

Reason

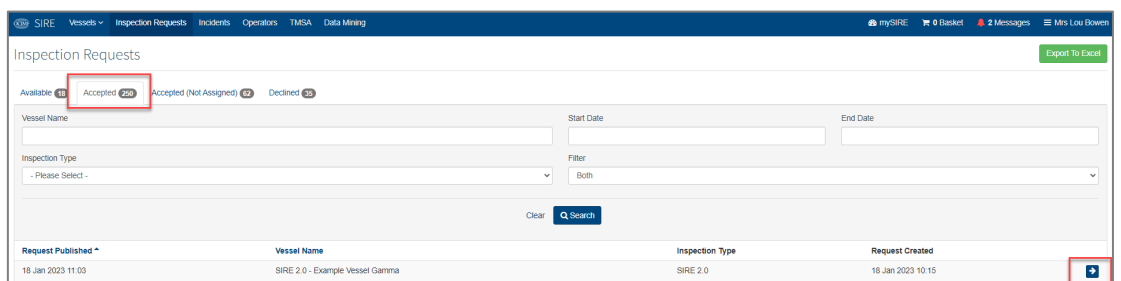
Please Select

- Please Select
- Vessel in geographically restricted trade
- No other Inspector available
- Selected Inspector based on Home Port Location
- Inspector is a Submitting Company employee
- Our trusted Inspector aboard our Time Charter

### Unallocating an Inspection

An allocated Inspection may also be unallocated from an Inspector before it is submitted by the Tablet Editor.

A booked Inspection can be set to 'unallocated' from the 'Accepted' tab of the Inspection Requests screen. Selecting the blue arrow for an Inspection that has not been commenced, will display the 'Request Summary' screen.



Inspection Requests

Available 11 Accepted 220 Accepted (Not Assigned) 12 Declined 10

Vessel Name Start Date End Date

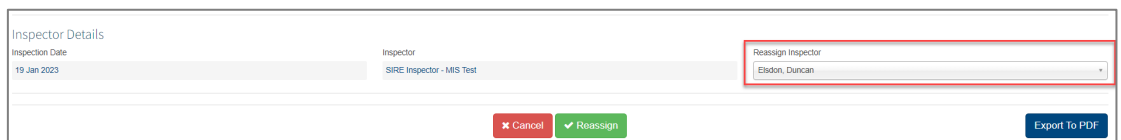
Inspection Type Filter

- Please Select - Both

Clear Search

Request Published	Vessel Name	Inspection Type	Request Created
18 Jan 2023 11:05	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0	18 Jan 2023 10:15

Scrolling to the bottom of the 'Request Summary' page, displays the Inspector Details section showing the 'Reassign Inspector' dropdown list.



Inspector Details

Inspection Date 19 Jan 2023

Inspector SIRE Inspector - MIS Test

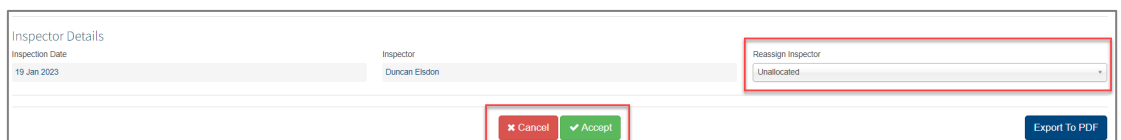
Reassign Inspector

Elston, Duncan

Cancel Reassign

Export To PDF

Selecting 'unallocated' from the list will unassign the current Inspector from the inspection and remove access.



Inspector Details

Inspection Date 19 Jan 2023

Inspector Duncan Elston

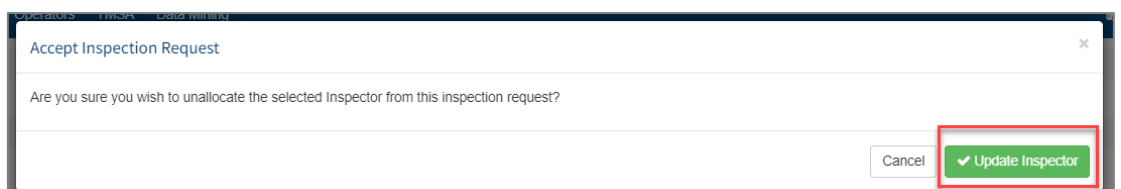
Reassign Inspector

Unallocated

Cancel Accept

Export To PDF

Selecting 'Accept' will display a message to confirm this is the correct action and selecting 'Update Inspector' will confirm the action.



Accept Inspection Request

Are you sure you wish to unallocate the selected Inspector from this inspection request?

Cancel Update Inspector

The inspection will now appear back on the 'Accepted (Not Assigned)' tab of the Inspection Request screen.

## 12 Inspection Management Processes – Submitting Company – Version 1.0

Request Published	Vessel Name	Inspection Type	Request Created
19 Jan 2023 11:03	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0	19 Jan 2023 10:15

### Remote Wipe of a reassigned Inspection on a Tablet device

An Inspection can only be reassigned to an alternative inspector prior to being commenced, when the Inspection status is 'Created', 'CVIQ generated' or 'CVIQ Downloaded'. If an Online Submission has been started, the Inspection cannot be reassigned to an alternative inspector.

Report Name	Name at inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LUHH-1773-4071-6740	SIRE 2.0 - Example Vessel Alpha	SIRE 2.0 Trial - Example Vessel Operator	Testing Member 1	Aalborg	Loading	19 Jan 2023	Created		
LDGC-5903-4017-6740	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0 Trial - Example Vessel Operator	Testing Member 1	Portsmouth	Discharging	19 Jan 2023	Created		
LFZH-0713-5180-6690	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0 Trial - Example Vessel Operator	Testing Member 1	Portsmouth	Loading	22 Nov 2022	Created		
LRLP-5923-3492-6614	SIRE 2.0 - Example Vessel Gamma	SIRE 2.0 Trial - Example Vessel Operator	Testing Member 1	Bjersa	Discharging	06 Sep 2022	CVIQ downloaded		

If the Inspection has been downloaded to a Tablet Device, this will be remote wiped when the Tablet Editor connects to the server.

Email notifications will be sent to all parties, notifying them that the Inspection has been reassigned.

- Original Inspector
- Alternative Inspector
- Vessel Operator
- Submitting Company

**The Submitting Company should make sure that the Inspector has received the message and does not embark on an unnecessary journey.**

# Cancel Inspection

## Inspection Cancellation

When a SIRE 2.0 Inspection has the status ‘Created’, ‘CVIQ Generated’ or ‘CVIQ Downloaded’, the booking can be cancelled.

From the ‘mySIRE’ menu item, select ‘SIRE 2.0 Inspections’.

Report Name	Name at Inspection	Operator at Inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LRCD-1633-9595-6704	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Porto Sal-Rei	Discharging	09 Dec 2022	Created		
LHND-5812-4342-6703	VIP Vessel 10	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Salvador	At anchor	08 Dec 2022	CVIQ generated		
LVZQ-2274-6515-6698	PIQ Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	11	Discharging	02 Dec 2022	CVIQ downloaded		
LTMN-1817-9284-6698	Mikes Ship	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Alesund	Discharging	01 Dec 2022	Submitted		Original
LRBF-3552-0075-6692 (P)	Sasha	Starbright Shipping	SHELL INTERNATIONAL SHIPPING	Grangemouth	Loading	01 Dec 2022	Partial Submission		
LRUB-2937-8595-6692	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Rhodes	Loading	30 Nov 2022	Submitted		Original
LCBD-3040-8502-6692 (I)	Demo Bounty	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Southampton	Bunkering	28 Nov 2022	Incomplete		Original
LFBC-0021-8417-6686	Mikes Ship	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Alicante	Loading	25 Nov 2022	Resubmission		Corrected
LPLN-4535-1252-6692 (P)	Mikes Ship	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Reykjavik	Loading	24 Nov 2022	Partial Submission		
LBSG-8627-0640-6692 (I)	Demo Bounty	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Portsmouth	Loading	23 Nov 2022	Incomplete		Original

Selecting the ‘Cancel Inspection’ button will display the cancellation Inspection screen.

SIRE 2.0 Inspection for **SIRE 2.0 - Example Vessel Gamma** IMO 9348493 | OCIMF-ID A-100-085-463

Operator: SIRE 2.0 Trial - Example Vessel Operator  
Commissioning Member: Testing Member 1  
Inspection Date: 19 Jan 2023  
Inspector: Unallocated

Inspection Status: Created  
Created By: Mrs Lou Bowen, 18/01/2023 11:09:39  
Inspection Country: United Kingdom  
Report Name: LDGC-9303-4017-6740

A cancellation reason should be selected from the dropdown list, to explain the reason for the cancellation.

Cancellation of SIRE 2.0 Inspection for **SIRE 2.0 - Example Vessel Gamma**

Please select your reason for cancelling this inspection.

Reason For Cancellation

Please Select

Please Select

Inspector availability

Change in vessel itinerary

Change in berthing schedule

No further business interest in vessel

Terminal will not permit inspection

Contingency inspection request - rejected

Reject Confirm

A note can be entered in the ‘Additional Information’ text box for further explanation.

Cancellation of SIRE 2.0 Inspection for **SIRE 2.0 - Example Vessel Gamma**

Please select your reason for cancelling this inspection.

Reason For Cancellation

Please Select

Additional Information

Reject Confirm

Selecting the ‘Confirm’ button will cancel the Inspection.

Selecting the ‘Reject’ button will return to the previous page and the status of the Inspection is unchanged.

When a booked Inspection is cancelled, email notifications are sent to the Vessel Operator and assigned Inspector.

**The Submitting Company should make sure that the Inspector has received the message and does not embark on an unnecessary journey.**

## Paper Based Contingency Inspections

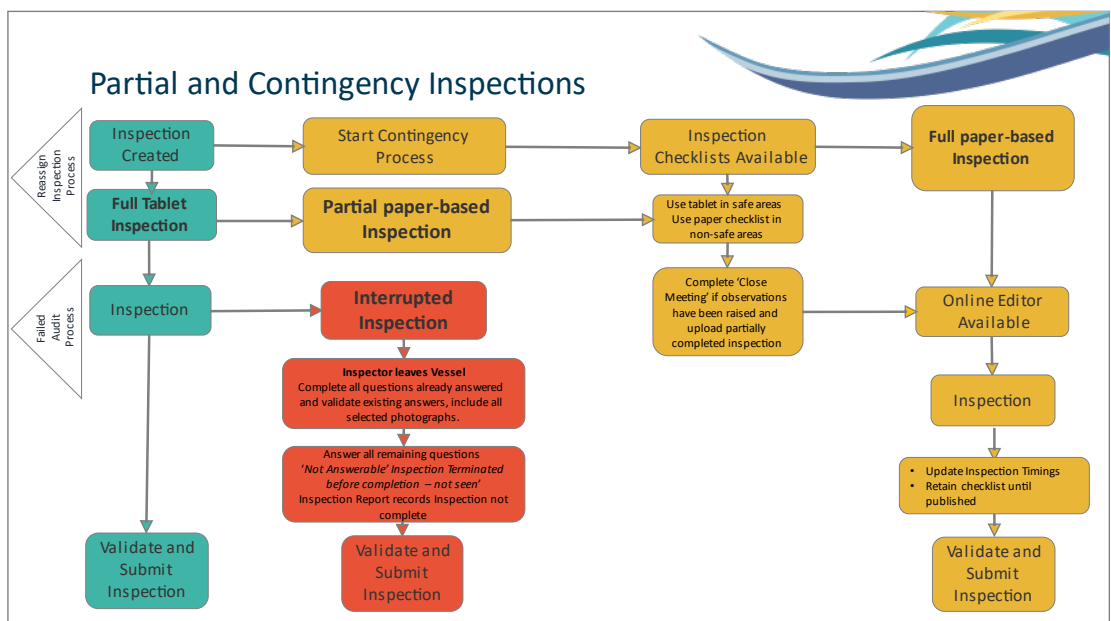
A SIRE 2.0 Inspection is primarily completed in the SIRE 2.0 Tablet application. Where unforeseen issues arise that prevent the use of the tablet application during the Inspection, the Inspector will have a number of options available to complete the Inspection.

**Tablet Inspection** – A full tablet inspection means that the Inspection is only available and completed on the tablet device through to submission. No alternative Inspection process is undertaken.

**Full paper-based Inspection** – A full paper-based contingency inspection can be completed where a tablet device is prohibited, or the tablet device is not in working order. The Online Editor will be used to electronically record the Inspection. This will be recorded as a ‘Contingency’ Inspection and the report name will be suffixed by (C) where it appears.

**Terminated Inspection** – If a Full Tablet inspection is interrupted, the inspection may be ‘Terminated’ and submitted with the information that has been collected prior to that point. This inspection will be recorded as ‘Incomplete’ and the report name will be suffixed by (I) where it appears.

**Partial paper-based Inspection** – A partial paper-based inspection can be completed where the Tablet device is not permitted in all areas required for the Inspection. Paper copies of the External questions can be downloaded using the contingency process and the partially completed tablet inspection can be uploaded to the online editor for completion. This will be recorded as a ‘Partial’ Inspection and the report name will be suffixed by (P) where it appears.



### Instigating the Contingency Process

The contingency process is triggered from within SIRE. This will be triggered by the Inspector when they are prevented from carrying out a full tablet-based inspection.

Outside of the SIRE system, the Inspector will contact the Submitting Company and request permission to complete a paper-based or partial inspection. Upon this agreement being obtained, the Inspector may instigate the Contingency process and record the agreed decision against the inspection, by selecting from the dropdown list.

## 16 Inspection Management Processes – Submitting Company – Version 1.0

SIRE Vessels Bookings Inspections Tablet Acceptability Reporting 0 Messages Captain SIRE: Inspector - MIS Test

SIRE2 Contingency Declaration for LTXP-3637-1046-6704

Please confirm that the Submitting Company has been informed of the need for a paper-based inspection and has or will provide written confirmation that the inspection may proceed.

Does the Submitting Company Agree?

Please select the decision from the Submitting Company

Please select the reason for undertaking a paper-based inspection

Verbal confirmation obtained from Submitting Company  
Written confirmation obtained from Submitting Company  
Blanket advance approval provided by Submitting Company  
Paper-based inspection refused – inspection terminated

Confirm

### Contingency Report changes

The final inspection report will include the appropriate information to identify whether the report was a Contingency or Incomplete Inspection.

### Inspection Report Name

The Inspection report name will be suffixed to indicate if it was not completed as a standard tablet based inspection.

- (C) Contingency - Full Paper-based Inspection
- (P) Contingency - Partial Paper-based Inspection
- (I) Incomplete Inspection
- (D) Disabled Camera

This suffix will appear in the SIRE User Interface and on the front cover of the Final Inspection Report, wherever the report name appears.

SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining 10 Car3 Registrations mySIRE 0 Basket 26 Messages Mr Test Submitter

SIRE 2.0 Inspections

SIRE 2.0 Inspections 11

Search Text: SIRE 2.0

Inspection Status: - All -

Clear Search

Report Name	Name at Inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LBWV-0122-3613-6684 (I)	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Malaga	Loading	14 Nov 2022	Incomplete		Original
LRZN-3923-6821-6681 (C)	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Rhodes	Loading	14 Nov 2022	Online Submission		
LNK9-6167-7742-6681 (P)	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Portsmouth	Discharging	14 Nov 2022	Partial Submission		

1 2 3 4 5

Where more than one suffix is applicable, both are displayed. For example, where a Partial paper-based Inspection had a disabled camera, this will display as Report Name (P) (D).

SIRE 2.0 Report

Report LTXP-3637-1046-6704 (P)(D)

Vessel Name SIRE 2.0 Example Vessel

IMO 9241281

Inspection Date 08/12/2022

Report Type Partial (Disabled Camera)

Contingency Reason Tablet cannot be used outside of the accommodation/machinery spaces due to port and/or terminal restrictions on photographic equipment

A Full Paper-based contingency submission will be shown in the SIRE User Interface with a (C) after the report name. The report itself will be complete and submitted, but will not contain any



## 17 Inspection Management Processes – Submitting Company – Version 1.0

additional photographs.

A Partial Paper-based contingency submission will include any information that had been completed on the Tablet Editor, which may include photographs and it will be complete and submitted. This report will display a (P) after the report name in the SIRE User Interface to denote that it is a Partial Submission.

An Incomplete Inspection will have a 'Termination Reason' displayed in the 'Vessel and Operation Particulars' section of the final report.

Termination Reason Onboard emergency
---

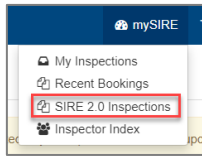
Where questions were unanswered before termination occurred, a 'Not Answerable' – 'Inspection Terminated before completion – not seen' response and a comment of 'Inspection Terminated date and time' will be shown against each unanswered question.

2.4. Defect Management	
2.4.1.	Were the senior officers familiar with the company procedure for reporting defects to vessel structure, machinery and equipment to shore-based management through the company defect reporting system and was evidence available to demonstrate that all defects had been reported accordingly?
Hardware	<b>Not answerable.</b>  <b>Inspection terminated before completion – not seen.</b> <b>Inspection Terminated 17/01/2023 15:49:08</b>
Process	<b>Not answerable.</b>  <b>Inspection terminated before completion – not seen.</b> <b>Inspection Terminated 17/01/2023 15:49:08</b>
Human	<b>Not answerable.</b>  <b>Inspection Terminated 17/01/2023 15:49:08</b>  <b>Inspection terminated before completion – not seen.</b>

The report will display an (I) after the report name in the SIRE User Interface to denote that it is an Incomplete Terminated Inspection.

## Submitted Inspections

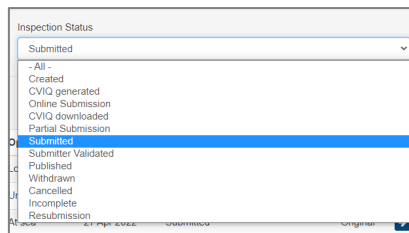
Following the submission of the Inspection by the Inspector to the Submitting Company, the Inspection will display in the ‘mySIRE’ menu, under SIRE 2.0 Inspections.



A list of Inspections will be displayed and selecting the blue arrow icon will display the Inspection details screen.

SIRE 2.0 Inspections									
SIRE 2.0 Inspections 20									
Search Text					Inspection Status				
<input type="text"/>					Submitted				
Clear					Search				
Report Name	Name at Inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LTXP-3637-1046-6704 (P/D)	SIRE 2.0 Example Vessel	South Sea Shipping	Testing Member 1	Rhodes	Loading	08 Dec 2022	Submitted		Original
LZTP-4999-1079-6693 (P)	Cayman Dreams	South Sea Shipping	Testing Member 1	Zirku Island	Loading	24 Nov 2022	Submitted		Original

The Inspection list can be filtered by Inspection Status.



## Processing a SIRE 2.0 Inspection

The Submitting Company will be able to view a submitted Draft Inspection Report and process the Inspection for Operator comment, by completing the distribution fields and selecting ‘Process Inspection’.

Reply To

tm.walwin@mismarine.com

To

jack.taylor@mismarine.co.uk

CC

email address

Email Content

Dear Sir/Madam: Please find enclosed inspection report LRLB-2937-6595-6692 for the inspection carried out on the vessel SIRE 2.0 Vessel on 30 Nov 2022

Submitting Company's Email Content

Test Content 1

☐ Edit submitting company content

Report Specific Email Content

Report specific content

Safeguards have been included in the OCIMF Programme to limit access to the OCIMF computer system and distribution of the Reports and vessel operator comments to Programme Recipients. OCIMF however, accepts no responsibility if these safeguards prove ineffective. The inspecting company consents to the storage of the Cover Sheet and the Report in electronic form and to the transmission and distribution of the Report and any vessel operator comments to OCIMF Programme recipients.

☐ I agree to the Terms & Conditions

Back

Open for Resubmission

Process Inspection

Withdraw

The status of the Inspection will change to ‘Submitter Validated’ and can be viewed using the blue arrow icon.

## 19 Inspection Management Processes – Submitting Company – Version 1.0

SIRE   Vessels   Inspection Requests   Incidents   Operators   TMSA   Data Mining

mySIRE   0 Basket   27 Messages   Mrs Lou Bowen

SIRE 2.0 Inspections

SIRE 2.0 Inspections 1

Hide Search

Search Text

Inspection Status

Submitter Validated

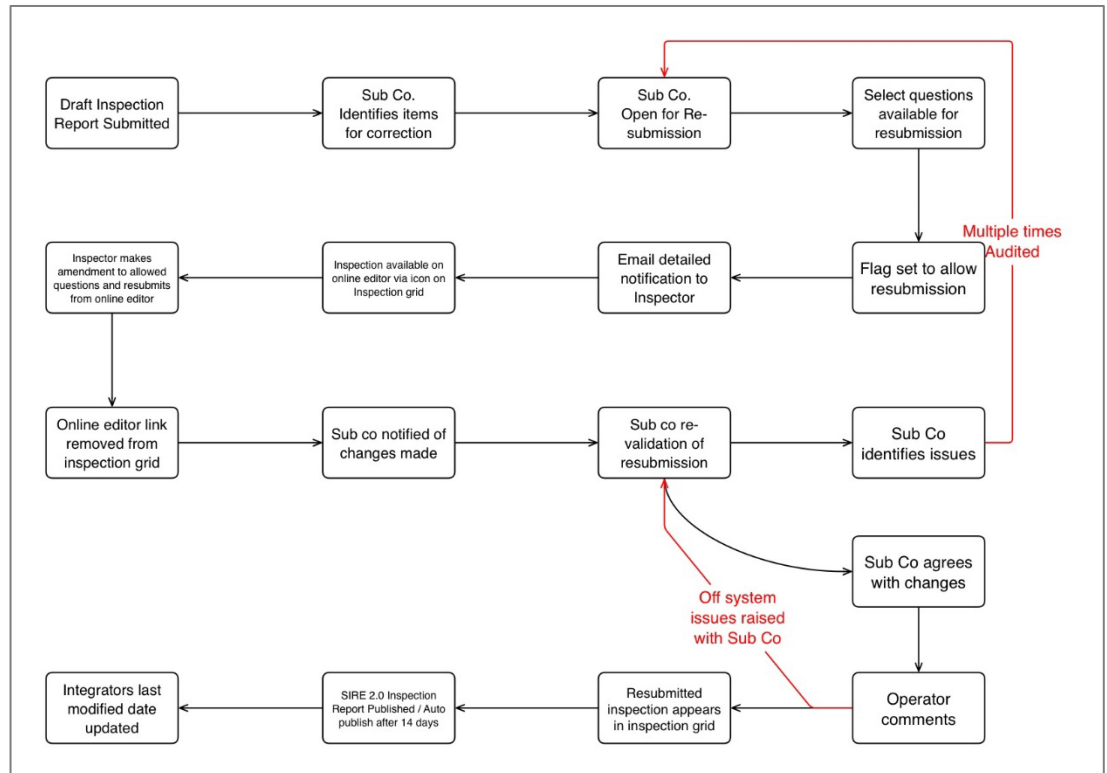
Clear   Search

Report Name	Name at Inspection	Operator at Inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LXVZ-6992-9605-6992	Cayman Dreams	South Sea Shipping	Testing Member 1	Aabenraa	Loading	24 Nov 2022	Submitter Validated		Original
LWLG-7009-5069-6460	Cayman Dreams	South Sea Shipping	Testing Member 1	Aarhus	Loading	23 May 2022	Submitter Validated		Original

The Draft Inspection Report will now be sent to the Operator for ‘Operator Comments’

## Inspection Resubmission

The resubmission process allows a Submitting Company to identify that a change is required in the Draft Inspection Report and for the Inspector to be notified and make the change. The changes are made using the Online Editor and will only allow amendment to specific questions, selected by the Submitting Company.



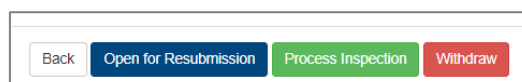
## SIRE 2.0 Inspection List Screen

A draft inspection report can be selected for Resubmission from the SIRE 2.0 Inspection List screen with a status of 'Submitted' or 'Submitter validated'.

Following the review of a submitted Draft Inspection Report, a Submitting Company can mark the inspection for resubmission by selecting the blue arrow on the SIRE 2.0 Inspections list screen.

SIRE 2.0 Inspections									
SIRE 2.0 Inspections 20									
Search Text						Inspection Status			
						Submitted			
Clear						Search			
Report Name	Name at Inspection	Operator at Inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LTXP-3637-1046-6704 (PYD)	SIRE 2.0 Example Vessel	South Sea Shipping	Testing Member 1	Rhodes	Loading	08 Dec 2022	Submitted		Original
LZTP-4999-1079-6693 (P)	Cayman Dreams	South Sea Shipping	Testing Member 1	Zirku Island	Loading	24 Nov 2022	Submitted		Original

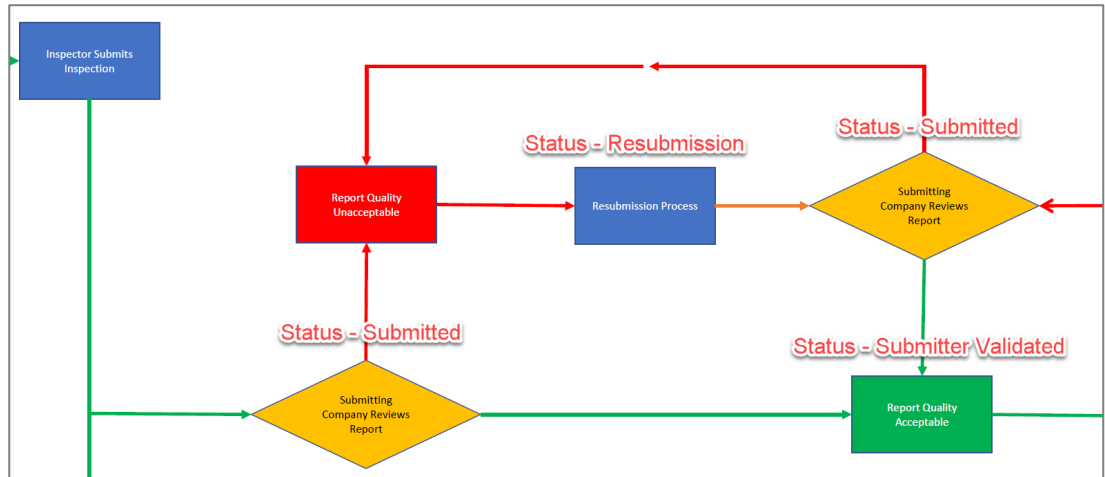
Selecting the blue arrow icon against the correct draft Inspection Report name will display details of the draft inspection report. Here the draft inspection report can be reviewed and where found to be free of inspector generated errors, released to the vessel operator for their comments or, where there are inspector generated errors present, either opened for resubmission or withdrawn.



Draft Inspection reports with a status of 'Submitted' will be available for resubmission multiple times before the status is updated to 'Submitter Validated' and the draft Inspection report is sent

## 21 Inspection Management Processes – Submitting Company – Version 1.0

for Operator comments.



Selecting 'Process Inspection' will release the draft inspection report for operator comment and publication or, automatic publication after 14 calendar days.

Selecting 'Open for Resubmission' will display the 'Request Resubmission' screen.

### Open Inspection for Resubmission

From the Inspection Details screen, selecting the 'Open for Resubmission' button will display the details of the submitted CVIQ and provide the ability to inform the Inspector of the changes that should be considered and the reasons why.

The screenshot shows the 'Distribution Details' form. It includes checkboxes for 'Notify me on report publication', 'Distribute to operator via email', and 'Always CC Operator Emails To Reply To Address?'. The 'Reply To' field is populated with 'tim.walvin@msmarine.com'. The 'To' field is populated with 'jack.taylor@msmarine.co.uk'. The 'CC' field is empty. The 'Email Content' section contains a pre-filled message: 'Dear Sir/Madam, Please find enclosed inspection report LRJB-2937-8595-6662 for the inspection carried out on the vessel SIRE 2.0 Vessel on 30 Nov 2022'. Below this is a section for 'Submitting Company's Email Content' with a 'Test Content 1' field. The 'Report Specific Email Content' section has a large text area for 'Report specific content'. At the bottom, there is a disclaimer about the OCMF Programme and a checkbox for 'I agree to the Terms & Conditions'. The bottom navigation bar includes buttons for 'Back', 'Open for Resubmission', 'Process Inspection', and 'Withdraw'.

### Resubmission Request Details

A resubmission Inspection will only have access to the information contained in the submitted CVIQ. This will not include any voice memo's, or photographs that were not selected for inclusion in the submitted CVIQ. Only questions selected for resubmission will be editable, the remainder of the CVIQ responses will be read only.

### Inspector Instructions

The Submitting Company should provide the Inspector with an overview of the changes required in the 'Inspector Instructions' field.

## 22 Inspection Management Processes – Submitting Company – Version 1.0

Resubmission Details

OCIMF SIRE 2.0 Inspection Resubmission Request - Inspector Instructions

Inspector Instructions

Question Specific feedback

Search For Question By NumberFind

Question Number

Question Response

Feedback

☐ Tick to send notification to OCIMF QA instead of inspector - please detail reasons in the message box above

Back

Request

### Question Specific Feedback

The Submitting Company can select each question or observation response that requires attention and provide the reason for the change. Only these question or observation responses are editable in the Online Editor by the Inspector.

A list of the selected questions and reasons for change is created and can be edited and deleted if a mistake is made. The screen will also display details of the Inspection and allow a general message to the Inspector to be added which is displayed in the email notification.

A list of specific questions can be selected for review, by searching for the question number and selecting 'Find'.

Resubmission Details

OCIMF SIRE 2.0 Inspection Resubmission Request - Inspector Instructions

Inspector Instructions

Question Specific feedback

Search For Question By NumberFind

Question Number

Question Response

Feedback

☐ Tick to send notification to OCIMF QA instead of inspector - please detail reasons in the message box above

Back

Request

The 'Add Question Response Feedback' screen will display the CVIQ 'Question Number' and 'Question Text' for the selected question.

SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining

mySIRE 0 Basket 27 Messages Mrs Lou Bowen

Home SIRE 2.0 Inspections SIRE 2.0 Inspection Request Resubmission Add Question Feedback

Add Question Response Feedback

Inspection Details

Report Name

Question Number

LTXP-3637-1046-6704

2.1.1

Question Text

Were the Master and senior officers familiar with the company procedure for maintaining the vessel's statutory certification up to date, were all certificates and documents carried onboard up to date and was the vessel free of conditions of class or significant memoranda?

Response

- Please Select -

Question Feedback

Inspector Observations

Inspector Comments

Back

Save

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Development by Marine Information Solutions

The 'Response' dropdown list will display all Hardware, Process and Human responses submitted for that question. Using the dropdown list, the relevant response should be selected.

### 23 Inspection Management Processes – Submitting Company – Version 1.0

SIREVesselsInspection RequestsIncidentsOperatorsTMSAData Mining

mySIRE0 Basket27 MessagesMrs Lou Bowen

HomeSIRE 2.0 InspectionsSIRE 2.0 InspectionRequest ResubmissionAdd Question Feedback

Add Question Response Feedback

Inspection Details

Report Name

LTXP-3637-1046-6704

Question Number

2.1.1

Question Text

Were the Master and senior officers familiar with the company procedure for maintaining the vessel's statutory certification up to date, were all certificates and documents carried onboard up to date and was the vessel free of conditions of class or significant memoranda?

Response

- Please Select -

- Please Select -

Human - Exceeded normal expectation (Senior Deck Officer)

Process - As expected – procedure and/or document present

Hardware - Not answerable

Inspector Observations

Inspector Comments

Back

Save

Any existing responses for the selected question number are available to be selected for resubmission. Upon selection of a Response Type, any associated Negative observations or Positive Human Observations are displayed as read only in the panel below, with any Inspector comments that have been submitted. Only the selected response type is editable for the question in the Online Editor.

Response

Process - Not as expected – procedure and/or document deficient

Question Feedback

Inspector Observations

Inspector Comments

9 - Safety Management - Shore - Procedure completeness/validity/version

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4B 1.5.3 - Operating with reduced power or manoeuvrability - Procedure realism/feasibility/suitability

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4B 1.4.1.3 - That reduces the cargo loading/discharging capabilities - Too many/conflicting procedures

lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit amet consectetur adipiscing elit.

When an observation response is selected, the associated Subject Of Concern and Nature Of Concern will be displayed along with any Inspector Comments to fully identify the response that should be editable in the resubmission. Using the 'Question Feedback' text box, the exact change can be described and considered by the Inspector.

Response

Hardware - Observable or detectable deficiency

Question Feedback

Please can you correct the spelling in the Inspector comments

MEDICINE - Maintenance deferred – awaiting technician awaiting technician - this should be 'awaiting technician'

Inspector Observations

Inspector Comments

Fuel Oil Supply Systems - Maintenance deferred – awaiting technician

lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit amet consectetur adipiscing.

Common Computer Systems - Other - text

lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit amet consectetur adipiscing elit sed.

CHEMICALS - Sudden failure – maintenance tasks available and up to date

lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor.

CHEMICALS - Other - text

lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit.

MEDICINE - Maintenance deferred – awaiting technician

awaiting technician

Back

Save

When 'Question Feedback' has been completed, selecting 'Save' will return the user to the 'Request Resubmission' screen where the information will be displayed in a list for each CVIQ question that has been selected. Selecting 'Back' will delete the feedback and return to the 'Request Resubmission' screen where the data will not be visible.

Question Specific feedback

Search For Question By Number

Find

Question Number	Question Response	Feedback
2.1.1	Human - Exceeded normal expectation (Senior Deck Officer)	Please amend comments to be easily understood.
5.7.1	Process - Not as expected – procedure and/or document deficient	Please make comments readable in English

☐ Tick to send notification to OCIMF QA instead of inspector - please detail reasons in the message box above

Using the blue arrow icon will return the user to edit the feedback for the associated question. Selecting the red dustbin icon will delete the feedback for the associated question.

## Notification to OCIMF QA

Corrected CVIQ responses can only be resubmitted by the Inspector who submitted the original CVIQ on completion of the physical phase of the inspection.

If the resubmission is to be returned to an OCIMF QA instead, selecting the tick box will send the request to QA instead of the original Inspector. This should only be the case when the original Inspector is no longer available as an active SIRE 2.0 Inspector.

☐ Tick to send notification to OCIMF QA instead of inspector - please detail reasons in the message box above

Back Request

A full explanation of why this option has been selected should be detailed in the 'Inspector Instructions' text box before resubmission.

## Requesting a Resubmission

When all feedback has been entered, selecting the 'Request' button at the bottom of the screen, will submit the resubmission request to the Inspector. Selecting back will save all entered data, but not send the information to the Inspector.

Question Specific feedback
 Search For Question By Number  Find

Question Number	Question Response	Feedback
2.1.1	Human - Exceeded normal expectation (Senior Deck Officer)	Please amend comments to be easily understood. <span>ⓧ</span> <span>➡</span>
5.7.1	Process - Not as expected – procedure and/or document deficient	Please make comments readable in English <span>ⓧ</span> <span>➡</span>

☐ Tick to send notification to OCIMF QA instead of inspector - please detail reasons in the message box above

Back Request

The Inspection list will now display the Inspection with a status of 'Resubmission'. The resubmission request is no longer editable and selecting the blue arrow will only display the details of the Inspection.

<div> <div>SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining</div> <div>mySIRE 0 Basket 27 Messages Mrs Lou Bowen</div> </div>									
SIRE 2.0 Inspections									
<div> <div>SIRE 2.0 Inspections 137</div> <div>Hide Search</div> </div>									
<div> <div>Search Text <input type="text"/></div> <div>Inspection Status <span>- All -</span></div> </div>									
<div> <div>Clear</div> <div>Search</div> </div>									
Report Name	Name at Inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LTXP-3637-1046-6704 (PYD)	SIRE 2.0 Example Vessel	South Sea Shipping	Testing Member 1	Rhodes	Loading	08 Dec 2022	Resubmission		Original

## Resubmission Notifications

The Inspector who submitted the completed CVIQ for the inspection will receive an email which will detail all the information that has been requested for review and potential change by the Submitting Company.



## 25 Inspection Management Processes – Submitting Company – Version 1.0

Email Body

Report Type **SIRE 2.0**  
Submitter **Testing Member 1**

Good day Inspector  
Please could you review the following points and resubmit the inspection?

**Inspector Instructions**  
Please review the two items below for a resubmission of this inspection.


**Question Specific Report Feedback**

Question Number	Question Response	Feedback
5.7.1	Process - Not as expected – procedure and/or document deficient	Please make comments readable in English
2.1.1	Human - Exceeded normal expectation	Please amend comments to be easily understood.

Please do not respond to this e-mail as it will not be sent directly to the submitter.

The Submitting Company will be notified when the Resubmission has been completed and the amended draft inspection report is available for review.

Email Body



**Dear Mrs Lou Bowen**  
A report that you requested be resubmitted has now been resubmitted by the inspector.

Report Name **LTXP-3637-1046-6704**  
Vessel Name **SIRE 2.0 Example Vessel**


Regards,  
OCIMF SIRE Administration

This is an automated e-mail, any responses to this e-mail will not be received or read.  
For support please [e-mail SIRE Support](#).

## Review Resubmission

Once the amended CVIQ has been resubmitted by the Inspector, the Submitting Company will be able to view the amended draft inspection report.

From the SIRE 2.0 Inspections list screen the Inspection will display with a status of 'Submitted' and a type of 'Corrected'. This type will be updated from 'Original' before any resubmission was submitted, or 'Corrected' if a previous resubmission process has taken place.

SIRE 2.0 Inspections									
SIRE 2.0 Inspections 137									
Search Text <input type="text"/> Inspection Status <span>All</span>									
Clear <input type="button" value="Search"/>									
Report Name	Name at Inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LTXP-3637-1046-6704 (PxD)	SIRE 2.0 Example Vessel	South Sea Shipping	Testing Member 1	Rhodes	Loading	08 Dec 2022	Submitted		Corrected 

Selecting the blue arrow icon will display the details of the Inspection and the resubmission amendments can be reviewed by selecting the 'View Changes' button.

Home / SIRE 2.0 Inspections / SIRE 2.0 Inspection

SIRE 2.0 Inspection for **SIRE 2.0 Example Vessel** IMO 9241281 | OCIMF-ID A-100-086-118

**Inspection Details**

Vessel Name SIRE 2.0 Example Vessel	Vessel IMO 9241281	Vessel Reg No. 	Vessel USCG VIN 	ENI Number 
Vessel Flag GREECE	Vessel DWT 49999	Report Number LTXP-3637-1046-6704 (PxD)	Report Type SIRE 2.0	
Date of Inspection 08 Dec 2022	Tanker Operator South Sea Shipping	Date Report Sent to Operator 12 Dec 2022		
Submitter Testing Member 1	Resubmission Allowed No	Report Status Corrected		

Selecting 'View Changes' will display the 'Changes in inspection' screen, which will document any



## 27 Inspection Management Processes – Submitting Company – Version 1.0

Email Body

Good day Inspector

Please could you review the following points and resubmit the inspection?

**Inspector Instructions**

More information required.

**Question Specific Report Feedback**

Question Number	Question Response	Feedback
5.7.1	Process - Not as expected – procedure and/or document deficient	Please can you add more comment to each of the observations to explain why it was not satisfactory.

Please do not respond to this e-mail as it will not be sent directly to the submitter.

---

This is an automated e-mail, any responses to this e-mail will not be received or read.  
For support please [e-mail SIRE Support](#)

When these changes are reviewed by the Submitting Company, they will be separated by date and the previous resubmitted value will be shown against the change.

SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining mySIRE 0 Basket 26 Messages Mrs Lou Bowen

Changes in inspection LTXP-3637-1046-6704

Resubmission Completed On 12 Dec 2022 - Changes 3

Question Number	Response Type	Change Type	Previous Value	Re Submission
5.7.1	Process			
	Observation - Comments		lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam	The deck officer was not aware of the procedure at all
	Observation - Comments		lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut laoreet dolore magna aliquam erat lorem ipsum dolor sit amet consectetur adipiscing elit	The deck officer was confused by the procedures
	Observation - Comments		lorem ipsum dolor sit amet consectetur adipiscing elit sed diam nonummy nibh euismod tincidunt ut	Incidents were not reported in the correct detail

Resubmission Completed On 12 Dec 2022 - Changes 2

Question Number	Response Type	Change Type	Previous Value	Re Submission
2.1.1	Human (Senior Deck Officer)			
	Comments		lorem ipsum dolor sit amet consectetur.	The Senior Deck Officer was very knowledgeable about all certification
5.7.1	Process			
	Comments		lorem ipsum dolor sit amet consectetur adipiscing elit sed	This was really not satisfactory

Back

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When all the changes required have been updated, the draft inspection report can be released to the vessel operator for comment by using the 'Process Inspection' button.

The Inspection details screen will be displayed, where the changes screen and the draft Inspection Report can be viewed. The draft Inspection report may also be opened for resubmission again or withdrawn.

The draft Inspection report may be opened for resubmission at any point before the vessel Operator has finished adding comments and released the draft inspection report for publication to the SIRE database.

SIRE Vessels Inspection Requests Incidents Operators TMSA Data Mining mySIRE 0 Basket 26 Messages Mrs Lou Bowen

Home Vessel Details SIRE 2.0 Inspection

SIRE 2.0 Inspection for SIRE 2.0 Example Vessel IMO 9241281 | OCIMF-ID A-100-086-118

Operator	Commissioning Member	Inspection Date	Inspector
South Sea Shipping	Testing Member 1	08 Dec 2022	Captain SIRE Inspector - MIS Test
Inspection Status	Created By	Inspection Country	Report Name
Submitter Validated	Mrs Lou Bowen, 07/12/2022 10:54:23	Greece	LTXP-3637-1046-6704

View Changes View Report Open for Resubmission Withdraw

## Resubmission following Operator comments

If the Vessel Operator would like to raise any potential amendments with the Submitting Company prior to inspection report publication, this should be done outside of the system and the Submitting Company will have the ability to open the draft Inspection report for resubmission before the vessel Operator releases the draft inspection report for publication in the SIRE

## 28 Inspection Management Processes – Submitting Company – Version 1.0

database.

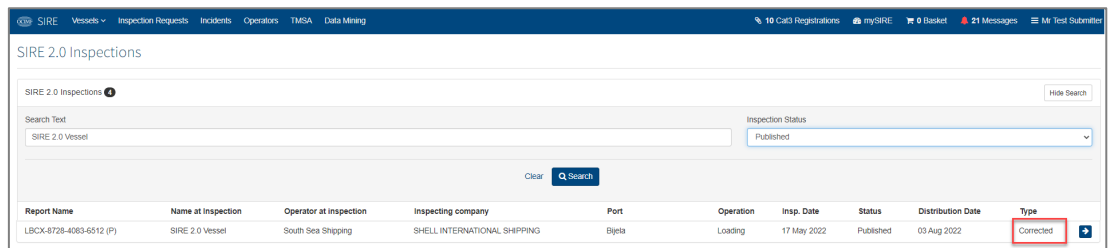
If the draft inspection report is opened for resubmission at this stage, the Vessel Operator comments already entered will be saved and access to the Operator Comments will be removed until the Submitting Company releases the draft Inspection report to the vessel operator again.

When the draft Inspection report is released for Operator Comments again, the previously entered vessel operator comments will be visible and additional comments can be entered prior to the draft Inspection report being released for publication in the SIRE database.

Once the Inspection report has been published, it can no longer be corrected and if found to contain significant errors can only be withdrawn.

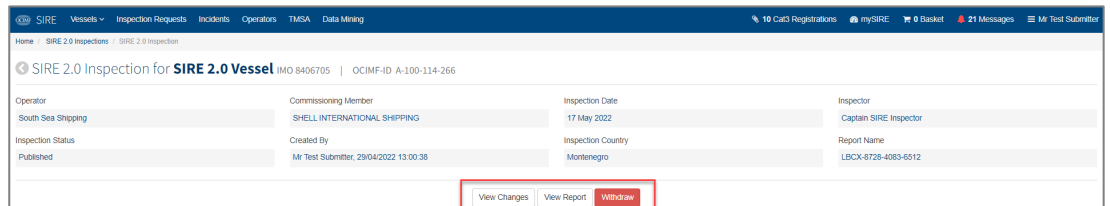
If this off system communication falls outside of the 14 day automatic publication, the Inspection report will be automatically published with whatever information has been entered following the status update to ‘Submitter validated’. The 14 day period will begin again if the Inspection is set to ‘Resubmission’. The Inspection will be published upon the completion of Operator Comments.

Once the CVIQ has been resubmitted by the Inspector, a notification will be sent to the Submitting Company. The submitted report will now show as ‘Corrected’.



Report Name	Name at inspection	Operator at inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LBCX-8728-4083-6512 (P)	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	Bjesta	Loading	17 May 2022	Published	03 Aug 2022	Corrected

Selecting the blue arrow against the Inspection from the ‘SIRE 2.0 Inspections’ screen, will display the Inspection details.



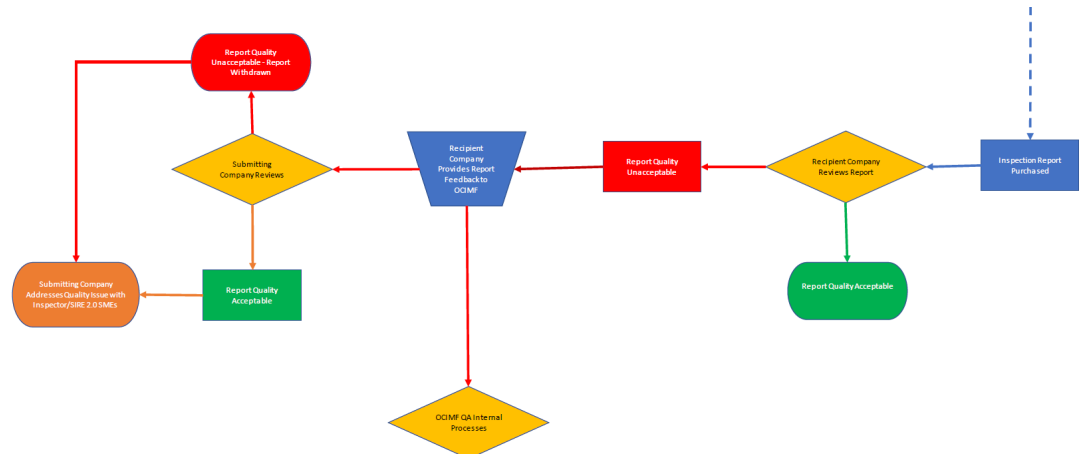
SIRE 2.0 Inspection for SIRE 2.0 Vessel   IMO 8406705   OCIMF-ID A-100-114-266			
Operator	Commissioning Member	Inspection Date	Inspector
South Sea Shipping	SHELL INTERNATIONAL SHIPPING	17 May 2022	Captain SIRE Inspector
Inspection Status	Created By	Inspection Country	Report Name
Published	Mr Test Submitter, 29/04/2022 13:00:38	Montenegro	LBCX-8728-4083-6512
<a href="#">View Changes</a> <a href="#">View Report</a> <a href="#">Withdraw</a>			

Selecting ‘View Changes’ will display a list of all the changes that have been made during the resubmission.

## Withdrawing an Inspection Report

Where an Inspection report is purchased and a Recipient Company reviews the report and finds it unacceptable, the Recipient Company should feedback to OCIMF. OCIMF will then inform the Submitting Company who can 'Withdraw' the report if they agree with the findings, or they can address any quality issues that have been raised. No further resubmission activity can take place following publication of the Inspection report.

A draft inspection report, and later an Inspection report, can be withdrawn at any time. Selecting the Inspection, from the Inspection list screen will display the Inspection details screen.



SIRE 2.0 Inspections									
SIRE 2.0 Inspections 1									
Search Text						Inspection Status			
SIRE 2.0 Vessel						Published			
Clear						Search			
Report Name	Name at Inspection	Operator at Inspection	Inspecting company	Port	Operation	Insp. Date	Status	Distribution Date	Type
LBZH-8549-0397-6673	SIRE 2.0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	AA Bangladesh Port	Loading	01 Nov 2022	Published	03 Nov 2022	Original

From the SIRE 2.0 Inspection list screen, selecting the blue arrow will allow the Submitting Company to 'Withdraw' the inspection either before or after Publication.

### Published Inspection

SIRE 2.0 Inspection for SIRE 2.0 Vessel IMO 8406705   OCIMF-ID A-100-114-266									
Operator	Commissioning Member	Inspection Date	Inspector						
South Sea Shipping	SHELL INTERNATIONAL SHIPPING	17 May 2022	Captain SIRE Inspector						
Inspection Status	Created By	Inspection Country	Report Name						
Published	Mr Test Submitter, 29/04/2022 13:00:38	Montenegro	LBCK-8728-4083-6512						
				View Changes	View Report	Withdraw			

### Submitted/Submitter Validated

SIRE 2.0 Inspection for SIRE 2.0 Vessel IMO 8406705   OCIMF-ID A-100-114-266									
Operator	Commissioning Member	Inspection Date	Inspector						
South Sea Shipping	SHELL INTERNATIONAL SHIPPING	30 Sep 2022	Captain SIRE Inspector						
Inspection Status	Created By	Inspection Country	Report Name						
Submitter Validated	Mr Test Submitter, 30/09/2022 12:12:20	Spain	LPDW-0313-3994-6645						
				View Changes	View Report	Open for Resubmission	Withdraw		

If the Inspection is to be Withdrawn before publication, the 'Withdraw' button can be selected from the bottom of the Inspection Details screen.

[Back](#)
[Open for Resubmission](#)
[Process Inspection](#)
[Withdraw](#)

### 30 Inspection Management Processes – Submitting Company – Version 1.0

This will display the ‘Withdraw Report’ screen, where the Submitting Company should select a ‘Withdrawal Reason’ and supply any ‘Additional Information’, before selecting the ‘Withdraw’ button.

**Withdraw Report:**  
Please review the following information and satisfy yourself that the reason for withdrawing report LDTF-5051-5925-6536 is acceptable before proceeding.

**Unacceptable Reasons:**  
The following is a non-exhaustive list of reasons that are not acceptable to withdraw a programme report.

- The vessel operator has asked / demanded the report be withdrawn
- The vessel operator was not happy with the inspection results
- The vessel operator cancelled the inspection while it was ongoing due to identified findings / observations
- The vessel operator did not pay for the inspection

**Inspection Details**

Vessel Name	Vessel Primary Identifier	Vessel Flag
SIRE 2.0 Vessel	IMO 8406705	CAPE VERDE
Vessel DWT	Date of Inspection	Vessel Operator
49999	05 Aug 2022	South Sea Shipping

**Acceptable Reasons:**

- **INACCURATE REPORT:** The report was published after review by both the submitting company and the vessel operator but was subsequently proved to include inaccurate information supplied by the vessel operator, which was verified by the inspector or, supplied by the inspector through their observations and supporting comments.
- **CONFLICT OF INTEREST:** Inspection was carried out under circumstances that could be perceived as a conflict of interest affecting any entity involved.
- **INTERRUPTION:** The inspection was interrupted by issues beyond control of the vessel or operator prior to the inspector recording any findings.
- **CONFLICTED REPORT:** Inspection report does not factually represent the classification, outfitting, physical condition or operational status as recorded at the time of inspection according to information discovered and verified after publishing of the report.
- **COVERING INSPECTION:** The inspection was carried out within 30 days of the previous inspection to inappropriately cover the results of the previous inspection.
- **SANCTIONS:** In the time period in-between commissioning and the withdrawal of a report, any entity involved in the inspection became subject to sanctions that may affect the Submitting Company if the report remains available.

**Withdrawal Reason**

Withdrawal Reason: Sanctions 1

**Additional Information**

Additional Information: 2

**Withdraw** **Cancel**

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Where an Inspection has been Published, selecting the blue arrow from the SIRE 2.0 Inspection list will display the Inspection details screen and the ability to ‘View Report’ or ‘Withdraw’.

Selecting ‘Withdraw’ will display the ‘Withdraw Report’ screen, where the Submitting Company must select a ‘Withdrawal Reason’ and supply any ‘Additional Information’, before selecting the ‘Withdraw’ button.

A confirmation dialogue box will be displayed and selecting ‘Confirm’ will set the Inspection status to ‘Withdrawn’ on the Inspection List screen.

**Confirm Withdrawal**

Please confirm you wish to Withdraw this inspection?

**Confirm** **Cancel**

A Withdrawn Inspection will display in the Vessel Inspection list as ‘Withdrawn’.

**SIRE 2.0 Inspections**

Search Text:  Inspection Status: Withdrawn

**Report Name** **Name at Inspection** **Operator at Inspection** **Inspecting company** **Port** **Operation** **Insp. Date** **Status** **Distribution Date** **Type**

LTXP-3637-1046-6704 (PYD)	SIRE 2.0 Example Vessel	South Sea Shipping	Testing Member 1	Rhodes	Loading	08 Dec 2022	Withdrawn		Corrected	
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## Audit History

Inspection: 22											Inspection Results	
Report Name	Type	Name at inspection	Operator at inspection	Inspecting company	Insp. Date	Port	Operation	Distrib. Date	Status	Cost		
LPDW-0313-3994-6645	●	SIRE 2 0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	30 Sep 2022	Malaga	Loading		Withdrawn		🔍	
LRMQ-2748-0224-6676 (I)	●	SIRE 2 VIP Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	23 Sep 2022	Portsmouth	Loading	27 Sep 2022	Published	-	🔍 📄 📅 📌	
LJSJ-4796-7723-6630 (I)	●	SIRE 2 0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	16 Sep 2022	Bijela	Loading		Incomplete	-	🔍 📄 📅 📌	
LAZS-2104-7679-6618 (C)	●	SIRE 2 0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	31 Aug 2022	Al Adabiyyah	Loading		Withdrawn		🔍	
LHPG-1648-8735-6611	●	SIRE 2 0 Vessel	South Sea Shipping	SHELL INTERNATIONAL SHIPPING	23 Aug 2022	Abu Dhabi	Loading		Cancelled		🔍	

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[Operators](#)
[TMSA](#)
[Data Mining](#)

Vessels   Vessel Details   Inspection Activity History

### 🔍 Inspection Activity History for SIRE 2.0 Vessel LPDW-0313-3994-6645

Inspection Details					
Vessel Name SIRE 2.0 Vessel	Vessel IMO 8406705	Vessel Reg No 	Vessel USCG VIN 	ENI Number 	
Vessel Flag CAPE VERDE	Vessel DVT 4999	Report Number LPDW-0313-3994-6645	Report Type SIRE 2.0		
Date of Inspection 30 Sep 2022	Tanker Operator South Sea Shipping	Date Report Sent to Operator 30 Sep 2022			
Submitter SHELL INTERNATIONAL SHIPPING	Resubmission Allowed No	Report Status Corrected			

Inspection Activity History <span>11</span>		
Date	Inspection Status	Performed By
30 Sep 2022	Withdrawn	Mr Test Submitter
30 Sep 2022	Submitter Validated	Mr Test Submitter
30 Sep 2022	Submitted	Captain SIRE Inspector
30 Sep 2022	Resubmission	Mr Test Submitter
30 Sep 2022	Submitter Validated	Mr Test Submitter
30 Sep 2022	Submitted	Captain SIRE Inspector
30 Sep 2022	Resubmission	Mr Test Submitter
30 Sep 2022	Submitted	Captain SIRE Inspector
30 Sep 2022	CVIQ downloaded	Captain SIRE Inspector
30 Sep 2022	CVIQ generated	Captain Vessel Operator
30 Sep 2022	Created	Mr Test Submitter

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## Auto Publishing of an Inspection

A SIRE 2.0 draft Inspection report will be auto published 14 days after status is set to Submitter Validated. Auto publish will publish any Vessel Operator Comments that have been entered already and publish the full inspection report.

If the vessel Operator and Submitter are in discussion off system about a change they require to the draft inspection report, this will not affect the 14 days timing.

Where a draft Inspection report is sent to 'Resubmission' after the status is 'Submitter Validated' the 14 day clock will be restarted once the report is released to the vessel operator for their comments.





**Our vision**

A global marine industry that causes no harm to people or the environment

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